



**BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

**OPERATIONS COMMITTEE NOTES**

Held on November 17<sup>th</sup>, 2016 from 12:30-2:00 pm  
At the School Board Office, Gibsons, B.C.

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PRESENT: TRUSTEES: Betty Baxter (Committee Chair), Lori Pratt, Greg Russell

STAFF/OTHERS: Patrick Bocking, Superintendent; Nicholas Weswick, Secretary-Treasurer; Rob Collison, Manager of Facilities and Transportation; Carolyn Smith, CUPE Local 801; Marnie Baba, CUPE Local 801; Erica Reimer, Executive Assistant (Recording Secretary)

REGRETS: Dave Mewhort, Trustee; Allyson Fawcus, DPAC

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The meeting was called to order at 12:31 p.m.

1. Strategic Plan: 2.e. Healthy Staff

*Goal 2.e.: Our staff will be a healthy, highly skilled, professional and inspired team.*

Director Bishop shared information on the district's hiring practices, human resources newsletters and the development of professional growth plans for administrative staff. A report was provided on emergency preparedness and planning. Director Bishop reported that the district has engaged the services of a consultant who will be working with the district to create standardized emergency response materials for use at all sites. The district plans to take part in a full exercise for the October 2017 Great Shake Out earthquake drill. All staff, including itinerant staff, will be trained prior to that date.

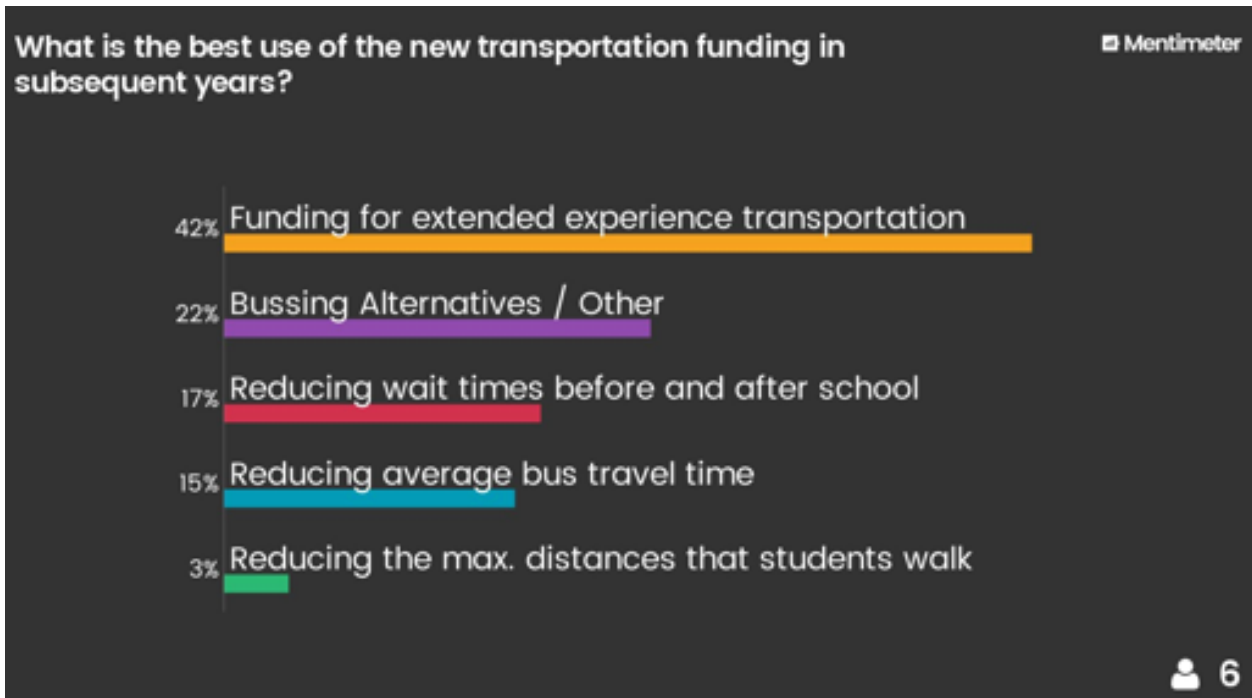
2. Budget and Transportation Discussion

Secretary-Treasurer Weswick spoke to his budget presentation, which formed the basis of the Public Budget Consultation that took place on November 16<sup>th</sup>. The full presentation is available on the district website at:

<http://www.sd46.bc.ca/index.php/budget>

Secretary-Treasurer Weswick reviewed school allocation rates, special education funding and categories, and the percentage of special needs students in the district.

The committee provided input regarding prioritization of funding, including transportation funding, as attached.



The meeting adjourned at 1:40 p.m.

**NEXT MEETING:** Thursday, January 19<sup>th</sup> from 12:30 to 2:00 pm at the School Board Office.