



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

OPERATIONS COMMITTEE NOTES

Held on January 19th, 2017 from 12:30-2:00 pm
At the School Board Office, Gibsons, B.C.

PRESENT: TRUSTEES: Lori Pratt (Committee Chair), Betty Baxter, Dave Mewhort,
Greg Russell, Christine Younghusband

STAFF/OTHERS: Patrick Bocking, Superintendent; Paul Bishop, Director of
Instruction; Nicholas Weswick, Secretary-Treasurer; Rob Collison, Manager of
Facilities and Transportation; Phil Luporini, District Principal of Technology;
Carolyn Smith, CUPE Local 801; Marnie Baba, CUPE Local 801; Tracey Bond,
CUPE Local 801; Ruth Emmerson; Erica Reimer, Executive Assistant
(Recording Secretary)

GUEST: Frank Marasco, Special Projects Manager, Association of School
Transportation Services of British Columbia (ASTBC)

The meeting was called to order at 12:33 p.m.

1. Enrolment Projections

District Principal Luporini shared enrolment projections with the committee. The based on current enrolments, the district is projected to see a decrease of 30 students in the secondary population, while the elementary population is projected to remain constant with a slight increase in enrollment in the NEST program. Enrolment projections are provided by Baragar Systems and are based on short term and long term trends, housing stats, trends in population, as well as local knowledge based on conversations with the district.

2. Amended Budget

Secretary-Treasurer Weswick reviewed changes in revenue and spending in comparison to the preliminary budget prepared in the spring. He reported that overall enrolment increased compared to earlier projections which resulted in a higher level of general enrolment-based funding. Enrolment of students with special needs was, conversely, lower than expected, resulting in a lower level of funding in that area. Enrolment in the SCAS programs is lower than projected however there is some possibility that mid year enrolment count might provide additional funding. Overall, the district expects to see an operating deficit of \$31,261 that will be drawn from the prior year's unrestricted surplus, due primarily to shifts in enrolment.

Secretary-Treasurer Weswick noted that the staff recommendation is to use the additional transportation revenue in the current year to purchase activity buses and replace 15 passenger vans, where possible. The units would be purchased through a provincial purchasing program later this year.

The corrected presentation is attached to these notes for reference.

RECOMMENDATION:

“To approve the amended budget”

3. Preliminary Budget Discussions

Secretary-Treasurer Weswick spoke to his budget and transportation presentation, which he and Superintendent Bocking have been sharing with all school PACs. The committee discussed potential changes to transportation services, including reviewing walk to stop limits, adjusting bell schedules, potential seasonal adjustments to transportation schedules during the winter months, and the pros and cons of biking to school in rural areas.

4. Transportation Review Process

Frank Marasco shared information on an ongoing bus route optimization project to implement new student transportation management software and optimize bus routes to improve service levels. A copy of Mr. Marasco’s presentation is available with the meeting package at:

http://www.sd46.bc.ca/files/16-17_BoardMeetings/cmtes/20170119-Ops_Agenda.pdf

The meeting adjourned at 2:07 p.m.

NEXT MEETING: Thursday, February 16th from 12:30 to 2:00 pm at the School Board Office.



