



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

REGULAR MEETING AGENDA

May 10, 2016 at 7:00 p.m.
At the School Board Office, Gibsons, B.C.

1. **Call to Order**
 2. **Presentation:**
 - a. Celebrating Education: Libraries and Literacy – T. Therrein, M. Hodgkins and K. Deasey
 - b. Energy Ambassadors – R. Collison, J. Callaghan, J. Stroman and Q. Ruth
 3. **Public Question Period** (10 minutes in total)
 4. **Adoption of the Agenda**
 5. **Approval of Minutes of Prior Meetings and Receipt of Records of Closed Meetings**
 - a. Regular Meeting – April 12, 2016 Pg. 3-7
 - b. Record of Closed Meeting – April 12, 2016 Pg. 8
 - c. Record of Special Closed Meeting – April 26, 2016 Pg. 9
 6. **Reports**
 - a. **Executive Reports**
 - i. Strategic Plan Update:
 1. Goal 1.f. – Music Pg. 10
 2. Goal 1.k. – Graduation Pg. 11-12
 3. Goal 2.i. – Facilities Pg. 13-14
 - ii. Superintendent’s Report Pg. 15
 - iii. Secretary-Treasurer’s Report Pg. 16-17
 - iv. Information Items:
 1. Larger Cheques Written in the Months of April Pg. 18-19
 2. Expenditures by Object Pg. 20
 - b. **Board/Committee Reports**
 - i. Board Report Pg. 21-22
 1. Ad Hoc Community Celebration Committee Notes – April 28, 2016 Pg. 23-24
 2. Student Trustee/DSLTL Report
 3. BCSTA Report Pg. 25
 4. BCPSEA Report
 5. DPAC Report Pg. 26-30
 - ii. Operations Committee – April 21, 2016 (motion) Pg. 31-40
 1. 2016/17 Annual Facilities Grant (bylaw – pg 41/motions – pg 43) Pg. 41-44
 2. 2016/17 Annual Budget (bylaw – pg 47/motions – pg 60) Pg. 45-60
 - iii. Committee of the Whole – April 26, 2016 Pg. 61-62
 - iv. Policy Committee – April 26, 2016 (motion) Pg. 63-64
 - v. Education Committee Notes – April 27, 2016 Pg. 65-101
- MOTION: “TO receive the reports.”
7. **Correspondence**
 - a. M. Lebeau – Adult Basic Education Pg. 102-103
 8. **Questions and Enquiries from the Public Relating to the Board Meeting**

9. Next Meeting

The next public board meeting will be held on June 14, 2016.

MOTION: “TO approve the committee agendas.”

10. Adjournment

**COMMITTEE MEETINGS
2015 – 2016**

MONTH	EDUCATION COMMITTEE	OPERATIONS COMMITTEE	POLICY COMMITTEE	COMMITTEE OF THE WHOLE
September	16 from 1 – 2:30 pm	17 from 12:30 – 2 pm	–	22 from 9:30 – 11:30 am
October	28 from 1 – 2:30 pm	20 from 12:30 – 2 pm	27 from 10:30 – 12 pm	27 from 9:30 – 10:30 am
November	25 from 1 – 2:30 pm	26 from 11 – 12:30 pm	24 from 11:30 – 1 pm	24 from 9:30 – 11:30 am
December	16 from 1 – 2:30 pm	Cancelled	Cancelled	17 from 1:00 – 2:30 pm
January	27 from 1 – 2:30 pm	21 from 12:30 – 2 pm	26 from 11:30 – 1 pm	26 from 9:30 – 11:30 am
February	24 from 1 – 2:30 pm	18 from 12:30 – 2 pm	23 from 11:30 – 1 pm	23 from 9:30 – 11:30 am
March	30 from 1 – 2:30 pm	Cancelled	Cancelled	Cancelled
April	27 from 1 – 2:30 pm	21 from 12:30 – 2 pm	26 from 11:30 – 1 pm	26 from 9:30 – 11:30 am
May	25 from 1 – 2:30 pm	19 from 12:30 – 2 pm	24 from 11:30 – 1 pm	24 from 9:30 – 11:30 am
June	22 from 1 – 2:30 pm	16 from 12:30 – 2 pm	21 from 11:30 – 1 pm	21 from 9:30 – 11:30 am

All committee meetings will take place at the School Board Office, unless otherwise noted.

Agendas for Upcoming Meetings:

Education Committee – May 25 from 1:00-2:30 pm at the SBO

1. Strategic Plan: 3.f. – Sechelt Indian Band and Squamish Nation
2. Strategic Plan: Goal 1.j. – Indigenous and Other Cultures
3. Strategic Plan: Goal 1.h. – Experiential Learning/Inquiry
4. Strategic Plan: Goal 1.e. – Physical Health
5. Parent Engagement (*standing item*)

Operations Committee – May 19 from 12:30-2:00 pm at the SBO

1. Capital Plan
2. Joint-Use
3. Regulation 3550 – Rental of School Facilities
4. Long Term Facilities Plan (*standing item*)

Policy Committee – May 24 from 10:30-12:00 pm at the SBO

1. Policy 1 – Foundational Statements
2. Policy 18 – Local Purchasing
3. New Policy – Conflict of Interest

Committee of the Whole – May 24 from 9:30-10:30 am at the SBO

1. Trustee Evaluation Process / Survey
2. Trustee Variance Process Update
3. Communication (*standing item*)



**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

Held on Tuesday, April 12, 2016
At the School Board Office, Gibsons, B.C.

PRESENT: **TRUSTEES:** B. Baxter (Chair), D. Mewhort, L. Pratt, G. Russell,
P. Ruth, C. Younghusband, W. Henley (Student Trustee)

STAFF: P. Bocking, Superintendent of Schools
P. Bishop, Director of Instruction
V. White, Director of Instruction
N. Weswick, Secretary-Treasurer
E. Reimer, Executive Assistant (Recording Secretary)

REGRETS: Trustee L. Dixon

#60. Call to Order

The meeting was called to order at 7:03 p.m.

Chair Baxter acknowledged that the meeting was taking place on the traditional territory of the Squamish Nation and welcomed audience members.

#61. Presentations:

a. Celebrating Education: Earth Month – Jenny Groves and Barry Krangle

Environmental Education Committee members, Barry Krangle and Jenny Groves, shared a brochure, developed by the committee, that lists suggestions for activities to celebrate Earth Month. The brochure will be distributed to all schools as a resource to complement Earth Day/Earth Month initiatives. The Environmental Education Committee consists of Richard Biel, Jamie Mani, Barry Krangle, Jenny Groves and Patrick Bocking. Earth Day flags will be distributed to all sites and schools have been asked to display the flags on April 22.

#62. Public Question Period

- A member of the audience requested that flags be lowered to half-mast on April 28 for the National Day of Mourning. Superintendent Bocking indicated a memo would be distributed to principals as a reminder.

