



**BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

**OPERATIONS COMMITTEE**

**Held on June 16, 2016 from 12:30 to 2:30 p.m.**  
At the School Board Office, Gibsons, B.C.

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**PRESENT:** TRUSTEES: Dave Mewhort, Chair; Betty Baxter; Greg Russell, Lori Pratt, Christine Younghusband

STAFF/OTHERS: Nicholas Weswick, Secretary-Treasurer; Paul Bishop, Director of Instruction; Rob Collison, Manager of Facilities and Transportation; Phil Luporini, District Principal of Technology and Data Management; Sharon Mackenzie, CUPE Local 801; Marnie Baba, CUPE Local 801; Tracey Thompson, Pender Harbour Secondary Parent; Erica Reimer, Executive Assistant (Recording Secretary)

**REGRETS:** Patrick Bocking, Superintendent; Allyson Fawcus, DPAC

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The meeting was called to order at 10:44 a.m.

1. Emergency Preparedness Update

Director Bishop provided an update on emergency preparedness and highlighted the following:

- Active shooter scenario at front of priority list due to recent events in the US.
- VTRA training taking place
- Director Bishop and Principal Jeff Marshall attended an Earthquake Preparedness provincial training session Feb 29-Mar 1.
- Working towards creating a template for standardized school based plans and updating the district's Earthquake manual to align with other agencies on the coast.
- Working to update the emergencies regulation and ensure staff training is up to date.

Trustees requested clarification on responsibility for emergency supplies at school sites. Director Bishop indicated that schools are expected to budget to replacement of consumable items such as alcohol swabs, water and granola bars and update supplies, as needed, on a yearly basis.

2. Transportation Review

a) PHSS/MPES Transportation Consultation Feedback

Secretary-Treasurer Weswick shared feedback from consultations with the Pender Harbour area community to address surplus capacity on a northern bus route. The community has expressed concern with a potential change to busing in the area. The committee discussed the proposed route options and shared concerns over additional ride times. The committee provided additional suggestions, including providing supervised care after school hours to facilitate changes in busing and reducing capacity on routes by utilizing smaller buses. Trustees indicated that transportation services should be equitable across the district.

3. Long Range Facilities Plan (*standing item*)

The committee reviewed feedback from the regional consultations that took place in January and February of 2016. The full presentation is available on the district website at:

[http://www.sd46.bc.ca/files/15-16\\_BoardMeetings/cmtes/Ops\\_061616\\_Agenda.pdf](http://www.sd46.bc.ca/files/15-16_BoardMeetings/cmtes/Ops_061616_Agenda.pdf)

The meeting adjourned at 2:04 p.m.