



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

**SPECIAL COMMITTEE OF THE WHOLE
AGENDA**

Tuesday, January 31, 2017 from 10:30-12:00 p.m.
School Board Office – Gibsons, BC

1. Trustee Electoral Area Variance:

- Process to date
- Consultation with local governments update
- Options to consider for further consultation
- Timeline for further consultation

Attached:

- August 2011 Letter from MoE to Board re: electoral area variance.....Pg. 2-4
- April 2016 Committee of the Whole:
 - o Agenda materials for discussionPg. 5-11
 - o Meeting notesPg. 12-13
- May 2016 Committee of the Whole:
 - o Agenda materials for discussionPg. 14-18
 - o Meeting notes and recommendation.....Pg. 19
- June 2016 Regular Board Meeting:
 - o MotionPg. 20
- October 2016 Letters to Local Governments (sample) Pg. 21
 - o Responses from:
 - SCRD.....Pg. 23
 - Town of Gibsons.....Pg. 24
 - SIGD/SIB.....Pg. 25-26



August 17, 2011

Silas White, Chair
Board of Education
School District No. 46 (Sunshine Coast)
PO Box 220
Gibsons BC V0N 1V0

Ref 147212

Dear Mr. White:

I am writing in response to your May 9, 2011, request for changes to the number and boundaries of trustee electoral areas in School District No. 46 (Sunshine Coast) and your follow-up letter to Dave Duerksen on July 4, 2011, providing additional information in support of your requested changes.

Unfortunately, I am not able to grant your request at this time because two key pieces of information are still outstanding. First, although you have provided information related to general public consultation on the matter of changes to trustee electoral areas, it did not include information about public consultation on the specific proposal to reduce the number of TEAs from four to three and alter TEA boundaries. District electors' views on a proposed change would be a key consideration in making a decision to approve a TEA change.

Second, you have not provided a metes and bounds description of each proposed new TEA certified by a professional surveyor. I note that, in lieu of a metes and bounds description, you suggest moving the metes and bounds on record for the Town of Gibsons into Rural Area 2, and moving the metes and bounds for the Sechelt Indian Government District into the District of Sechelt electoral area. Unfortunately, this is not sufficient information to ensure an accurate description of the new TEAs, particularly given that the Ministerial Order setting out the current TEAs for your District does not include a specific reference to the Sechelt Indian Government District or Rural Area 2. I have enclosed a copy of this Order for your reference.

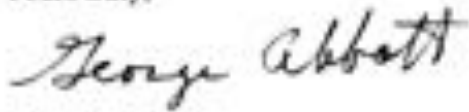
As Ministry of Education staff have recently communicated to Ms. Diane Ready, Secretary Treasurer, given that information concerning public consultation and descriptions of proposed new TEAs are still outstanding, it will not be feasible to effect a TEA variation in time for this year's election.

Following the next board election, the new board may wish to contact the Ministry to advise whether it intends to proceed with this request. In accordance with the Trustee Variation Guidelines, the additional information outlined above will be necessary in order for me to render a decision on this request.

.../2

If you or your staff have any questions, please do not hesitate to contact Karen Loughran, Senior Legislative Analyst, at (250) 387-5479, or by email Karen.Loughran@gov.bc.ca.

Yours truly,

A handwritten signature in cursive script that reads "George Abbott".

George Abbott
Minister

Enclosure

MINISTERIAL ORDER

Ministerial Order 266/96, dated July 11, 1996, pursuant to the *School Act* (section 39).

I, Moe Sihota, Minister of Education, Skills and Training, hereby make the attached School District No. 46 (Sunshine Coast) Trustee Electoral Area Order.

*School District No. 46 (Sunshine Coast)
Trustee Electoral Area Order*

1. The board of school trustees of School District No. 46 (Sunshine Coast) must consist of seven trustees.

2. In an election of school trustees held subsequent to the enactment of this order, the trustees will be elected as follows from the described trustee electoral areas:

(a) two trustees from Trustee Electoral Area 1, being the District of Sechart as defined in *The British Columbia Gazette* dated July 10, 1986;

(b) one trustee from Trustee Electoral Area 2, being the Town of Gibsons as defined in *The British Columbia Gazette* dated November 30, 1995;

(c) one trustee from Trustee Electoral Area 3, being Electoral Areas A and B of Sunshine Coast Regional District as defined in *The British Columbia Gazette* dated January 24, 1991; and

(d) three trustees from Trustee Electoral Area 4, being Electoral Areas D, E and F of Sunshine Coast Regional District as defined in *The British Columbia Gazette* dated January 24, 1991. [sml — 121659]

Hi Nicholas,

Thank you for your email. We have done some further work on this issue and have been able to determine that most but not all Sechelt Band lands are included in your school district's trustee electoral areas (TEAs).