#63. Adoption of the Agenda

MOTION: Pratt/Ruth

“THAT the agenda of April 12, 2016 be adopted.”

Carried.

#64. Approval of Minutes of Prior Meetings and Receipt of Records of Closed Meetings

MOTION: Mewhort/Pratt

“THAT the minutes of the Regular Meeting of March 8, 2016 and the Record of the Closed Meeting of March 8, 2016 be adopted.”

Carried.

#65. Reports

a. Executive Reports

i. Strategic Plan Update:

1. Goal 1.e. – Mental and Physical Health

The report was submitted as written. Director White highlighted a request to partner with WorkSafe BC by providing Mental Health First Aid training to workers supporting local work placements in the community. Director White has also been asked to present as part of the Elphinstone Secondary Health Fair. She will be discussing the signs of stress and providing coping and support strategies.

2. Goal 3.g. – Capilano University

The report was submitted as written. Director Bishop indicated that Simon Fraser University also works with the district and is currently partnered in offering a Nature Based Experiential Learning Program on the Sunshine Coast.

ii. Superintendent's Report

Superintendent Bocking shared a brochure developed by the Reading Committee that offers advice to parents on ways to support reading at home for elementary aged children. Superintendent Bocking also highlighted the *Nurturing the Learning Spirit* canoe trips taking place in April and May and the *Positive Discipline Parenting Course*, being offered at six sites throughout the month of April.

Chair Baxter and Superintendent Bocking commented on a recent opportunity for twelve students to attend the opening performance of *Going Home Star* by the Royal Winnipeg Ballet in Vancouver.

iii. Secretary-Treasurer's Report

1. School Allocation Rates

Secretary-Treasurer Weswick spoke to his written report and indicated that:

- In response to requests from principals and in order to maximize allocation rates with sufficient time for planning, per-pupil and school base allocation rates include the remaining unrestricted surplus of \$375,000 from the 14/15 school year.
- Per-pupil allocations for level 2 and level 3 special needs have been significantly increased.
- Garbage disposal costs have been decentralized and will be the responsibility of individual schools. The rationale is that schools have more control over these costs than the maintenance department. Per pupil allocations have been increased to account for the change.
- The total base funding for Pender remains higher than other secondary school base amounts however there has been some reduction to supplemental funding that was provided as an interim measure as the school transitioned to a new delivery model. The district is looking at purchasing a school bus for the school to help ease the impact of the change to funding.

Trustees inquired about school based waste reduction programs, the ministry's funding model and the surplus allocation.

2. Trustee Electoral Areas

Secretary-Treasurer Weswick reported that the Ministry of Education has confirmed that there are some inaccuracies in the Trustee Electoral Area (TEA) boundaries for the district and that certain portions of SIGD lands have not been accounted for. The ministry has asked for the board's advise as to where the SIGD lands should be placed within the TEA. The issue will be discussed at the April Committee of the Whole. Trustees asked for information regarding the population of the band lands in question. Chair Baxter indicated that further information would be provided at Committee of the Whole.

iv. Information Items:

1. Larger Cheques Written in the Month of March 2016

The report was submitted as written.

2. Expenditures by Object

The report was submitted as written. An error was noted in the key relating to Total Salaries. The correct key for total salaries for March 2016 is 71%.

b. Board/Committee Reports

i. Board Report

The report was submitted as written. Chair Baxter sought feedback on the survey response for the BCSTA Co-Governance MOU. Trustees indicated their support for the proposed response to the survey. Chair Baxter indicated that the responses would also be shared with the South Coast Branch, prior to submission on April 15, 2016.

Chair Baxter provided for consideration two draft late motions for the BCSTA AGM. She reported that both motions that were developed in response to a discussion that took place at a roundtable session on Public Education at the Centre for Civic Governance where trustees from eleven boards of education were in attendance.

MOTION: Younghusband/Pratt

“TO move into a committee of the whole.”

Carried.

Trustees discussed the draft late motions to BCSTA AGM.

MOTION: Mewhort/Pratt

“TO move out of a committee of the whole.”

Carried.

MOTION: Pratt/Ruth

“TO bring forward a late motion to BCSTA AGM to withdraw from the Co-Governance Memorandum of Understanding.”

Opposed: Mewhort,
Younghusband, Russell

Defeated.

MOTION: Pratt/Ruth

“TO bring forward a late motion to BCSTA AGM to demand full-funding for contract enhancements.”

Opposed: Mewhort, Russell

Carried.

Chair Baxter announced the formation of the Ad Hoc Community Celebration Committee. The committee will consist of Trustee Baxter (Chair), Trustee Pratt, Trustee Ruth, Superintendent Bocking and community member, Vicki Dobbyn.

Trustees were advised of the Federation of Post-Secondary Educator’s *Open the Doors* campaign to encourage the province to support public post-secondary education.

MOTION: Pratt/Ruth

“THAT the Board of Education of School District No. 46 (Sunshine Coast) write a letter to Ministry of Advanced Education to share how much we in the K-12 sector support a strong post secondary education system that is accessible for all.”

Carried.

Chair Baxter disclosed a motion coming from the Closed Board Meeting, taking place early that evening, to rescind a motion made at the March 20, 2015 board meeting that directed staff “to negotiate a letter of agreement with CUPE to minimize the impact of calendar changes on hourly employees.” Chair Baxter indicated that the report came to their closed meeting as it related to labour contracts and labour management meetings. The board’s decision to rescind the March 20, 2015 motion was unanimous.

1. Student Trustee/DSLIT Report

Student Trustee Henley reported on the Student Forum that took place earlier in the day at the Sechelt Learning Centre and shared appreciation from students for the opportunity to get together, share information and compare. Among other topics at the forum, students shared their thoughts on discussed technology, facilities and experiential learning with trustees attending the event.

2. BCSTA AGM Motions

Trustee Mewhort provided a report.

3. BCPSEA Report

Trustee Younghusband reported on a recent regional BCPSEA meeting that she attended with human resource manager, Tara Sweet.

ii. Education Committee Notes – March 30, 2016

The notes were submitted as written.

MOTION: Younghusband/Pratt

“THAT the Board of Education of School District No. 46 (Sunshine Coast) support the framework as proposed by Superintendent Bocking to move forward with engaging in the framework to support student learning.”

Carried.

MOTION: Mewhort/Pratt
“TO receive the reports.”

Carried.

#66. Correspondence

- a. Minister Bernier – Student Mental Health
- b. Minister Stone – Failing to Stop for a School Bus
- c. Vancouver Coastal Health – Mature Minor Regulation

MOTION: Younghusband/Mewhort
“TO receive the correspondence.”

Carried.

#67. Questions and Enquiries from the Public Relating to the Board Meeting

- A member of the audience asked for clarification regarding the disclosed motion from the board’s closed meeting. Chair Baxter provided a response.

#68. Next Meeting

The next public board meeting will be held on May 10, 2016.

