



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

OPERATIONS COMMITTEE NOTES

Held on February 16th, 2017 from 12:30-2:00 pm
At the School Board Office, Gibsons, B.C.

PRESENT: TRUSTEES: Lori Pratt (Committee Chair), Dave Mewhort, Greg Russell

STAFF/OTHERS: Patrick Bocking, Superintendent; Nicholas Weswick, Secretary-Treasurer; Phil Luporini, District Principal of Technology; Erica Reimer, Executive Assistant (Recording Secretary)

REGRETS: Paul Bishop, Director of Instruction; Carolyn Smith, CUPE Local 801; Rob Collison, Manager of Facilities and Transportation; Allyson Fawcus, DPAC; Betty Baxter, Board Chair

The meeting was called to order at 12:34 p.m.

1. Strategic Plan: 2.h. Safe and Healthy Schools (Operational)

Goal 2. h. Our staff will thrive with their students in safe and healthy schools where everyone feels respected for their individual gifts and contributions.

Secretary-Treasurer Weswick provided an update on:

- Emergency procedures – the district is moving towards implementing procedures from the provincial emergency planning guide.
- Elimination of toxins from classrooms – approximately 95% of the cleaning supplies used are non-toxic supplies.
- Custodial training provided for outbreak management
- Upgrades to HVAC at Langdale and Madeira Park Elementary provide proper air handling and ventilation, bringing fresh air in to the schools.

2. Preliminary Budget Considerations

Secretary-Treasurer Weswick shared feedback from principals and vice-principals for funding priorities in the 2017/18 budget year, which include:

- Additional counselling support
- Technology (both hardware and training)
- Work experience and careers support
- Extended experiences
- Teacher training and collaboration time

The committee reviewed additional priority funding items that support implementation of strategic plan priorities for the 2017/18 budget year, as detailed in the budget presentation attached to these notes.

Secretary-Treasurer Weswick reported that funding implications of the SCC ruling remain unknown at this time.

3. Transportation Review

Secretary-Treasurer Weswick reported that work continues on implementing software to map current routes, entering catchment areas into the system and ensuring student data is input correctly. Once completed, the team will begin to examine route optimization, mapping alternative routes and creating some “what-if” scenarios for review. The district expects to move to regional consultations in April to share route alternatives with the community.

4. Regulation 1250 – Communicating through the Media (revised)

The committee reviewed recommended changes to the regulation.

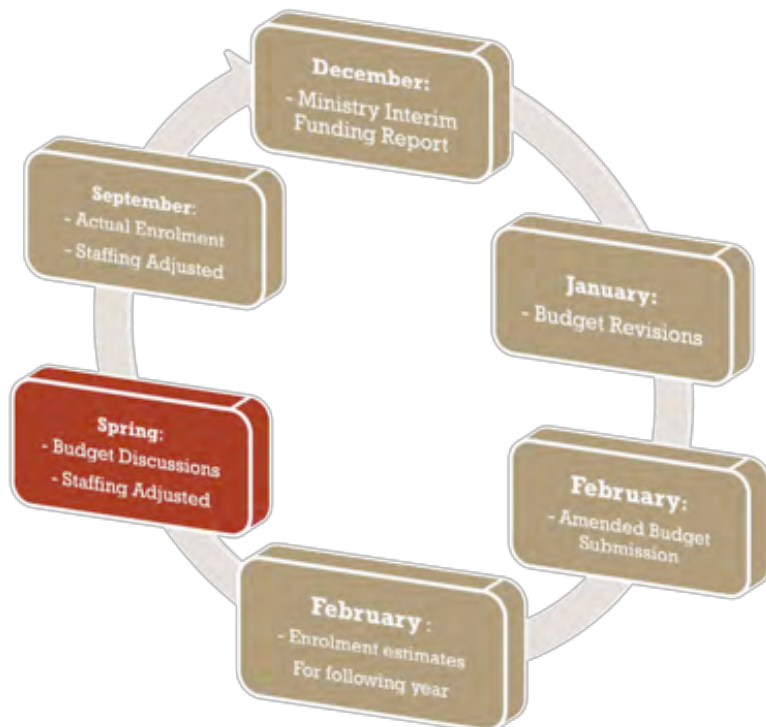
5. Regulation 1360 – Distribution of Union Materials (revised)

The committee reviewed recommended changes to the regulation.

The meeting adjourned at 2:00 p.m.

NEXT MEETING: Thursday, March 16th from 12:30 to 2:00 pm at the School Board Office.

