



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

OPERATIONS COMMITTEE NOTES

Held on June 22, 2017 from 12:30-2:00 pm
At the School Board Office, Gibsons, B.C.

PRESENT: TRUSTEES: Dave Mewhort (Committee Chair), Betty Baxter

STAFF/OTHERS: Patrick Bocking, Superintendent; Nicholas Weswick, Secretary-Treasurer; Phil Luporini, District Principal of Technology; Rob Collison, Manager of Facilities and Transportation; Erica Reimer, Executive Assistant (Recording Secretary)

REGRETS: Lori Pratt, Trustee; Greg Russell, Trustee; Paul Bishop, Director of Instruction

The meeting was called to order at 12:35 p.m. Trustee Mewhort chaired the meeting in Trustee Pratt's absence. Two items were added to the agenda: item 3) Summer Work and item 4) Classroom Enhancement Fund Update.

1) Emergency Preparedness

Secretary-Treasurer Weswick reported on Director Bishop's behalf. Administrators and Teachers In Charge have received emergency preparedness training and have established procedures for an incident command centre. The committee discussed the differences between a lock down and a "hold and secure".

2) Transportation Review

Secretary-Treasurer Weswick reported that the district would be implementing the recommendations coming from the "Bus Route Optimization Project" report, including a recommendation to shift the bell schedule at Elphinstone Secondary in the 2017/18 school year to improve student wait times at that location. The district will proceed with a comprehensive bell schedule and route review after the recommended transportation software has been configured and updated.

3) Summer Work

Rob Collison, Manager of Facilities and Transportation, reviewed the summer work plan included in the meeting package at http://www.sd46.bc.ca/files/16-17_BoardMeetings/cmtes/20170622-Ops_Agenda.pdf. The committee discussed the solar projects at Langdale Elementary, Davis Bay Elementary and Pender Harbour Secondary. Information was provided on additional portables being added to Cedar Grove Elementary and West Sechelt Elementary in order to accommodate changes to class sizes. The committee reviewed charts that reflect cumulative savings due to energy saving measures being implemented at school sites. Since

2012/13 the district has seen a cumulative savings of 7.6 million equivalent kilowatt hours and has reduced greenhouse emissions by 800 tons of CO². It was noted that water use has increased to due required flushing. The district continues to take steps to reduce lead levels in water pipes by installing filters where appropriate. Any reduction to the current daily flushing schedule would require approval from Vancouver Coastal Health.

4) Classroom Enhancement Fund Update

Secretary-Treasurer Weswick reported that the district's Classroom Enhancement Fund application had been reassessed and approved for \$2.4 million in funding. The district had submitted a plan and requested \$3.1 million of the notional \$4.1 million fund. Secretary-Treasurer Weswick noted that the 2017/18 budget would not be adjusted despite having been built to incorporate the requested amount. The district plans to reevaluate their Classroom Enhancement Fund application in September once enrollment and class structures have been determined. The amended budget will be adjusted to reflect the final approved funding.

The meeting adjourned at 1:28 pm.

NEXT MEETING: Thursday, September 21 from 12:30-2:00 pm at the SBO.