MOTION: Pratt/Mewhort

“TO adopt the committee agendas as presented.”

Carried.

#69. Adjournment

MOTION: Mewhort/Pratt

The meeting adjourned at 8:50 p.m.

Carried.

Chair

Secretary-Treasurer



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

RECORD OF CLOSED MEETING

Held on Tuesday, April 12, 2016
At the School Board Office – Gibsons, B.C

PRESENT: TRUSTEES: B. Baxter (Chair), L. Pratt (Vice-Chair), D. Mewhort,
G. Russell, P. Ruth, C. Younghusband

STAFF: P. Bocking, Superintendent of Schools
P. Bishop, Director of Instruction
V. White, Director of Instruction
N. Weswick, Secretary-Treasurer
E. Reimer, Executive Assistant (Recording Secretary)

REGRETS: Trustee L. Dixon

Call to Order

The meeting was called to order at 5:01 p.m.

- **Motion to Exclude**
- **Adoption of the Agenda**
- **Approval of Minutes of Prior Meetings**
- **Information / Action Items**
 - Personnel
 - CUPE Update
 - Principal/Vice-Principal Contract Review
- **Correspondence**
 - SCPVPA – March 10, 2016
 - J. Knaus – FSA Results
 - R. Emerson – Spring Break
- **Items for Disclosure**
 - The board unanimously passed a motion to rescind the motion made at the regular board meeting on March 20, 2015 that directed staff “to negotiate a letter of agreement with CUPE to minimize the impact of calendar changes on hourly employees.”

Adjournment

The meeting adjourned at 6:19 p.m.

Chairperson

Secretary-Treasurer



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

RECORD OF SPECIAL CLOSED MEETING

Held on Tuesday, April 26, 2016
At the School Board Office – Gibsons, B.C

PRESENT: TRUSTEES: B. Baxter (Chair), L. Pratt (Vice-Chair), D. Mewhort,
P. Ruth, C. Younghusband

STAFF: P. Bocking, Superintendent of Schools
P. Bishop, Director of Instruction
N. Weswick, Secretary-Treasurer
E. Reimer, Executive Assistant (Recording Secretary)

REGRETS: L. Dixon, Trustee; G. Russell, Trustee; V. White, Director of Instruction

Call to Order

The meeting was called to order at 9:03 a.m.

- **Motion to Exclude**
- **Adoption of the Agenda**
- **Information / Action Items**
 - Personnel
 - Principal Placements
- **Items for Disclosure**
 - No items to disclose

Adjournment

The meeting adjourned at 9:32 a.m.

Chairperson

Secretary-Treasurer

**REPORT TO THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO.46 (SUNSHINE COAST)**

Strategic Plan Report: Music
Submitted by Superintendent Bocking
May 10, 2016

Goal 1.i. *Our students will participate in a full elementary music program and have opportunities in secondary music and fine arts programs.*

“I would teach children music, physics, and philosophy; but most importantly music, for the patterns in music and all the arts are the keys to learning”

Plato (2,439 years ago)

Background:

The Strategic Plan includes a goal for music and the arts because humans have known for as long as there has been thought, that music is fundamental to our growth as individuals. Music supports the academic subjects with patterning, rhythm and rhyming, structure and joy. Music supports our social and emotional needs with team-work, sharing, individualization and esteem. Music supports our physical selves with movement including dance and movement to make the sounds themselves. Music is a key to learning.

Discussion:

Elementary Music

Four full time professional music teachers ensure that we have a strong program for our students. All kindergarten to grade three students receive at least sixty minutes of music instruction each week. All grade four and five students receive at least thirty minutes each week. All of our students have the opportunity to play a musical instrument in a band for at least ninety minutes each week, before moving on to high school.

Secondary Music

Our secondary students have the choice to enroll in a number of musical opportunities. Enrolment is the major challenge with our smaller schools. Amongst the offerings that are possible, we have music teachers at our high schools who provide band at across the grade levels.

Next Steps:

- Elementary programs will continue to develop as the comprehensive approach that has been taken is consolidated in practice.
- The district will continue to explore strategies to enhance secondary music and other arts opportunities.

**REPORT TO THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO.46 (SUNSHINE COAST)**

Strategic Plan Report: Graduation

Submitted by Director Paul Bishop

May 10th, 2016

Goal 1.k.: Our students will graduate with specific life skills and with a clear focus on their personal future direction in their chosen career path.

Background:

Students are supported in a variety of ways towards graduation, from classroom teachers, school counselors and administrators to friends and family. Data indicates that we are seeing success with graduation through the many ways that students receive support and opportunities for growth during that pathway to post-secondary life.

Highlights:

1) Grade to grade transitions continue to improve each year:

	School Year	Grade 6 Students (%)	Grade 7 Students (%)	Grade 8 Students (%)	Grade 9 Students (%)	Grade 10 Students (%)	Grade 11 Students (%)
All Students	2010/11	99	99	96	98	95	81
	2011/12	96	97	97	96	91	85
	2012/13	100	100	100	98	94	85
	2013/14	99	97	96	99	92	87
	2014/15	99	99	98	98	95	91
Female	2010/11	98	100	97	97	94	81
	2011/12	96	95	97	97	93	84
	2012/13	99	100	100	98	94	86
	2013/14	100	94	96	99	92	90
	2014/15	99	98	97	98	93	92
Male	2010/11	100	98	94	99	96	80
	2011/12	96	99	97	95	89	86
	2012/13	100	100	100	97	95	84
	2013/14	98	100	95	98	93	85
	2014/15	99	100	99	97	97	91
Aboriginal	2010/11	100	94	98	98	86	71
	2011/12	94	100	95	94	87	78
	2012/13	100	100	100	94	92	82
	2013/14	100	95	98	97	97	75
	2014/15	100	98	95	96	97	94

Our over-all graduation rates remain steady:

		Six-Year Completion		Eligible Grade 12 Graduation Rate				First-Time Grade 12 Graduation Rate					
		Cohort Size	Rate	Total Gr 12	Graduates		Honours Graduates*		Total Gr 12	Graduates		Honours Graduates*	
		#	%	#	#	%	%		#	%	%		
All Students	2010/11	384	80.1	255	246	96			264	219	83		
	2011/12	324	78.9	238	231	97			243	208	86		
	2012/13	303	79.7	251	244	97			288	239	83		
	2013/14	328	80.2	250	241	96	52		266	236	89		
	2014/15	313	81.8	215	212	99	54		246	212	86		

However, they have **greatly improved** for Male and Aboriginal Students:

Male	2010/11	193	76.7	130	128	98			133	110	83	
	2011/12	172	74.3	117	115	98			127	107	84	
	2012/13	153	77.7	109	105	96			137	106	77	
	2013/14	149	75.1	117	115	98	42		126	114	90	
	2014/15	153	81.0	95	93	98	38		118	96	81	
Aboriginal	2010/11	53	62.6	20	16	80			26	16	62	
	2011/12	50	47.6	30	28	93			27	22	81	
	2012/13	43	60.6	35	35	100			44	35	80	
	2013/14	59	72.1	40	39	98	43		52	40	77	
	2014/15	57	72.5	30	29	97	37		37	28	76	

2) **Students participate in a well-funded Scholarship and Bursary program** with close to \$200,000 available thanks to Government and generous local donors to help them make the transition to post-secondary study. Scholarships range from a full four-year tuition or the Len Van Egmond Scholarship valued at \$24,000 to smaller awards from a number of local individuals and groups.

