



**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

Held on Wednesday, March 7<sup>th</sup>, 2018  
At the School Board Office, Gibsons, B.C.

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PRESENT: TRUSTEES: L. Pratt (Chair), B. Baxter; D. Mewhort, G. Russell, P. Ruth,  
C. Youngusband

STAFF: P. Bocking, Superintendent of Schools  
P. Bishop, Director of Instruction  
V. White, Director of Instruction  
N. Weswick, Secretary-Treasurer  
E. Reimer, Executive Assistant (Recording Secretary)

REGRETS: L. Dixon, Trustee; P. Deasey, Student Trustee

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#44. Call to Order

The meeting was called to order at 7:00 p.m.

Chair Pratt acknowledged that the meeting was taking place on the territory of the Squamish Nation and welcomed those in attendance.

#45. Celebrating Education: The New ADST Curriculum – P. Kaatz

Pamela Kaatz, teacher at West Sechelt Elementary, shared ways in which district teachers are teaching the new Applied Design, Skills and Technologies (ADST) curriculum to students. West Sechelt Elementary students, Ty Cousins and Annalisa Anchee, provided a short lesson in the Swift Playground and delighted trustees with an opportunity to program their own code. The ADST curriculum focuses on computational thinking in an approach to problem solving that emphasizes pattern recognition, decomposition, abstraction and algorithms.

#46. Public Question Period

- There were no questions.

#47. Adoption of the Agenda

**MOTION:** Ruth/Mewhort

“THAT the agenda of March 7, 2018 be adopted.”

Carried.

#48. Approval of Minutes of Prior Meetings and Receipt of Records of Closed Meetings

- a. Regular Meeting – February 14, 2018
- b. Record of Closed Meeting – February 14, 2018

**MOTION:** Mewhort/Ruth

“THAT the minutes of Regular Meeting of February 14, 2018 and the Record of the Closed Meeting of February 14, 2018 be adopted.”

Carried.

#49. Reports

a. Executive Reports

i. Superintendent’s Report

Superintendent Bocking spoke to his written report and highlighted the following items:

- The musical theatre production of *Joseph and the Technicolor Dreamcoat* was wonderful, well performed and well choreographed. Next year’s performance will be *Fiddler on the Roof*.
- The District Technology Committee is working to understand the role of technology in learning.
- Congratulations to the Carpentry Train in Trades students for their success at the Skills Canada Competition.
- The SPARK!10 program is nearing completion for the year.
- Aboriginal students have travelled to different post-secondary institutions.
- The district’s MDI results are now available and will be reviewed at an upcoming committee meeting.
- The district is offering mini-grants to schools to support curriculum development.
- Training for Educational Assistants is being offered over the spring break.
- District counsellors and other staff are invited to a screening *Paper Tigers* at the Roberts Creek Library on April 25<sup>th</sup>.
- The district’s Environmental Education Committee has partnered with the Nicholas Sonntag Marine Education Centre (NSMEC) to invite staff and community to a Skype presentation of Richard Louv and a tour of the NSMEC.

1. Strategic Plan Reports:

a. Goal 1.c. – Math

The report was provided as written.

b. Goal 2.f. – Leaders

The report was submitted as written.

c. Goal 2.h. – Safe / Health Schools (Operational)

The report was submitted as written.

2. Administrative Regulations:

a. Circulating Prior to Being Repealed (*until April 2, 2018*):

i. Regulation 1020 – AIDS / HIV Cases

Director White indicated that information from the regulation is now included in the revised Regulation 6450 – General Hygiene, Communicable Diseases and Medical Concerns.

ii. Regulation 3920 – Specialty Areas in Schools

The regulation was deemed redundant due to overlap with Regulation 3550 – Rental of School Facilities.

iii. Regulation 4800 – Vehicle Expenses

The regulation was deemed redundant due to overlap with Regulation 4600 – Travel Expenses.

b. Revised and Circulating until April 30, 2018:

i. Regulation 3300 – Damage to Personal Property

The regulation has been updated to include limits for liability and to reflect collective agreement language available to teachers, thereby extending the practice to all employees. The revised regulation will circulate for feedback until April 30, 2018.

ii. Regulation 6450 – General Hygiene, Communicable Diseases and Medical Concerns

The regulation has been updated to include information on communicable diseases and medical concerns. The regulation refers to Vancouver Coastal Health’s publication “Sneezes and Diseases”. Information on first aid delivery has been updated to meet best practices. The revised regulation will circulate for feedback until April 30, 2018.

c. To be Received:

i. Regulation 1800 – School Attendance Areas

The regulation has completed the circulation phase. Language was added in section IV.C. to indicate that cross boundary transfer application would be considered to accommodate students with special needs attending afterschool care programs.

ii. Regulation 4450 – Purchasing

The regulation has completed the circulation phase. As a result of feedback from employees, the threshold whereby staff must seek three verbal quotes was raised to \$400.

iii. Regulation 6500 – Inclement Weather

The regulation has completed the circulation phase and no additional changes were made.

3. 2018-19 School Calendar

**MOTION:** Russell/Baxter

“THAT the board adopt the 2018-19 School Calendar.”

Carried.

ii. Secretary-Treasurer’s Report

Secretary-Treasurer Weswick spoke to his written report.

1. Expenditures by Object – February 2018

As the report was produced sooner to month end than typical, it was noted that some expenses may not have been included, in particular utility costs.

2. Larger Cheques Written in the Month of February 2018

The report was provided as written. Clarification was sought on two line items.

b. Board/Committee Reports

i. Board Report

Chair Pratt shared additional items:

- BCSTA has confirmed receipt of the board’s four motions to the AGM.
- The district has issued a press release regarding Joint Use implementation.
- International Women’s day is March 8
- Women’s campaign school was a success.

1. BCSTA Report

Vice-Chair provided a report on the recent Provincial Council. Trustees discussed the recent announcement regarding the appointment of an independent review panel for the Ministry of Education’s Funding Model Review. District staff and the board chair will be attending the regional working session on April 9<sup>th</sup>.

2. BCPSEA Report

There were no items to report.

3. Student Trustee Report

Superintendent Bocking reported that the DSLT Student Forum had been scheduled from 11:00 am -1:00 pm on April 19<sup>th</sup> at the Seaside Centre.

ii. Operations Committee Notes – February 22, 2018

The notes were submitted as written.

iii. Education Committee Notes – February 28, 2018

The notes were submitted as written.

**MOTION:** Russell/Baxter

“TO receive the reports.”

Carried.

#50. Correspondence

a. SCTA – District Budget Submission 2018

**MOTION:** Baxter/Younghusband

“TO receive the correspondence.”

Carried.

#51. Questions and Enquiries from the Public Relating to the Board Meeting

- No questions.

#52. Next Meeting

The next public board meeting will be held on April 11<sup>th</sup>, 2018.

**MOTION:** Russell/Ruth

“TO approve the committee agendas.”

Carried.

#53. Adjournment

**MOTION:** Mewhort/Ruth

The meeting adjourned at 8:40 p.m.

Carried.



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Chair



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Secretary-Treasurer