The TEAs in your district are:

- 1) District of Sechelt
- 2) Town of Gibsons
- 3) Electoral Areas A and B of the Sunshine Coast Regional District
- 4) Electoral Areas D, E and F of the Sunshine Coast Regional District

In all of these cases, except the District of Sechelt, the Sechelt Band lands are part of the local government area and so are included in the TEA. The District of Sechelt however excludes 6 Band lands (IRs) and these lands are also excluded from the adjoining Regional District Electoral Areas B and D. As a result, these lands are not part of any TEA (IR 1 Tsawcome, IR 2 Sechelt, IR 3 Swaycalse, IR 4 Oalthkyim, IR 5 Klaalth, and IR 28 Shannon Creek). Please refer to the map below.

At this juncture, we would like to seek your board's input as whether and how to amend the TEA ministerial order for your district. There are various options that could be pursued – for example, the Band lands could be included in TEA 1 (Sechelt) or alternately in TEA 3 or 4. However, your board would be in the best position to advise on the placement of these lands in a TEA. The [Trustee Variation Guidelines](#) provide guidance on what should be included in a submission from your board.

Please accept our apologies for the delay in carrying out this work. We recently began work to map all of the TEAs in the 60 school districts and it has taken some time for us to get digital images of your district's TEAs. If you have any questions, please feel free to email or call.

Kind Regards,

Sarah Loveday
Senior Legislative Analyst | Governance and Legislation Branch
Knowledge Management Division | Ministry of Education
m. 250-507-8028 | e. sarah.loveday@gov.bc.ca



-----Original Message-----

From: Nicholas Weswick [<mailto:nweswick@sd46.bc.ca>]
Sent: Wednesday, December 9, 2015 5:16 PM
To: Loveday, Sarah EDUC:EX
Subject: Re: Sunshine Coast Ministerial Order

Hi Sarah,

Do you have any news on this process, or an idea of timelines?

Thanks,

Nicholas Weswick, CPA CGA
Secretary-Treasurer
School District No. 46 (Sunshine Coast)
Lifelong Learning | Educational Excellence
p: 604.886.4484 m: 604.989.5485

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"Loveday, Sarah EDUC:EX" <Sarah.Loveday@gov.bc.ca> writes:

>Hi Nic,

>

>I hope all is well. I am writing to touch base about the Sunshine Coast

>Trustee Electoral Area Ministerial Order.

>

>After searching extensively for land surveyor expertise within

>Government, we are now beginning the process of hiring a land surveyor

>on contract to assist with this project. As it turns out, Government

>used to have land surveying expertise in-house, but now this work is

>typically done through procurement. As we move forward on this, I will

>continue to keep you in the loop. I hope you are enjoying your summer.