3) **We have a range secondary school options** for students from our large secondary schools, Chatelech and Elphinstone, to the flex-time structure at Pender Harbour Secondary, to the wide variety of course options, supports and sites of the Sunshine Coast Alternative School, and finally, our Distributed Learning school, SPIDER.

4) **Students participate in a wide variety of activities** at those schools that supports their overall development towards graduation and post-secondary life with a deeper sense of self. These include: school leadership programs, Interact, school teams and clubs, and a rich course selection and student support services offered at all of our Secondary schools.

Next Steps:

- We will continue to offer our ACE-IT options next year, featuring Culinary Arts and Carpentry
- A continued focus on Work Experience and Secondary School Apprenticeship as an option for students to learn more about their interests and develop skills
- Increased opportunities for students to experience “Career Prep” types of activities through career fairs for both Elementary and Secondary students.

**REPORT TO THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO.46 (SUNSHINE COAST)**

Strategic Plan Report: Facilities
Submitted by Secretary-Treasurer Weswick
May 10th, 2016

Goal 2.i.: *Our staff will work and learn with their students in exceptional facilities that are efficient and attractive.*

Background:

"If we are to create next-generation schools, it is essential that educators have greater influence in co-creating the learning environments which support their education vision." -Ron Bogle, President and CEO of the American Architectural Foundation

"Students' involvement in the process of creating their environment can empower them, develop community and increase motivation." - Mark Phillips, Teacher and Educational Journalist

From these quotes, we can see that engagement and shared development of facilities is an important factor when considering our facilities.

Discussion:

We believe that learning is enhanced by the environment in which it takes place. In order to maximize results for students, their views and perspectives must be considered when making decisions around facilities. Both new construction and renovations must have the student and teacher in mind. The spaces must be flexible and, above all else, not impede learning.

Efficient facilities, similarly, can ensure that resources are directed to those people and things that make a difference for students. Improvements to facilities to ensure efficiency can also present a learning opportunity through engaging in sustainable practices and design.

The most important project that the District has undertaken toward this strategic plan goal and these deliverables is the development of the Long Range Facilities Plan, which is underway. The level of engagement of our students, schools and community has been a focus as we develop our future plan.

Highlights:

The current plan continues to guide our decisions and the highlights section of this report lists many of the recent upgrades and upcoming projects.

The district has made numerous upgrades to help reduce energy consumption and improve efficiency at school sites, including:

- District-wide Direct Digital Controls upgrades and enhancement (minor capital project).
- Madeira Park Elementary Air Source Heat Pump (minor capital project).
- Continued installation of waterless urinals where practical.

- Continued installation of LED lighting where practical, during renovations.
- Continued installation of occupancy sensors for lighting.
- Energy Ambassador's Program – presentation to the Board of Trustees in May
- Application to School Enhancement Program for boiler replacements at Langdale Elementary, Roberts Creek Elementary and Davis Bay Elementary Schools.

In addition to creating functional and efficient spaces, the maintenance team has completed the following upgrades at district sites:

- Interior renovations at Roberts Creek Elementary, Langdale Elementary, West Sechelt Elementary and Pender Harbour Secondary Schools.
- Ongoing Exterior Painting Program.
- Installation of new carved school signs at all sites.
- Pressure washing of entrances, walkways and school exteriors on an as needed basis.
- All gym floors have now been resurfaced and are in a scheduled maintenance plan.

Next Steps:

- Completion of the Long Term Facilities Plan.
- Completion of the Elphinstone Secondary School interior renovation project.
- Ongoing work by our dedicated maintenance and custodial staff to ensure schools are clean, energy efficient and attractive.

**REPORT TO THE BOARD OF EDUCATION
OF SCHOOL DISTRICT NO.46
(SUNSHINE COAST)**

**Superintendent's Report
May 10, 2016**

1. Students

- a. Summer StrongStart will run this year again. The highly flexible program ensures young and even “not-yet” students have summer-long opportunities to access books and other learning activities in a supportive environment. The district is adding a strong partnership with our community schools to the summer plan.
- b. “Positive Discipline” parent education programs have been highly popular. Enthusiastic parents have appreciated learning how to be most supportive to their children. (1a, 2d)
- c. Elementary and Secondary students shared their thoughts about their education with their principals and aboriginal education staff as they paddled on the Sechelt Inlet. (1j)
- d. The district Mathematics committee will meet in late May to review current evidence, practice and curriculum, and to move forward next year with the development of a district Mathematics plan. (1c)
- e. The district is looking forward to offering ACE-IT Carpentry and Professional Cook programs for our students next year. Offerings of other work experience options will also be enhanced to meet the diverse aspirations of our students in their final years of school. (1k)

2. Staff

- a. Teachers from all elementary schools are working with District Coordinator Sandy Magnussen to develop skills with iPads, and are then supporting their colleagues to imbed the technology within their educational programs. (2a, 2f)
- b. School principals have applied for Excellence Mini Grants to address Strategic Plan priorities in their schools. Their creative ideas support the district mission at the individual school level.

3. Community

- a. The Dry Grad campaign of the Liquor Distribution Branch has provided \$8253 to our schools to develop fun, safe and exciting graduation celebrations for our students. (3b)
- b. Middle Years Developmental Instrument reports are out for schools, and will be available in Mid May at the district level. The reports summarize our students’ sense of their physical health and well-being, connectedness, social and emotional development, school experiences and use of after school time. This work is a partnership with the Human and Early Learning Partnership at UBC under the leadership of Dr. Kim Schonert-Reichl. (3b)

**REPORT TO THE BOARD OF EDUCATION
OF SCHOOL DISTRICT NO.46
(SUNSHINE COAST)**

**Secretary-Treasurer's Report
May 10, 2016**

Unfunded and Downloaded Costs

The District is in the fortunate position of increasing enrolment, and as a result the budget processes for both 2015/16 Amended and 2016/17 Preliminary have been less challenging here than in other districts in the province. That said, it should be noted that we have experienced significant unfunded cost pressures and downloaded costs from the Province that have a significant impact on the programs that we offer or could otherwise be offering.

We did have a large decrease in Teacher Pension Plan premiums for next year. However, these should not be looked at in isolation. Between 2004 and 2015 our Teacher Pension premiums went up 36%. Between 2010 and 2015 our Support Staff Pension premiums went up 18%. These cost increases were not funded by the Ministry of Education.