2016-2017 Amended Budget

Presented to Operations Committee
January 19th, 2017

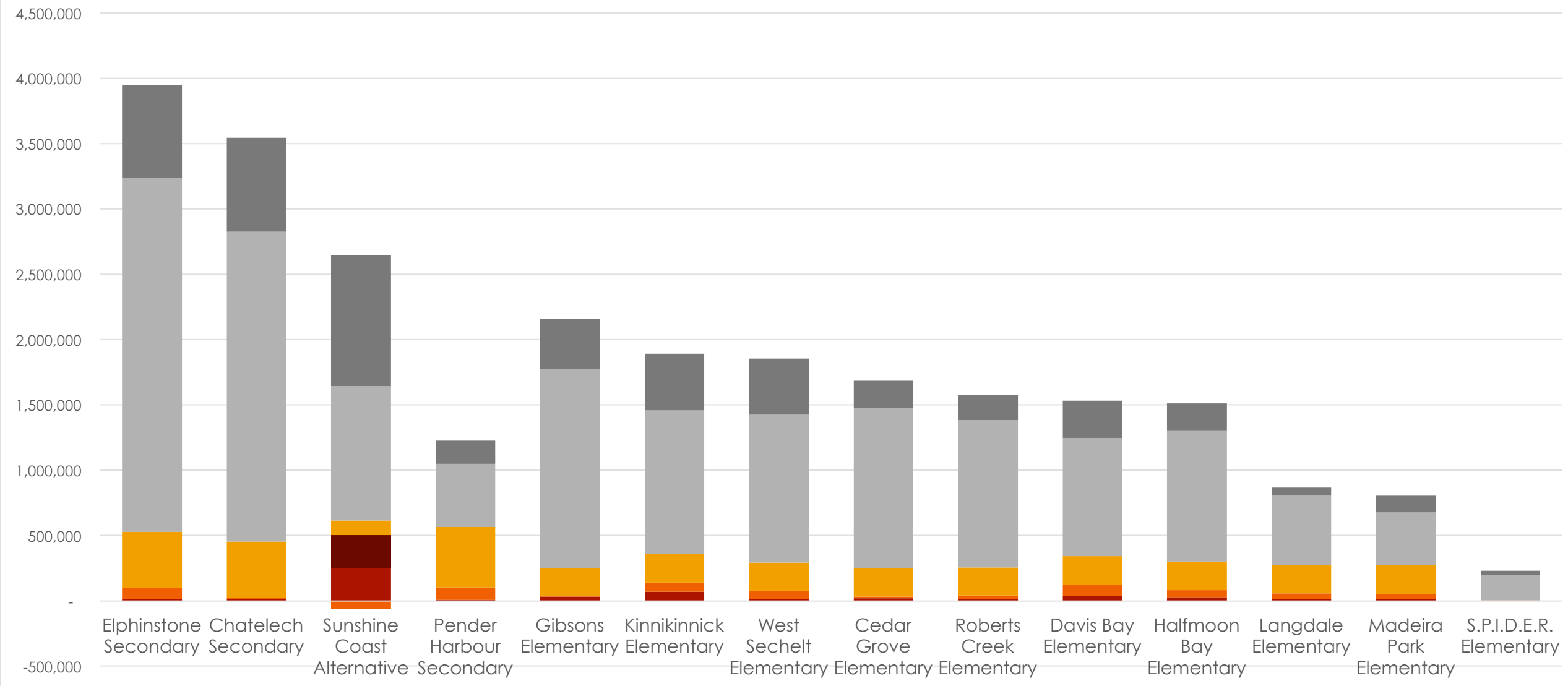
Revenue by Source

	2016/17 Budget			2016/17 Amended Budget			Change
	Enrolment	Per Pupil	Funding	Enrolment	Per Pupil	Funding	
School Age	2,915.0000	7,166	20,888,890	2,937.8750	7,218	21,205,582	316,692
Alternative	165.0000	7,166	1,182,390	142.2500	7,218	1,026,761	(155,630)
DL	75.0000	6,030	452,250	59.7500	6,030	360,293	(91,958)
Home School	5.0000	250	1,250	2.9040	250	726	(524)
							-
Level 1 Spec Needs	4	37,700	150,800	9	37,700	339,300	188,500
Level 2 Spec Needs	236	18,850	4,448,600	207	18,850	3,901,950	(546,650)
Level 3 Spec Needs	185	9,500	1,757,500	202	9,500	1,919,000	161,500
English Language Learning	110	1,380	151,800	120	1,380	165,600	13,800
Aboriginal Ed	561	1,195	670,395	578	1,195	690,710	20,315
Adult Education	10	4,565	45,650	1.375	4,565	6,277	(39,373)
							-
Salary Differential			193,582			181,659	(11,923)
Unique Features			5,347,354			5,347,354	-
Enrolment Decline	(159.00)	29.96	-	(19.00)	31.21	-	-
Transportation							-
Additional/Holdback							-
Summer Learning							-
Feb Recount			37,730			37,730	-
May Recount			46,775			46,775	-
Education Plan			62,418			62,418	-
Administrative Savings			(182,072)			(182,072)	-
Funding Protection			-			-	-
Ministry Operating			35,255,312			35,110,411	-145250