>

>Kind Regards,

>

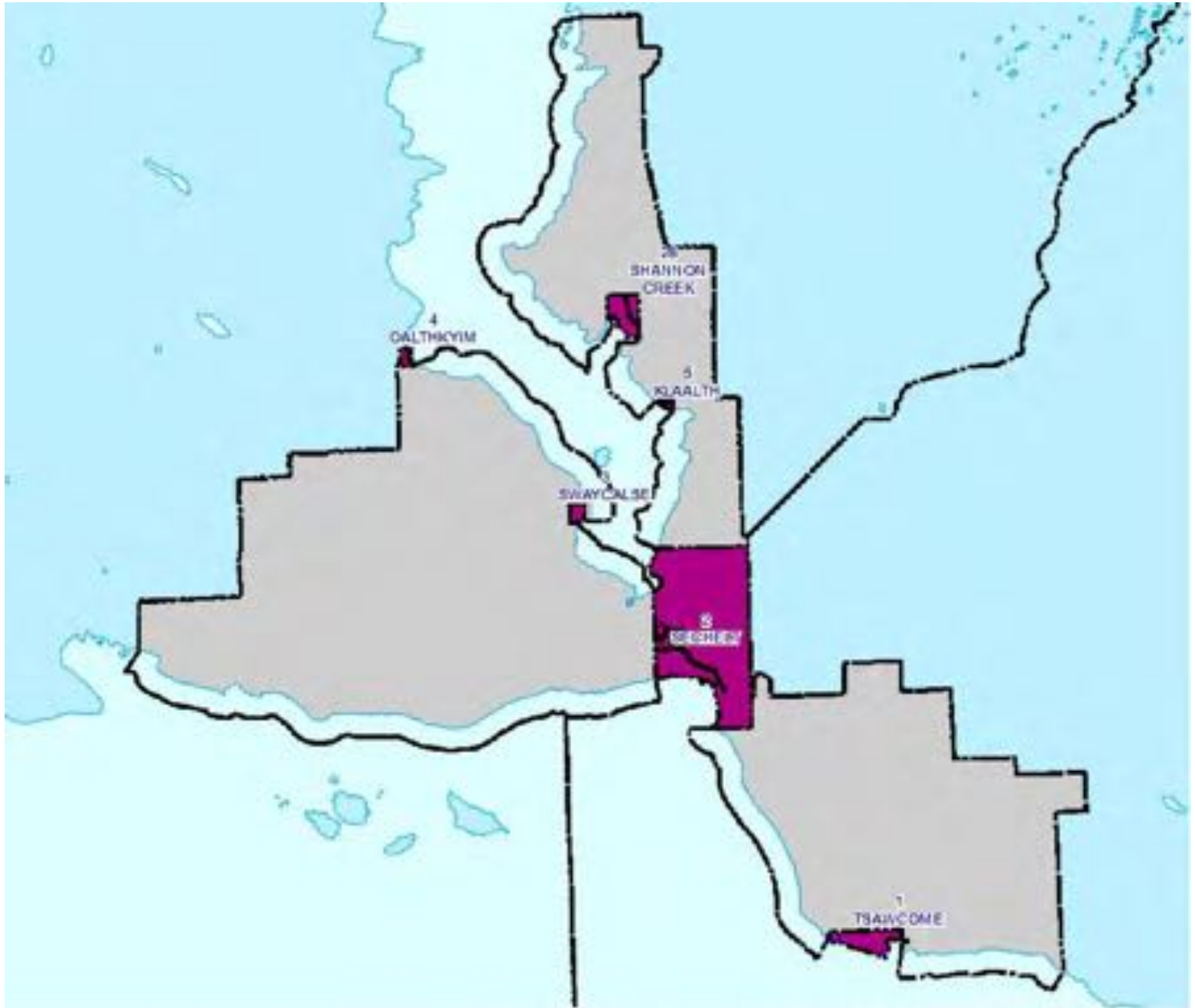
>Sarah Loveday

>Senior Legislative Analyst | Governance and Accountability Branch

>Knowledge Management Division | Ministry of Education m. 250-507-8028 |

>e. [<mailto:sarah.loveday@gov.bc.ca>] sarah.loveday@gov.bc.ca

>



Trustee Variation Guidelines

PROVINCE OF BRITISH COLUMBIA, MINISTRY OF EDUCATION

Appendix 1.1: Trustee Variation Guidelines

Note: "**person**" in the *Interpretation Act*, includes a corporation, partnership or party, and the personal or other legal representatives of a person to whom the context can apply according to law.

These guidelines provide assistance to persons or boards of education when they wish to vary the numbers of trustees in a school district, or to vary the trustee electoral areas and/or the number of trustees assigned to trustee electoral areas.

A person or board of education must consider the principle of voter parity (representation by population) based on the concept of "one person – one vote". Any movement away from "one person – one vote" will only be allowed if it is impossible to have relative equality of voting power and the change will result in more effective representation.

Relevant Legislation

Section 30 (4) and (5) of the *School Act*

Procedures

The following procedure is provided as a guide:

1. A person or a board should have a stated rationale for requesting a variation in the number of trustees in a school district, any trustee electoral areas and/or the number of trustees assigned to trustee electoral areas.
2. The rationale should be brought to public attention and the views of the public obtained, as expressed through some form of public consultation.
3. The views of appropriate, municipal councils, regional boards, First Nations should be solicited as well as the views of other special interest groups.
4. A person or a board should then write a letter to the Minister requesting that, pursuant to section 30 (4) of the *School Act*, the Minister consider making a variation order.

TRUSTEE VARIATION GUIDELINES - continued

5. The letter should include:

- (a) in respect to a variation of trustee electoral areas
 - i. for the current trustee electoral areas
 - a map which clearly indicates each area (preferably a single map of the complete school district indicating each area)
 - the population of each area;
 - ii. for the proposed trustee electoral areas
 - the name of each area
 - the number of trustees representing each area
 - the metes and bounds description of each area prepared or approved by a certified professional surveyor (in both hard copy and electronic format - Microsoft Word preferred)
 - the population of each trustee electoral area
 - a map which clearly indicates each area (preferably a single map of the complete school district indicating each area);
- (b) the rationale for the changes requested and an indication of the nature of the public discussion that was involved including any discussion with boards of education, municipal councils, regional boards, First Nations or special interest groups (e.g., First Nations);
- (c) if applicable, the date that the board of education, municipality, regional board, etc. passed a resolution to request a trustee variation for the school district and/or for certain trustee electoral areas; and
- (d) a request that, pursuant to section 30 (5) of the *School Act*, the Minister vary the number of trustees in the manner described or vary the electoral areas, or both of these, including any suggestions by the board, municipality, regional board, etc., concerning the manner in which and the times at which any new trustees under the variation order are to be appointed or elected.

6. The Minister will consider the request and, if the request is not from the board of education affected, the Minister will forward the request and the supporting documentation to the affected board of education to give it an opportunity to respond.

7. Once the Minister has received the affected board of education's response in the event that another person is requesting the variation or, if it is only the board that is making the request, the Minister will consider all the documentation presented and will notify all persons making a request as to the decision as soon as is practical.

8. Note that section 30 (5) of the *School Act* states that if the Minister reduces the number of trustees, then the order reducing the number of trustees becomes effective for the following general school election.

Contact

If you have questions/comments relating to these guidelines, please contact the Governance and Legislation Unit at educ.governance.legislation@gov.bc.ca or (250) 356-1404.