The estimated impact of some of these items is shown in the table below:

Administrative Savings - 2015/16	(205,044)
Administrative Savings - 2016/17	(182,072)
Network Service Costs	(143,562)
Exempt Compensation (est.)	(289,000)
2016 Impact of Pension Cost Increases (2004-2015)	(828,000)
Pension Cost Decreases (2016)	279,647
<u>Total</u>	<u>(1,368,031)</u>

Ministry Enrolment Audit Results

The Ministry of Education annually conducts Kindergarten to Grade 12 (K-12) Regular Enrolment audits, in selected school districts, to verify enrolment reported. School districts are selected for audit based on a variety of factors, including the length of time since their last audit, enrolment size, and changes in enrolment.

A K-12 Regular Enrolment audit was conducted in School District No. 46 (Sunshine Coast) this spring. The schools audited were:

- Elphinstone Secondary
- Chatelech Secondary
- Pender Harbour Secondary
- Sunshine Coast Alternative

The total enrolment reported by these schools on October 2, 2015 was 1,292.375 FTEs. The results of the audit are shown in the table on page 2 of this report.

School	FTEs				Headcount			Funding Adjustment
	October 2 nd Enrolment Adjustment	Alternate Program Adjustment	Grade10 to 12 Course Adjustment	Adult Education Adjustment	Int'l/Out-of-Province School-Age Adjustment	English Language Learning/Dialect Adjustment	Aboriginal Education Adjustment	
ELPHINSTONE SECONDARY	0	0	0	0	0	0	0	\$0
CHATELECH SECONDARY	0	0	-0.1875	0	0	0	0	-\$1,342
PENDER HARBOUR SECONDARY	-1	0	-0.2191	0	0	0	0	-\$8,726
SUNSHINE COAST ALTERNATIVE SCHOOL	-8	0	0	-12.5	0	0	0	-\$114,327
Total	-9	0	-0.4066	-12.5	0	0	0	-\$124,395

The majority of the recoveries stemmed from an incorrect interpretation of the “10/10 rule” that specifies how much coursework or instructional hours a student needs before registration (10 hours of instruction or 10% of coursework). Some of these students were later re-enrolled and added to mid-year funding counts, mitigating the financial impact. Other recoveries were the result of students who had attended sporadically in September and been optimistically included on the Oct 2 enrolment count, but who did not continue in October.

The overall result was a positive learning experience, although the level of recoveries from SCAS was significant, and will have an impact on their budget in the 16/17 year. In all cases, the audit has led to a greater understanding of the enrolment count requirements, and school staffs should be commended for their skill and helpfulness throughout. We have already implemented procedures to ensure continued compliance to Ministry guidelines.

DATE 03-May-2016 09:51 AM

SUMMARY - ISSUED CHEQUE REPORT - CHEQUE LIMIT : 10,000.00

PAGE 1

START DATE: 01-Apr-2016 TO END DATE: 30-Apr-2016

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	CHEQUE AMOUNT

ON-LINE CHEQUES : ISSUED BETWEEN 01-Apr-2016 AND 30-Apr-2016						
00LCET2730	0001	*****	23290	MUNICIPAL PENSION PLAN	07-Apr-16	48,928.37
00LCET2732	0001	*****	28094	RECEIVER GENERAL FOR CANADA	19-Apr-16	82,143.65
00LCET2733	0001	*****	28094	RECEIVER GENERAL FOR CANADA	05-Apr-16	82,481.38
00LCET2741	0001	*****	30209	TEACHERS' PENSION PLAN	12-Apr-16	445,186.23
00LCET2742	0001	*****	28093	RECEIVER GENERAL FOR CANADA	06-Apr-16	340,596.32
00LCET2745	0001	*****	33038	WORKERS' COMPENSATION BOARD	19-Apr-16	56,535.33
00LCET2746	0001	*****	28093	RECEIVER GENERAL FOR CANADA	26-Apr-16	150,000.00
00LCET2751	0001	*****	23290	MUNICIPAL PENSION PLAN	22-Apr-16	54,726.88
TOTALS FOR BANK - 0001						1,260,598.16
TOTAL NUMBER OF CHEQUES						8
TOTAL NUMBER OF CHEQUES WITH MICR						0
COMPUTER PREPARED CHEQUES : ISSUED BETWEEN 01-Apr-2016 AND 30-Apr-2016						
1901000001	0001	0000048045	13558	ARCHIE JOHNSTONE	06-Apr-16	253,573.27
1901000003	0001	0000048047	12012	BC HYDRO & POWER AUTHORITY	06-Apr-16	28,067.38
1901000035	0001	0000048079	12873	SOLUTION BASED CONTRACTING LTD.	06-Apr-16	22,764.00
1901ET0008	0001	*****	12021	BC TEACHERS FEDERATION	06-Apr-16	24,090.74
1901ET0009	0001	*****	12111	BC TEACHERS FEDERATION	06-Apr-16	27,355.18
1901ET0075	0001	*****	29102	SUNSHINE COAST TEACHERS ASSOCIATION	06-Apr-16	10,125.36
1902000021	0001	0000048105	23268	MINISTRY OF PROVINCIAL REVENUE	13-Apr-16	27,371.00
1902000027	0001	0000048111	26243	PEBT IN TRUST	13-Apr-16	47,583.43
1902ET0036	0001	*****	26207	PACIFIC BLUE CROSS/MSA	13-Apr-16	57,634.86
1903000032	0001	0000048162	12649	WENGER CANADA	20-Apr-16	14,422.39
1905000021	0001	0000048185	23268	MINISTRY OF PROVINCIAL REVENUE	27-Apr-16	22,158.00
1905000030	0001	0000048194	29095	SOFTCHOICE LP	27-Apr-16	14,891.32
1905ET0004	0001	*****	11050	APPLE CANADA INC. C3120	27-Apr-16	14,179.20
1905ET0090	0001	*****	34000	XEROX CANADA LTD	27-Apr-16	28,251.32
TOTALS FOR BANK - 0001						592,467.45
TOTAL NUMBER OF CHEQUES						14
TOTAL NUMBER OF CHEQUES WITH MICR						8
ON-LINE CHEQUES : ISSUED BETWEEN 01-Apr-2016 AND 30-Apr-2016						
00LCET2753	0005	*****	12144	BANK OF MONTREAL	09-Apr-16	30,630.91
TOTALS FOR BANK - 0005						30,630.91
TOTAL NUMBER OF CHEQUES						1
TOTAL NUMBER OF CHEQUES WITH MICR						0
GRAND TOTAL						1,883,696.52
CANCELLED TOTAL						0.00
NET GRAND TOTAL						1,883,696.52