Revenue by Source

	2016/17 Budget			2016/17 Amended Budget			
Min-Pay Equity			510,381			510,381	-
Min - Transportation						380,465	380,465
Min-Misc.			8,696			8,696	-
Min-Grad Adult	0.375	4,565	1,712	1	4,565	4,565	2,853
Min-ITA			35,000			35,000	-
Min-Supplemental 16/17			166,566				(166,566)
Carbon Tax Rebate			25,000			25,000	-
Offshore Tuition			72,310			78,408	6,098
SD#93-CSF			543,000			536,000	(7,000)
Miscellaneous Revenue			146,700			175,976	29,276
Rentals and Leases			55,000			55,000	-
Investment Income			90,000			90,000	-
Total Funding			36,909,677			37,009,553	99,876

- Special Purpose Fund Allocation
- Base Funding Allocation
- District Programs
- Enrolment-based Funding
- Surplus (Deficit) from previous year
- Special Education Funding



School Funding by Source

	Special Purpose Fund Allocation	District Programs	Surplus (Deficit) from previous year	Base Funding Allocation	Enrolment-based Funding	Special Education Funding	TOTAL
Elphinstone Secondary	15,000	0	84,361	428,000	2,712,492	709,850	3,949,703
Chatelech Secondary	15,000	0	9,959	428,000	2,373,177	718,400	3,544,536
Sunshine Coast Alternative	257,375	246,000	-61,487	113,000	1,026,391	1,005,750	2,587,029
Pender Harbour Secondary	10,000	0	92,207	463,000	482,971	177,550	1,225,728
Gibsons Elementary	34,799	0	1,259	218,000	1,517,083	389,950	2,161,091
Kinnikinnick Elementary	72,399	0	69,602	218,000	1,097,683	436,100	1,893,784
West Sechelt Elementary	14,200	0	63,095	218,000	1,128,318	432,300	1,855,913
Cedar Grove Elementary	22,200	0	12,032	218,000	1,227,736	206,518	1,686,486
Roberts Creek Elementary	17,600	0	22,869	218,000	1,126,202	193,650	1,578,321
Davis Bay Elementary	39,600	0	86,010	218,000	906,454	281,400	1,531,464
Halfmoon Bay Elementary	28,200	0	54,752	218,000	1,005,305	205,750	1,512,007
Langdale Elementary	16,000	0	42,506	218,000	530,223	61,650	868,379
Madeira Park Elementary	14,000	0	41,605	218,000	405,334	128,750	807,689
S.P.I.D.E.R. Elementary	0	0	4,697	0	195,520	32,150	232,367
TOTAL	556,373	246,000	523,467	3,394,000	15,734,889	4,979,768	25,434,497

District Departments

	2016/17 Budget		2016/17 Amended Budget	
	FTE	\$	FTE	\$
Business Administration Total	10.20	1,335,032	10.20	1,339,328
District Governance Total	7.00	189,294	7.00	189,294
Educational Admin Total	14.81	1,676,934	14.81	1,681,829
Careers & Ace-It (1.03)	-	90,000	-	90,000
Aboriginal Education Total	12.06	1,012,885	12.06	1,015,319
District Special Education	16.67	1,376,486	17.37	1,382,970
ELL Total	1.00	151,800	1.00	165,600
Technology Total	5.00	863,469	5.00	864,094
Facilities Total	39.39	3,456,239	39.39	3,457,390
Total Transportation	0.63	1,076,720	0.63	1,436,720
Utilities	-	672,500	-	672,500
Replacement costs including benefits	-	850,000	-	850,000
Total	106.7537	12,751,360	107.457	13,145,043

Total District Budget

	2015/16 Preliminary	2015/16 Amended Budget	2016/17 Budget	2016/17 Amended Budget
Total District Budget				
Operating Revenue	35,077,073	36,210,444	36,909,676	37,009,553
Financial Provision				
Transfer from Restricted - Curriculum	150,000			
Utilization of Restricted	5,521	1,520,150	138,705	1,688,811
Utilization of Unrestricted		939,098	375,210	
Operating Expense				
School Allocations	22,751,245	23,431,561	24,623,401	24,412,527
District Departments	12,481,350	12,319,482	12,751,360	13,145,043
Allowance for Special Ed Enrolment			48,831	
Allocations from Restricted		1,520,150		1,172,053
Allocations from Unrestricted		1,314,308		
Additional Allocations		84,192		
Net Operating Fund	(0)	(0)	(0)	(31,261)
Remaining Unrestricted Surplus		375,210		538,098
Available Funds		375,210	(0)	506,837