73 ELECTORAL AREAS BYLAW

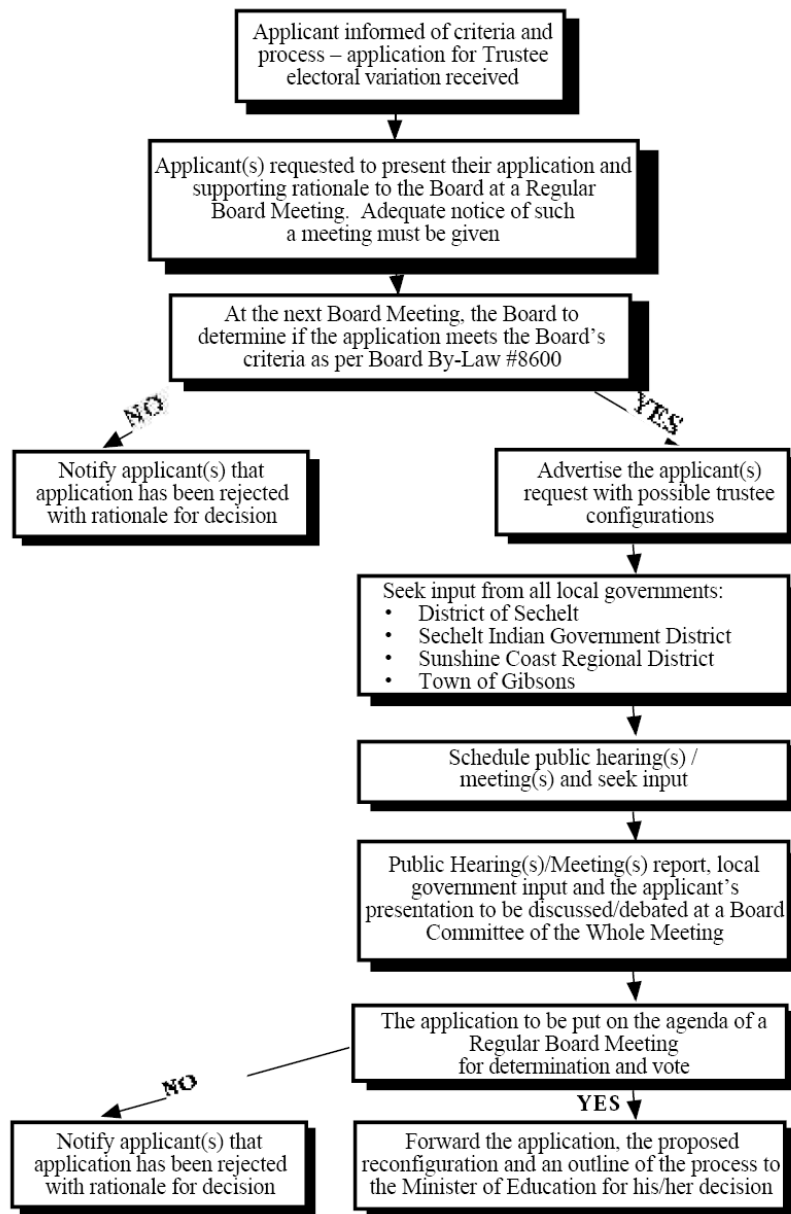
Section 30 of the *School Act* establishes the requirement to have a Board of School Trustees for each school district in the province. Section 30 also sets out the composition of the Board and in general terms provides the manner in which trustee electoral areas are to be established. Under the *School Act* the Minister of Education makes the final decision regarding trustee electoral areas. Residents of School District No. 46 (Sunshine Coast) will be best served by electing school trustees from trustee electoral areas that are fair and reasonable. From time to time local boards may receive requests to vary the trustee electoral areas established for the district. The Board of School Trustees of School District No. 46 (Sunshine Coast) desires to have a process in place to evaluate any such requests for electoral area variances. This process needs to be transparent, fair and reasonable, and applied in a consistent manner.

- 73.1 Prior to seeking public consultation, requests for trustee electoral area variances will be evaluated by the Board against the following criteria of: Relative parity of voting power is a prime condition of effective representation (i.e. representation by population).
- 73.2 Additional criteria are:
- (a) Representation by population balanced by region (i.e. not elected at large).
 - (b) Applicant currently not effectively represented.
 - (c) Positive/neutral impact on governance efficiency/effectiveness/cost.
 - (d) Benefit to school district/students.
 - (e) Similar to other government boundaries/regional/municipal.
 - (f) Regional differences/character/diversity, community and minority differences.
- 73.3 In addition, the Board recognizes there may be requests involving unique circumstances that could support a variance.
- 73.4 The process used shall be as outlined in the attached “**Trustee Electoral Variation Process.**”

Trustee Electoral Variation Process

[Reference: Regulation 73.4]

APPROXIMATELY SIX MONTHS





**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

COMMITTEE OF THE WHOLE NOTES

Held on April 26, 2016 at 9:30 a.m.

At the School Board Office, Gibsons, B.C.

PRESENT: TRUSTEES: Betty Baxter, Chair; Dave Mewhort; Lori Pratt; Greg Russell; Pammila Ruth; Christine Younghusband

STAFF/OTHERS: Patrick Bocking, Superintendent; Nicholas Weswick, Secretary-Treasurer; Paul Bishop, Director of Instruction; Marnie Baba, CUPE Local 801; Erica Reimer, Executive Assistant (Recording Secretary)

REGRETS: Lori Dixon, Trustee; Vanessa White, Director of Instruction

The meeting was called to order at 9:36 a.m.