BUDGET CONSIDERATIONS 2017-18



BUDGET CYCLE



School Based Decisions

\$25,256,359

Facilities

\$3,456,239

Educational Admin

\$1,676,934

District Special Education

\$1,376,486

Technology

\$63,469

Replacement Costs

\$810,000

Transportation

\$1,076,720

Utilities

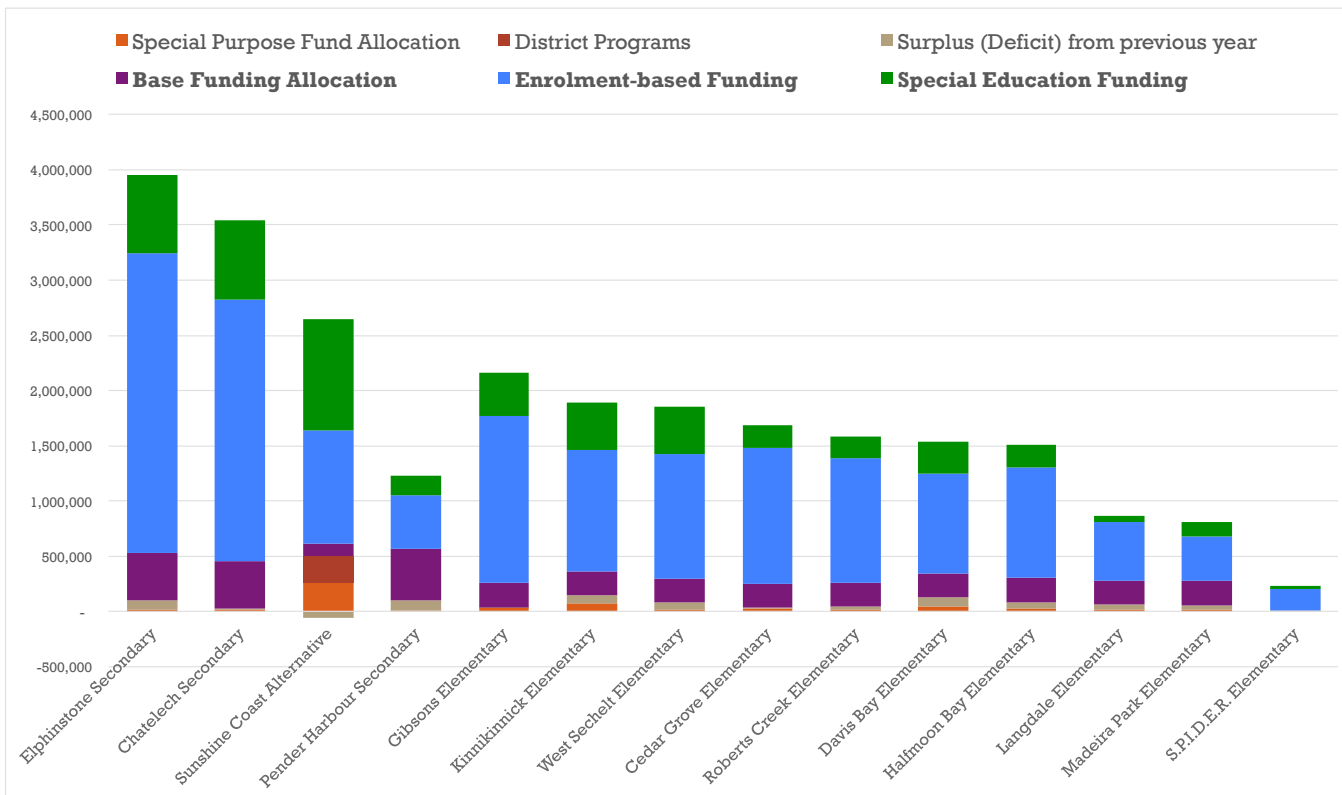
\$672,500

Aboriginal Education

\$1,012,885

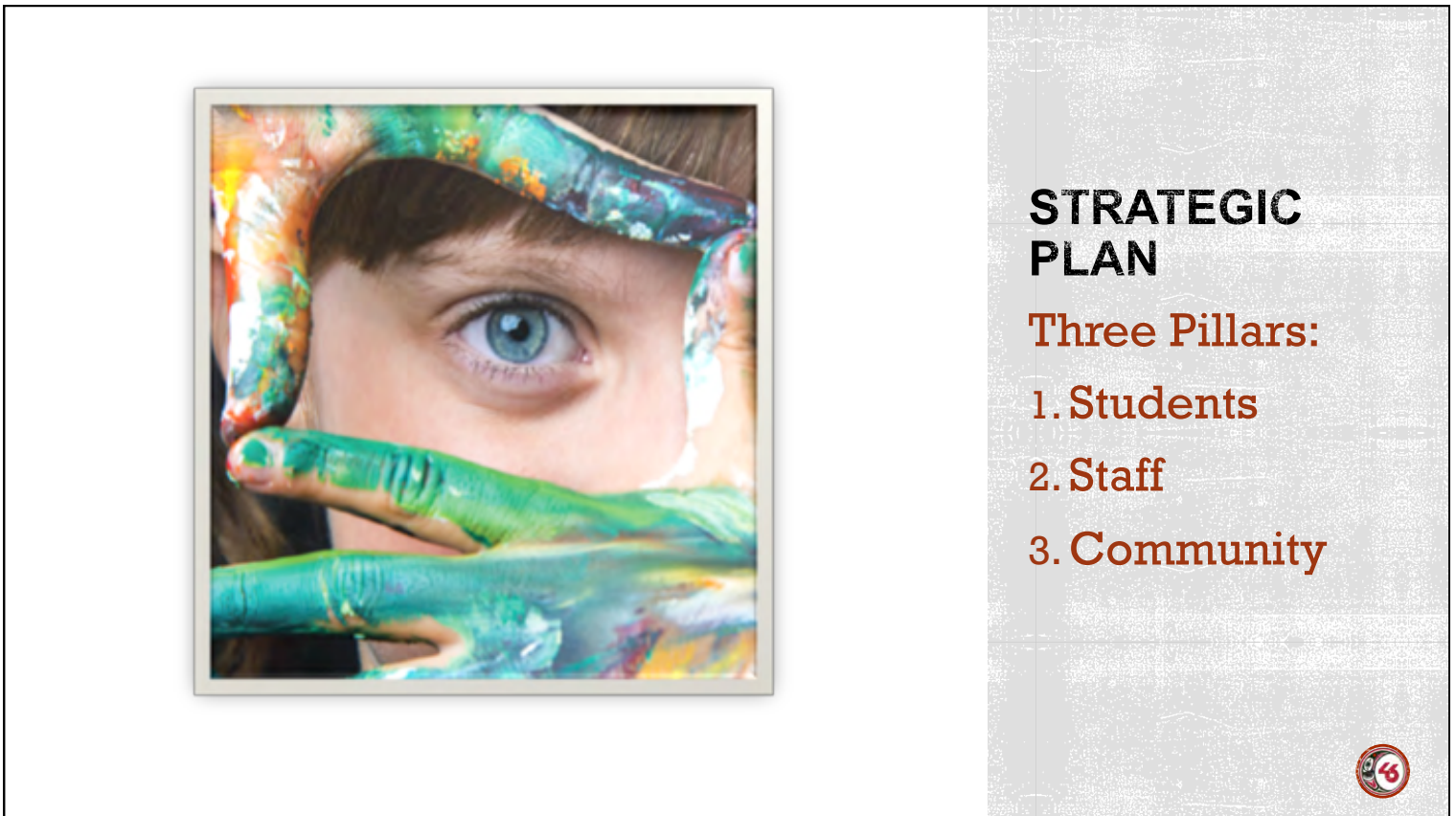
SPENDING BY AREA

SCHOOL FUNDING BY SOURCE





WHAT DRIVES THE BUDGET



STRATEGIC PLAN

Three Pillars:

1. Students
2. Staff
3. Community

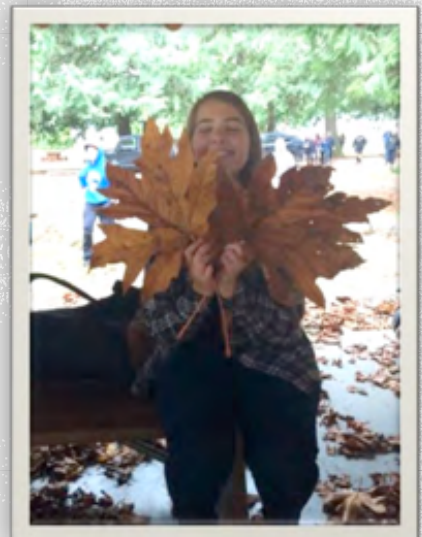




IMPLEMENTATION PLAN

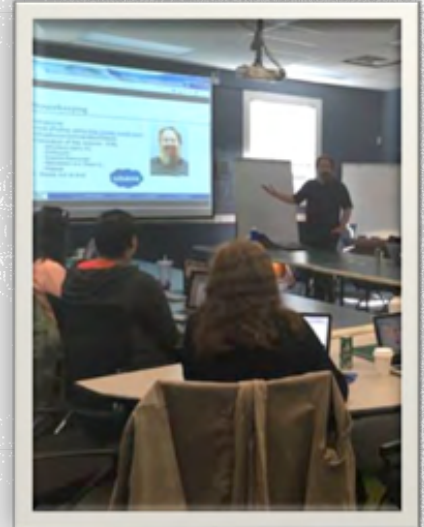
STRAT PLAN SUPPORT	ACTIONS
1a. Early Learning	Investigate Options For Vulnerable Children
1b. Reading	In-service/Collaboration For Secondary Teachers - 1/2 Day
1c. Math	In-service/Collaboration For Teachers
1d. Social/Emotional	Additional Counselor, Inservice
1e. Mental and Physical Health	In-service (2 Days Per Secondary)
1f. Music and Fine Arts	Review & Adjust Programs As Necessary
1g. Sustainable Practices And Outdoor Education	Implement Sustainability Plan
1h. Experiential Learning And Personalized Inquiry	Embed UDL Principles In All In-service
1i. Technology Skills	Maker Spaces & Coding, Library Technology, Carts
1j. Indigenous Culture	Aboriginal Student Forum, Parent Engagement
1k. Graduate	Review MyBlueprint, Specific Lifeskills, Consider Careers Support/Structure

PILLAR 1: STUDENTS



STRAT PLAN SUPPORT	ACTIONS
2a. Professional Development	See 1b, 1c, 1e, etc
2b. Reading Teachers	See 1b
2c. Communication	New District Website, Email Addresses, School Websites
2d. Parent Communication	Review Freshgrade Pilot Project
2e. Healthy, Skilled, Inspired	Wellness Initiatives
2f. Leaders in our work	TIC / New PR Support and Training
2g. Pride & Celebration	Funding to Support Retirement Dinner and other Celebrations
2h. Safe & Healthy Schools	Gender-neutral/safe Bathrooms - Develop Plan for all bathrooms, all sites, Funding for Safe Student Transportation
2i. Exceptional Facilities	Implementing Facilities Plan - Advocate for WSES Expansion, Review DBES Capacity Needs
2j. Sustainable Practices	AFG - PV Solar Matching Grants, Transportation Review

PILLAR 2: STAFF



STRAT PLAN SUPPORT	ACTIONS
3a. Communicate & Celebrate	Community Celebrations; Staff Celebrations
3b. Collaboration	Careers - Community Steering Committee
3c. International Program	Invest in recruitment and exchange programs
3d. Planning with Local Gov't	Implement Joint Use Agreement
3e. Community Schools	Implement plans for community garden spaces
3f. Cultural Relationships	Build on relationships with aboriginal communities & art communities
3g. Advanced Ed Relationships	Expand dual credit offerings

PILLAR 3: COMMUNITY



- Counselling Support
- Technology – Both hardware & training
- Work Experience / Careers support
- Extended Experiences – Learning in the community
- Teacher training and collaboration time

PRINCIPAL & VICE-PRINCIPAL FEEDBACK

- In response to implementation plan initiatives
- High-level summary of what is most important to this group of educational leaders



Strategic Plan Support	Actions	2017/18
2d. Parent Communication	Freshgrade Reporting Project	\$3,000
2g. Pride & Celebration	Funding to Support Retirement Dinner and other Celebrations	5,000
1d. Social/Emotional	Additional Counselor	95,000
1f. Music and Fine Arts	Potential staffing/supplies allocation to support District fine arts programs	10,000
1g. Sustainable Practices And Outdoor Education	Implement Sustainability Plan	10,000
1k. Graduate	MyBlueprint, Specific Lifeskills, Consider Careers Support/Structure	25,000
2c. Communication	New District Website, Email Addresses, School Websites	25,000
2f. Leaders in our work	TIC/ New PR Support and Training	5,000
Strategic Plan Support Total		\$178,000

PRIORITY FUNDING ITEMS

- Arranged in loose priority sequence
- Other items to utilize existing budget lines, where possible
- Balance between central department services and school budget allocations is central to decision-making





Teacher Librarian FTE	\$397,100
Maintain Existing Counselling services, currently provided by LIF	145,000
Maintain Support for KES Social Development	95,000
Portable Classrooms - Renovations, Purchase, Delivery	?

SUPREME COURT DECISION IMPACTS

- Estimates based on old collective agreement language
- Much is uncertain and will depend on March 15th budget announcement



OTHER BUDGET ITEMS

Return of Admin Savings Clawback	(182,000)
Average Teacher Cost Increase	200,000
Employee Future Benefits Service/ Interest Costs	195,000
Exempt/PVP Compensation	156,000
Compassionate Care Top-up - Teachers	30,000
Spring Break - EA Training & Compensation	12,800
Total - Other Items	411,800

- Not driven by strategic plan, although may have impact on its initiatives



UNRESTRICTED SURPLUS \$538,000

Priorities:

- Ensure current year budget is balanced
- Allocations to school-based budgets
- Unforeseen/Extraordinary Events
- Support for one-time programs and purchases