GRAND TOTAL NUMBER OF CHEQUES

23

GRAND TOTAL NUMBER OF CHEQUES WITH MICR

8

WARNING: NUMBER OF CHEQUES DOES NOT MATCH NUMBER OF CHEQUES WITH MICR

Expenditure by Object
As at April 2016

	Apr-16 Actual	Apr-16 Budget	Apr-16 Difference	2015/16 Total Budget	%
Salaries					
110 Teachers Salaries	11,338,359	11,261,925	(76,434)	14,077,406	80.54%
105 Principal and Vice Principal	1,496,926	1,447,963	(48,963)	1,744,534	85.81%
123 Educational Assistant Salaries	2,051,275	2,087,740	36,465	2,609,675	78.60%
120 Support staff	1,534,096	1,509,700	(24,396)	1,887,126	81.29%
120 Support staff-Mtce/Cust	1,601,592	1,593,320	(8,272)	1,919,663	83.43%
130 Other Professional	1,036,513	1,138,720	102,208	1,371,952	75.55%
140 Substitutes	349,647	610,332	260,685	762,915	45.83%
143 Short and Long Term Sick	822,000	1,004,907	182,907	1,256,133	65.44%
Total Salaries	20,230,407	20,654,607	424,200	25,629,404	78.93%
200 Employee Benefits	4,989,917	5,114,234	124,317	6,313,869	79.03%
Total Salaries and Benefits	25,220,324	25,768,841	548,517	31,943,273	78.95%
310 Professional Services	582,731	645,038	62,307	806,297	72.27%
330 Transportation	777,289	860,486	83,197	1,075,608	72.27%
340 Training and Travel	103,104	114,184	11,080	142,730	72.24%
360 Rentals	24,558	32,160	7,602	40,200	61.09%
370 Dues and Fees	56,382	49,500	(6,882)	49,500	113.90%
390 Insurance	72,613	74,700	2,087	83,000	87.49%
510 Supplies	309,126	677,546	368,420	846,933	36.50%
510 School Accounts	1,204,243	1,628,756	424,513	2,035,945	59.15%
540 Utilities	510,287	580,000	69,713	725,000	70.38%
580 Furniture and Equipment Repl	178,873	200,040	21,167	250,050	71.53%
590 Computer Equipment Replace	223,710	223,783	73	228,350	97.97%
Total Services and Supplies	4,042,916	5,086,193	1,043,277	6,283,613	64.34%
Total Expenditures	29,263,240	30,855,034	1,591,794	38,226,885	76.55%

REPORT TO THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO.46 (SUNSHINE COAST)

Board Report
May 10, 2016

Respect and Responsibility

“Through clear communication and mutual respect, we believe that issues of environmental sustainability, social and fiscal responsibility can be addressed to support aware citizens and a healthy future for our local and global community.”

The values of respect and responsibility are front of mind at this time of year as we prepare the budget for the coming year. Like many districts we struggle to present the best possible learning experiences and often believe we are doing so with less resources than needed. The values above are highlighted in the budget consultations of the past few months, the partnerships that allow us to do more than we could alone and the many efforts to reduce our carbon footprint with the greater awareness of students and our community.

Board Activities

April 14 to 16 – BCSTA AGM: Several trustees and senior staff attended the BCSTA Annual General meeting. Highlights included the opening keynote by Dr. Samantha Nutt of War Child Canada on the impact of war on children. It was a powerful presentation. The assembly also passed a resolution for BCSTA to demand that the Ministry of Education fund the additional costs imposed by the Next Generation Network and staff salary increases.

April 20 – District of Sechelt: Chair Baxter and Superintendent Bocking met with Mayor Milne of Sechelt and the new CEO Tim Palmer.

April 28 – Adhoc Community Celebrations Committee: The Adhoc committee on Community Celebrations met to discuss the scope and framework for a regular celebration of our many community partners. See minutes attached.

April 30 – SCR D Transportation Advisory Committee: Trustee Ruth attended the Transportation Advisory committee at the SCR D and presents the following summary:

Speed Watch: RCES school/playground zone traffic continues to exhibit very low compliance with posted maximum speed (30km/h). In February 2016, 30.3% of vehicles tracked were traveling 11kms or higher than the posted speed (compared to 7.9% at CGES and 7.5% at GES). In March, 2016, Speed Watch indicated that 34.4% of vehicles were traveling at a speed of 11kms or higher than the posted limit (CGES and GES had no Speed Watch deployments in March).

SCR D/TRAC: Walking Path Open House, May 18th 4-7pm at Seaside Centre. All

are welcome.

Director Lebell presented "Where The Rubber Meets The Road; Reducing the Impact of Motor Vehicle Crashes on Health and Well-being in BC", a report written by the Provincial Health Officer available online at <http://www2.gov.bc.ca/assets/gov/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/reports-publications/annual-reports/reducing-motor-vehicle-crashes-bc.pdf>

Director Lebell emphasized that the key principles for action included inter-agency collaboration, communication and partnerships.

During the Round Table, Chair Lewis asked MOTI if they could look into safer ways for pedestrians to cross the section of highway between Poplars Trailer Park and Pike Road. There has been a growing concern regarding the safety of that area, especially since the recent fatality of a Woodcreek Park resident. MOTI responded that they have already discussed a few ideas, and will bring them to the table at next meeting.

May 3 – Sechelt Rotary Club: Trustee Younghusband presented to the Sechelt Rotary Club on BC's New Curriculum with Teacher/Coordinator David Barnum. The invitation was in response to Trustee Younghusband's article "Education Matters" in January 28, 2016 edition of *The Local*. The presentation was well received.



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

AD HOC COMMUNITY CELEBRATION COMMITTEE NOTES

Held on April 28, 2016 at 10:30 a.m.
At the School Board Office, Gibsons, B.C.

PRESENT: TRUSTEES: Betty Baxter, Chair; Lori Pratt; Pammila Ruth
STAFF/OTHERS: Patrick Bocking, Superintendent; Vicki Dobbyn,
Community Member; Erica Reimer, Executive Assistant (Recording
Secretary)

The meeting was called to order at 10:41 a.m.

Chair Baxter proposed terms of reference for the committee; to suggest a format, timeframe and scope for a community celebration, and to bring report back to the board with a proposal to activate in the next 12-14 months.

The committee discussed the history behind the award and previous conversations at the Education Committee wherein the transformation from the Frances Fleming Inspirational Achievement Award to a community celebration took place. The goal of the committee is to create a format that celebrates public education, build bridges with local community and supports the values of the board.

The committee discussed what worked/didn't work for other organizations and brainstormed ideas for community celebrations, settling on a format that includes:

- Brief presentations by 4/5 community groups supported by a staff member and a student to highlight how district staff work together with community organizations and the benefit to student education.
- Opportunities for community partners to have booth displays to celebrate community supported programs in the district.
- An opportunity to mingle and appreciate the many organizations that support the school district.
- Student involvement to showcase local talent.

The committee discussed sending a pre-event questionnaire to all community partners to gauge their interest in presenting, having a static display/information booth and/or attendance.