1. Trustee Email / FOIPOP

Secretary-Treasurer Weswick suggested that trustees consider using their school district provided accounts for all trustee communication so as to better align with the Freedom of Information and Protection of Privacy Act. The current practice of forwarding school district emails to personal accounts can put both the trustee and school district at risk for a number of reasons, including non-compliance with FOIPOP when email servers hold data on US soil, increase difficulties in managing information needed for Freedom of Information requests, and the lack of security of some personal email providers.

Trustees discussed the request and agreed to move to the district email program as a matter of practice. Trustees requested that additional storage be provided through First Class. Trustees will contact Erica Reimer when they are ready to transition to the First Class email system.

A recommendation was made the to create a policy that outlines the best practice for trustee email.

RECOMMENDATION:

“To create a policy that would require Trustees to use School District No. 46 email account for school business to put us in compliance with FOIPOP and increase security.”

The recommendation will come to agenda setting for scheduling in the Policy Committee agenda item queue.

2. Trustee Electoral Areas

Secretary-Treasurer Weswick reported that while the board has included all of Sechelt Indian Government District (SIGD) lands in the description of Trustee Electoral Area (TEA) 2 in their Electoral Areas Bylaw No. 73, the ministerial order that defines the school district’s electoral areas excludes certain SIGD lands in their metes and boundaries descriptions. The ministry has acknowledged the error and is requesting the board’s cooperation in updating the electoral areas for the school district. As part of the process, the board has been asked to engage in the Trustee Electoral Variance process to determine how to best define the electoral areas within the school district’s boundaries.

Secretary-Treasurer Weswick also acknowledged that while some SIGD lands are excluded in the ministry's TEA descriptions, other are included within TEA 1 (Rural Areas A&B) which is incongruent with the board's description of the TEAs.

Trustees discussed engaging in a greater review of the TEAs and discussed several options for representation, including:

- Listing SIGD regions within the geographic TEA in which they reside and redistributing the number of trustees elected by area if necessary.
- Including all SIGD lands in the Sechelt TEA and redistributing the number of trustees elected by area if necessary.
- Identifying SIGD lands as a single TEA with an elected trustee and redistributing the number of trustees in other TEAs.
- Including all SIGD lands in one TEA regardless of their physical location (status quo).

Trustees discussed previous electoral variance submissions and suggested reviewing the file to analyze changes to representation by population. Trustees proposed the following timeline:

- (a) Prepare options and return to Committee of the Whole in May/June for further discussion.
- (b) Initiate consultation process with SIGD and other local governments.
- (c) Prepare for public consultation in fall of 2016.
- (d) Submit variance request to ministry approximately twelve months prior to the November 2018 election.
- (e) Amend local bylaw to match ministerial order, once updated.

Secretary-Treasurer Weswick reviewed the trustee variation guidelines and shared requirements described in the ministry's defined process.

Trustees suggested soliciting additional information from the ministry as to what might be considered as acceptable proposals for the variance and what expectations are regarding consultations and timelines. Information to be brought back to Committee of the Whole, along with proposals for revised TEAs, for further discussion.

3. Communication (standing item)

Superintendent Bocking reported that the Parent Communication survey closed in early April with over 300 responses to the survey. The results will be reviewed with the Parent Communication Committee. Preliminary review suggests that the district is doing a good job with communication.

The meeting adjourned at 11:06 a.m.

Next Meeting: from 9:30 a.m. to 11:30 a.m. at the School Board Office.

**Trustee Electoral Areas Variation Process
Committee of the Whole
May 24, 2016**

**Submitted by: Nicholas Weswick,
Secretary-Treasurer**

Using the ministry's Trustee Variation Guidelines as a template for moving forward, excerpts from the ministry's guide to procedures are listed here in blue font, with emphasis added.

1. The board should have a **stated rationale for requesting a variation** in the number of trustees in a school district, **any trustee electoral areas and/or the number of trustees** assigned to trustee electoral areas.

The impetus for the variation is the ministry's acknowledgement that certain band lands have been omitted from their metes and bounds descriptions of the district's TEAs. The ministry has acknowledged the error and is requesting the Board's cooperation in updating the electoral areas for the school district.

At the April Committee of the Whole, trustees discussed the following options;

- Listing SIGD regions within the geographic TEA that borders each individual Band Land and redistributing the number of trustees elected by area, if necessary.
- Including all SIGD lands in the Sechelt TEA and redistributing the number of trustees elected by area if necessary.
- Identifying SIGD lands as a single TEA with an elected trustee and redistributing the number of trustees in other TEAs.
- Including all SIGD lands in TEA #4 (Rural Area 2) regardless of their geographic location (status quo).