The committee further agreed to an event date in late October or early November of 2016, followed by future events on a two-year cycle. It was acknowledged that a community celebration event in 2018 should be scheduled early in the year so as not to conflict with the trustee election period.

The committee suggested that the event be scheduled at Chatelech Secondary using either the foyer / theatre or gym.

Possible event titles include “Celebrating our community partnerships” and “SD46 Partners in Learning”.

The committee agreed to meet again in late May or Early June.

The meeting adjourned at 12:00 p.m.

BCSTA's 112th AGM- Summary
April 14th- 17th, 2016
Vancouver, B.C.

The event kicked off with 3 optional pre-conference workshops, as BCSTA is focusing more and more on pro-d opportunities, and has identified "keeping current" as a Trustee responsibility.

Thursday evening was the official AGM opening and the keynote presentation was by Dr. Samantha Nutt (Founder of War Child Canada).

Friday started off with a S.C. Branch Meeting over breakfast and the rest of the day was a series of plenaries (one by Mike Bernier, Minister of Ed.), as well as several concurrent sessions chosen from 5 options.

Saturday was "business day". The assembly debated 33 motions (which are not included here but are available through Dave), and also elected a new Board of Directors. Teresa Rozansoff was acclaimed as our president, Gordon Swan was acclaimed as our Vice-president and the election of the Directors went to a closed ballot. I'm pleased to announce our own Christine Younghusband was re-elected on the first ballot! Congratulations!

Sunday was a Provincial Council Day. We received and reviewed minutes from the meetings of the Board of Directors, Aboriginal Education Committee, Education Committee, Finance Committee, and Legislative Committee and adopted BCSTA's budget for the coming year. The budget was virtually unchanged from the one I circulated in February.

Dave Mewhort
Provincial Councilor

----- Forwarded Message -----

From: SD46DPAC <sd46dpac@gmail.com>

Sent: Monday, May 2, 2016 1:19 PM

Subject: DPAC Recap

Hello all,

Well after what seemed like a long break we had our first meeting since Spring started.

We had Susan Bailey, counsellor from Elphinstone and Wendy Charters, counsellor from Chatelech come and talk to us about transition events happening in our district. They mentioned the different levels of support that are available and described the events happening for parents and students. The grade 7's do a visits to the high school and the high schools have a parent evening with tours and information sessions.

Here's a link to more info for Elphinstone Gr 7 Transition: <https://elphicounselling.wordpress.com/grade-7-transition/>

Sorry no further info available at this time for Pender or Chatelech, please call the school if you have any questions.

Eran Foreman with Elphinstone's Functional Academic Program (Cougar Crossing) also gave a presentation describing her role as she works with families and students that require special needs as they transition into adulthood. There will be more information about her program in the minutes.

Marilyn Baines and Vanessa White have been coordinating and trying to get a Mental Health workshop off the ground. We will be meeting this month to discuss details and hopefully we'll have a plan or even an event date set soon.

Marilyn also mentioned some upcoming events:

I Care About You – May 7th at the Gibson's Community Centre 11-1 (free Yoga from 12-1 for 12yrs+) <http://www.familysmart.ca/may-7th>

Unspoken Thoughts and Hidden Facts – A snapshot of BC Youth's Mental Health. See attachment.

Our Superintendent Patrick Bocking showed us the new 'Reading With Your Elementary Child' pamphlet just out (see attachment) there's also more information on the districts literacy plan at this link: <http://www.sd46.bc.ca/files/Community%20Info/JUNE%202014%20SD%2046%20DISTRICT%20LITERACY%20PLAN.pdf> The district's plan to have a library card in the hands of every Elementary student is going well.

Patrick also mentioned there are some new Principal and Vice Principal assignments in our district. See this link for the full story: <http://www.sd46.bc.ca/index.php/news-releases/614-sd46-announces-principal-assignments-for-2016-17>

That's it for now. Enjoy the sun!

Next meeting May 26th at 7pm in the Elphinstone Library.

Thanks,
Allyson

Websites to support Literacy

Starfall: www.starfall.com

Lit 2 Go – classic books in audio: <http://etc.usf.edu/lit2go/>

Storyline Online:
<http://www.storylineonline.net/kiss-missed>

Check out the SD46 website for information about the District's Literacy Plan:
<http://www.sd46.bc.ca/index.php/literacy-plan>



Find books about things your child

is interested in!

Keep a variety of reading materials in your home: books, comics, magazines and newspapers.



School District No. 46

PO Box 220, 494 South Fletcher Road
Gibsons, BC V0N 1V0
Tel.: 604-886-8511 Fax: 604-886-4652

March 2016

Reading with your Elementary Child



Tips for Families



SCHOOL DISTRICT 46 (SUNSHINE COAST)
EXCELLENCE IN ALL WE DO!

Reading with your child is a wonderful way to support his/her literacy and learning. Here are some tips for success:



Create a reading routine – 30 minutes a day.



Enjoy the process! Give your child your full attention (and some snuggles, too!).

Have your child read to you – here are some tips:

- Find books at his/her level – librarians and teachers can help with this.

Before reading: look at the pictures and talk about the book. This introduces new words and ideas to set your child up for success!

During the book: learning to read is hard work!

- Take turns reading the sentences or pages.
- Run your finger under the words to help your child pay attention.
- Ask questions such as, "How do you think they feel?" or "What do you think will happen next?"

If your child gets stuck on a word:

- Ask him/her what word would make sense.
- Remind him/her to look at the pictures for a clue.
- Help your child by breaking the word into smaller "chunks" that he/she recognizes (by covering parts of the large word up with your fingers).
- Go back and re-read the sentence.
- Sound out the first few sounds of the word.
- Jump in and read the word for them sometimes, to keep the reading flowing smoothly.



Read books aloud to your child – choose books that you both love! Even when they are intermediate students.



After you read: Talk about what happened in the story. Encourage your child to make connections to his/her own life. Don't be afraid to read the same book over and over again. Repeated reading builds reading fluency.



This introduces new words and ideas to set your



that he/she recognizes (by covering parts of



UNSPOKEN THOUGHTS & HIDDEN FACTS:

A SNAPSHOT OF BC YOUTH'S MENTAL HEALTH

CREATED BY:

YOUTH RESEARCHERS

TO PROMOTE POSITIVE MENTAL HEALTH

Please join us for an Interactive Session with the McCreary Center Society & Youth along with Community Partners on what we want in our Community

- **WHEN:** Friday, May 6, 2016
- **TIME:** 9:30am - 11:30am
- **WHERE:** Kinnikinnick Elem. School Gym

Contact Tara Doyle to register: tdoyle@sd46.bc.ca





Unspoken thoughts: Youth mental health

Dr Paul Martiquet, Medical Health Officer

Over the past several years we have seen more attention paid to people’s mental health. It is not quite the ‘secret’ that was kept hidden and only discussed quietly, if at all. Fortunately, we are now recognizing the need for open conversations about an illness that affects far more of us than would have been admitted only a decade or two ago. To that end, we acknowledge Mental Health Week from May 2 to 8, and Child and Youth Mental Health Day in BC on May 7.