In accordance with the Board's electoral area bylaw (Bylaw 73) and the *School Act*, prior to seeking public consultation variations to the trustee electoral areas the Board must first consider the principal of voter parity (representation by population). Any movements away from voter parity will only be considered if voter parity is impossible to achieve and the proposed change will result in more effective representation. Additional criteria for consideration:

- (a) Representation by population balanced by region (i.e. not elected at large)
- (b) Applicant currently not effectively represented
- (c) Positive/neutral impact on governance efficiency/effectiveness/cost
- (d) Benefit to school district/student
- (e) Similar to other government boundaries/regional/municipal

- (f) Regional differences/character/diversity, community and minority differences.

Updated population information is found below:

SD46 Electoral Areas	# of Trustees	2006 Census	2011 Census	Increase / (Decrease)	Trustee to population ratio	Feb 2016 enrolment by area (excluding SCAS and SPIDER)	Trustee to enrolment ratio
Area A		2624	2678	54			
Area B		2558	2675	117			
Rural Area 1	1	5182	5353	171	1:5353	343	1:343
Sechelt	2	8454	9291	837	1:4646	903	1:452
Gibsons	1	4182	4437	255	1:4437	827	1:827
Area D		3307	3244	(63)			
Area E		3552	3482	(70)			
Area F		2235	2015	(220)			
SIGD		827	797	(30)			
Rural Area 2	3	9921	9538	(383)	1:3179	727	1:242

2. The rationale **should be brought to public attention and the views of the public obtained**, as expressed through some form of public consultation.

The Board could advertise public meetings in the fall of 2016 via local media and invite public input on the TEA variations suggested by the Board. A rationale for each proposed variation will be provided to the public for discussion and feedback.

3. The **views of appropriate municipal councils, regional Boards, First Nations should be solicited** as well as the views of special interest groups.

Upon the direction of the Board, the Secretary-Treasurer will correspond with local governments and First Nations to solicit their views on the options presented. Local governments will include; the Town of Gibsons, the Sunshine Coast Regional District, the District of Sechelt and the Sechelt Indian Government District. First Nations will include the Sechelt Nation and the Squamish Nation. Special interest groups should be considered as well. The Secretary-Treasurer will solicit feedback in writing and consult with each of these organizations to collect feedback as appropriate. The feedback will be presented to the Board prior to submission to the Minister.

4. The Board should then **write a letter to the Minister** requesting that, pursuant to section 30 (4) of the School Act, the Minister consider making a variation order.

After the consultation process has completed and in accordance with the Board's Trustee Electoral Areas Bylaw, the application for variation will be put on the agenda for a regular Board meeting for determination and vote. If successful, the Board will submit a recommendation for variation to the Minister at least twelve months prior to the November 2018 election.

Information on what must be included in the letter to the minister is attached to this report.

Recommendation: That the Board give the Secretary-Treasurer formal direction to initiate the Trustee Variation Process.

M 266

PROVINCE OF BRITISH COLUMBIA

ORDER OF THE MINISTER OF EDUCATION,
SKILLS AND TRAINING

I, Moe Sihota, Minister of Education, Skills and Training, hereby make the attached
School District No. 46 (Sunshine Coast) Trustee Electoral Area Order.

JUL 11 1996

Date


Minister of Education, Skills and Training

Authority under which Order is made:

Act and section: ... School Act, section 39

Other (specify): ... OEC 2179/88

SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)
TRUSTEE ELECTORAL AREA ORDER

1. The board of school trustees of School District No. 46 (Sunshine Coast) must consist of seven trustees.
2. In an election of school trustees held subsequent to the enactment of this order, the trustees will be elected as follows from the described trustee electoral areas:
 - (a) *two trustees from Trustee Electoral Area 1, being the District of Sechelt as defined in the British Columbia Gazette dated July 10, 1986;*
 - (b) *one trustee from Trustee Electoral Area 2, being the Town of Gibsons as defined in the British Columbia Gazette dated November 30, 1995;*
 - (c) *one trustee from Trustee Electoral Area 3, being Electoral Areas A and B of Sunshine Coast Regional District as defined in the British Columbia Gazette dated January 24, 1991; and*
 - (d) *three trustees from Trustee Electoral Area 4, being Electoral Areas D, E and F of Sunshine Coast Regional District as defined in the British Columbia Gazette dated January 24, 1991.*



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

COMMITTEE OF THE WHOLE NOTES

Held on May 24, 2016 at 9:30 a.m.

At the School Board Office, Gibsons, B.C.

PRESENT: TRUSTEES: Betty Baxter, Chair; Dave Mewhort; Greg Russell; Lori Pratt; Christine Younghusband

STAFF/OTHERS: Patrick Bocking, Superintendent; Paul Bishop, Director of Instruction; Vanessa White, Director of Instruction; Marnie Baba, CUPE Local 801; Erica Reimer, Executive Assistant (Recording Secretary)

REGRETS: Lori Dixon, Trustee; Pammila Ruth, Trustee; Nicholas Weswick, Secretary-Treasurer

The meeting was called to order at 9:30 a.m.

1) Trustee Evaluation Process / Survey

Chair Baxter proposed a format for the Board Evaluation survey consisting of 4 sections, one section for each of the three areas of focus of the strategic plan (students, staff and community) and one section to evaluate the board as a whole. Trustee Younghusband suggested motivating each section to consider: what's going well, how can it be better, and how can the board help to facilitate improvements. The results of the Board Evaluation Survey will be shared during the June Closed Board Meeting, with any recommendation being disclosed to the public after the debrief. Trustees requested that the results from the 2014-2015 Board Evaluation Survey be available for discussion as well. Chair Baxter further requested that a summary of trustee attendance at board and committee meetings be reviewed at the closed meeting to determine if an adjustment to the meeting schedule is needed to facilitate trustee attendance.

2) Trustee Variance Process Update

Superintendent Bocking spoke to the written report submitted by Secretary-Treasurer Weswick in his absence. Trustees engaged in a discussion and suggested that the district approach the municipalities for recommendations as a first step in the process.

RECOMMENDATION:

“That the Board direct the Secretary-Treasurer to initiate the Trustee Variance Process by soliciting recommendations from local governments. Recommendations proposed by local governments will be brought back to the September Committee of the Whole for consideration in determining options for variations to the Trustee Electoral Areas.”

3) Communication (standing item)

Trustees reviewed the Board Communication Plan. A request was made that feedback from the Transportation Consultation for the Pender Harbour area be brought back to the June Operations Committee.

The meeting adjourned at 10:17 a.m.

NEXT MEETING: June 21st, 2016 from 10:30-12:30 pm at the School Board Office

The draft DPAC minutes were submitted as written.

ii. Operations Committee – May 19, 2016

The notes were submitted as written.

1. 2016/2017 Capital Plan

MOTION: Mewhort/Russell

“THAT the Board of Education of School District No. 46 (Sunshine Coast) approve the 2016/2017 Capital Plan as presented.”

Carried.

iii. Committee of the Whole – May 24, 2016

The notes were submitted as written.

MOTION: Younghusband/Pratt

“THAT the Board direct the Secretary-Treasurer to initiate the Trustee Variance Process by soliciting recommendations from local governments. Recommendations proposed by local governments will be brought back to the September Committee of the Whole for consideration in determining options for variations to the Trustee Electoral Areas.”

Carried.

iv. Policy Committee – May 24, 2016

The notes were submitted as written.

MOTION: Pratt/Younghusband

“TO approve updates to the Board Policy Preamble and Policy 1 - Foundational Statement as attached.”

Carried.

MOTION: Pratt/Younghusband

“TO approve the new Conflict of Interest policy as attached.”

AMENDMENT: Mewhort/Russell

“TO approve the new Conflict of Interest policy as attached, deleting 8.1 a) & b) and with the addition of *‘and leave the room for the discussion and vote’*.”

Defeated.

Opposed: Younghusband, Ruth,
Pratt, Dixon

MOTION: Younghusband/Mewhort

“TO refer the new Conflict of Interest policy to committee”

Carried.

v. Education Committee Notes – April 27, 2016

The notes were submitted as written.

MOTION: Pratt/Ruth



OFFICE OF THE SECRETARY-TREASURER

October 21, 2016

District of Sechelt
 Attn: Mayor Milne and Council
 P.O. Box 129
 Sechelt, BC V0N 3A0

Dear Mayor Milne and Council,

RE: Trustee Electoral Area Variance

The Board of Education of School District No. 46 (Sunshine Coast) is undertaking a review of their Trustee Electoral Areas (TEA). Early this year, the Ministry of Education confirmed that certain Sechelt Nation band lands have been omitted from their metes and bounds descriptions of the district’s TEAs in their ministerial order. The ministry has acknowledged the error and is requesting the Board’s cooperation in updating the electoral areas for the school district.

While the ministerial order defining the district’s electoral areas does not reference SIGD lands directly, the board has previously included SIGD lands with the description for Rural Area 2 in its local Trustee Elections Bylaw.

The current bylaw TEAs for School District No. 46 are defined as follows:

<i>TEA</i>	<i>Trustee Electoral Area Description:</i>	<i># of trustees</i>
Gibsons	Town of Gibsons	One
Sechelt	District of Sechelt	Two
Rural Area 1	Sunshine Coast Regional District (Comprised of Electoral Area “A” – Egmont/Pender Harbour and Area “B” Halfmoon Bay in the Sunshine Coast Regional District)	One
Rural Area 2	Sunshine Coast Regional District (Comprised of Electoral Areas “D” Roberts Creek, “E” Elphinstone, “F” West Howe Sound in the Sunshine Coast Regional District and the “SIGD” Sechelt Indian Government District)	Three

The specific boundaries of these areas are defined further by metes and bounds descriptions from the British Columbia Gazette (see the TRUSTEE ELECTIONS BYLAW NO. 74 for additional information).

The board has agreed to undertake a public consultation process in the fall and winter to gather input on any proposed variation to the current electoral areas. I have been directed by the board to solicit feedback from local governments prior to initiating the public consultation process, for the board's consideration in determining options for variations to the TEAs.

To provide some additional context, the board has discussed the following options:

- (a) Listing SIGD regions within the geographic TEA that borders each individual band land and redistributing the number of trustees elected by area, if necessary.
- (b) Including all SIGD lands in the Sechelt TEA and redistributing the number of trustees elected by area, if necessary.
- (c) Identifying SIGD lands as a single TEA with an elected trustee and redistributing the number of trustees in other TEAs.
- (d) Including all SIGD lands in TEA #4 (Rural Area 2) regardless of their geographic location (status quo).

The board welcomes your input on this matter. I kindly ask that any preliminary feedback be provided by November 10th, 2016 so that it may be included in the public consultation sessions. Please note that additional opportunities for input will be available to all local governments during the public consultation phase as well.

Sincerely,



Nicholas Weswick
Secretary-Treasurer

Enclosure

P.c. Tim Palmer, Chief Administrative Officer, District of Sechelt
Patrick Bocking, Superintendent
Board of Education of School District No. 46 (Sunshine Coast)

Sunshine Coast Regional District
1975 Field Road
Sechelt, British Columbia
Canada V0N 3A1

P 604.885.8800
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info@scrd.ca
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November 25, 2016

School District No. 46
P.O. Box 220
494 South Fletcher Road
Gibsons, BC V0N 1V0

CORRESPONDENCE

Attention: Nicholas Weswick
Secretary Treasurer

Dear Nicholas Weswick:

Re: Trustee Electoral Area Variance

In response to your letter dated October 21, 2016 inviting input from the Sunshine Coast Regional District (SCRD) on the matter of variations to the Trustee electoral areas, the Board of the Sunshine Coast Regional District adopted the following resolution at their meeting of November 24, 2016:

432/16 THAT the correspondence from School District No. 46 regarding Trustee Electoral Area (TEA) Variance be received;

AND WHEREAS ensuring First Nations participation in educational governance is fundamental to implementing the calls to action of the Truth and Reconciliation Commission;

AND THAT subject to the School District consultation with Sechelt Indian Government District (SIGD) and SIGD preference, the SCRD supports Option C "identifying SIGD lands as a single TEA with an elected trustee and redistributing the number of trustees in other TEAs".

Thank you for including the SCRD in the consultation process.

Yours truly,

SUNSHINE COAST REGIONAL DISTRICT

Angie Legault
Senior Manager, Administration and Legislative Services

/sr



TOWN OF GIBSONS

"The World's Most Liveable Town" 2009

Office of the Mayor

Wayne Rowe
Mayor

474 South Fletcher Road
P.O. Box 340
Gibsons, B.C. V0N 1V0

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January 3, 2017

Nicholas Weswick, Secretary Treasurer
School District No. 46
PO Box 220
494 South Fletcher Road
Gibsons, BC V0N 1V0

Dear Nicholas Weswick;

Reference: Trustee Electoral Area Variance

Thank you for your letter requesting input from the Town on the proposed variation to the current electoral areas for School District Trustees. Council considered your request at two separate meetings, the latest being December 6th, 2016.

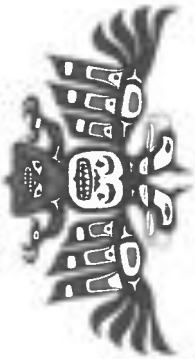
During those discussions, the consensus of Council was to leave this decision in the hands of the School District and the Sechelt Indian Government District. Council was reluctant to identify a preferred option that may or may not reflect the wishes of the SIGD. Council has the utmost trust in your ability to resolve this equitably.

I trust this is the information you require at this time and we look forward to the public consultation process planned for this fall.

Yours truly,

TOWN OF GIBSONS

Wayne Rowe
Mayor



SECHELT INDIAN GOVERNMENT DISTRICT

December 8, 2016

School District No. 46
Attn: Nicholas Weswick
Box 220
Gibsons, BC V0N 1V0

Dear Mr. Weswick;

RE: Trustee Electoral Area Variance

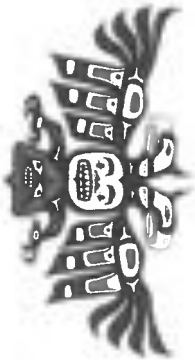
The Sechelt Indian Band referred the October 21, 2016 letter regarding TEA variance to the December 5, 2016 SIGD Council meeting. SIGD Council approved the following motion (MOD enclosed):

THAT Council confirms that they recommend identifying SIGD lands as a single TEA with an elected trustee and redistributing the number of trustees in other TEAs

The letter and bylaw were also distributed to SBL 1, 2, and 19 Advisory Councillors for posting and input from residents in their areas. The Advisory Councillors reported at the November 17, 2016 Advisory Council meeting that residents had no comments to provide.

Yours truly,

Christopher August
Councillor, Sechelt Indian Government District



SECHELT INDIAN GOVERNMENT DISTRICT

MINUTE OF DECISION


DATE: December 5, 2016

RE: School District No. 46 Trustee Electoral Area Variance

IT IS HEREBY RESOLVED THAT Council confirms that they recommend identifying SIGD lands as a single TEA with an elected trustee and redistributing the number of trustees in other TEAs


SECHELT INDIAN GOVERNMENT DISTRICT COUNCIL

Chief Calvin Craigan



Councillor Christopher August

Councillor Randy Joe



Councillor Robert Joe



Councillor Warren Paull