There is an overall prevalence of 15% of mental health disorders among children and youth. This translates into some 140,000 of our young people facing significant distress. But are we talking about ‘feeling a little unhappy’ or something more? Definitely the latter. And we know this because of work completed by the McCreary Center Society who recently published [“Unspoken Thoughts & Hidden Facts: A snapshot of BC youth’s mental health.”](#) This report, researched and written by some 28 youth researchers aged 15 to 24 and using the resources of the Society provides a snapshot of youth mental health in BC.

One of the key findings is that female youth reported poorer mental health than their male counterparts. They were more likely to report extreme stress, extreme despair, self-harm and to consider or attempt suicide. Another group with higher risk were youth with a physical disability. Almost double the number in this group (17%) reported extreme stress compared to those without a physical disability.

Research showed that some youth self-medicate using substances. Indeed, 21% of youth who had used alcohol, marijuana or other substances reported that the last time they had done so was because they were stressed. Conversely, youth who had not used alcohol, marijuana or other substances reported better mental health than those who had.

Bullying, both in person and online, made it more likely that a youth would report negative mental health. Around half of females who were cyberbullied in the past year also self-harmed in that time (22% of males).

Having a job also influenced mental health. The more hours a youth worked, the less likely they were to report pos-

itive mental health. That said, having a job for a few hours a week was positive.

Finding and using mental health services for youth was uneven. Among youth who felt a need for those services, 11% did not access them (17% of females, 5% of males). The top reasons for missing out included not wanting their parents to find out, thinking or hoping the problem would go away, and being afraid of what the doctor would say or do.

Families can be a source of support for youth. More involvement such as eating meals together or having an adult in the family they could turn to both related to more positive mental health. Cultural connectedness was another positive factor. For example, youth who spoke a language other than English at home were more likely to report good or excellent mental health than those who spoke only English.

While most informative, the value of the McCreary report is in the exploration of opportunities and the implementation of actions in response. Identifying some of those opportunities is the theme of an upcoming event on the Sunshine Coast taking place Friday, May 6 from 9:30 to 11:30 am. This interactive session with the McCreary Center Society is presented jointly by School District #46, the Division of Family Practice (Sunshine Coast), and supported by Vancouver Coastal Health along with youth and community partners. The event is also open to anyone working with children and youth, and to parents and youth themselves.

“Unspoken Thoughts & Hidden Facts” takes place at Kinnikinnick Elementary School in Sechelt—the doors open at 9 am for coffee and muffins. To register, contact [Tara Doyle by email at tadoyle@sd46.bc.ca](mailto:tadoyle@sd46.bc.ca).

We should not be surprised to discover that children and youth are not all that different from adults. After all, while some of the challenges may differ, in the end we must all understand the importance of good mental health and recognize that each of us may need a little support. For more information and [additional resources for child and youth mental health](#) go to the Ministry of Children and Families website.

May 7 is Child and Youth Mental Health Day in BC

Dr Paul Martiquet is the Medical Health Officer for Rural Vancouver Coastal Health including Powell River, Sunshine Coast, Sea-to-Sky, Bella Bella and Bella Coola.



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

OPERATIONS COMMITTEE

**Held on April 21, 2016 from 12:30 to 2:30 p.m.
At the School Board Office, Gibsons, B.C.**

PRESENT: TRUSTEES: Dave Mewhort, Chair; Betty Baxter; Greg Russell, Pammila Ruth
STAFF/OTHERS: Patrick Bocking, Superintendent; Nicholas Weswick,
Secretary-Treasurer; Paul Bishop, Director of Instruction; Rob Collison, Manager
of Facilities and Transportation; Phil Luporini, District Principal of Technology
and Data Management; Janice Budgell, CUPE Local 801; Marnie Baba, CUPE
Local 801; Erica Reimer, Executive Assistant (Recording Secretary)

REGRETS: Lori Pratt, Trustee; Allyson Fawcus, DPAC

The meeting was called to order at 12:31 p.m.

1. Fields – Sunshine Coast Fields Committee – G. Feschuk

A delegation of the Sunshine Coast Fields Working Committee, including Garry Feschuk, SIB; Kara McDonnell, SCYSA; Martin Blackwell SCYSA; and Silas White SCR/D/Town of Gibsons; shared concerns regarding the quality of sports fields on the coast and requested support from the school district in the development of a committee to evaluate and improve the quality of sports fields which includes representation from all local governments.

The committee engaged in a discussion regarding school field use, field maintenance and the general quality of fields on the Sunshine Coast.

RECOMMENDATION:

“To support the concept of a committee to evaluate the quality of sports fields on the Sunshine Coast.”

2. Strategic Plan: Goal 2.i. – Facilities

Our staff will work and learn with their students in exceptional facilities that are efficient and attractive.

The report was provided as written.

a) Annual Facilities Grant Spending (AFG) Plan

The 2016/17 AFG Spending Plan was provided for review. Rob Collison, Manager of Facilities, and Secretary-Treasurer Weswick highlighted items from the projects plan, which includes roofing upgrades at Pender Harbour Secondary and Roberts Creek Elementary, a small budget for fields' upgrades and an interior renovation at Elphinstone Secondary School.

Secretary-Treasurer Weswick indicated that upgrades to the Sechelt Learning Centre are required to improve the site and support the YMCA daycare facility. The District of Sechelt has agreed to provide in kind support to assist in the upgrades.

b) Long Term Facilities Plan (*standing item*)

Secretary-Treasurer Weswick shared that the district continues to work with consultant, Jim Alkins, to create a draft facilities plan to be reviewed by the board by the end of the 2015/16 school year.

3. Budget Summary

Secretary-Treasurer Weswick reviewed operating grants and revenue, proposed school allocations and potential increases and reductions to the 2106/17 Annual Budget as attached.

RECOMMENDATION:

“That the board move forward with the budget as presented.”

The meeting adjourned at 2:33 p.m.

Next Meeting: May 19th, 2016 from 12:30 to 1:00 p.m. at the School Board Office.

Operating Revenue – Ministry

	2015/16			2016/17			Change
	Amended Annual Budget			Preliminary Budget			
	Enrolment	Per Pupil	Funding	Enrolment	Per Pupil	Funding	
School Age	2,880.875	7,158	20,621,303	2,915.000	7,166	20,888,890	267,587
Alternative	165.000	7,158	1,181,070	165.000	7,166	1,182,390	1,320
DL	75.000	6,030	452,250	75.000	6,030	452,250	-
Home School	5.000	250	1,250	5.000	250	1,250	-
Level 1 Spec Needs	4	37,700	150,800	4	37,700	150,800	-
Level 2 Spec Needs	231	18,850	4,354,350	236	18,850	4,448,600	94,250
Level 3 Spec Needs	183	9,500	1,738,500	185	9,500	1,757,500	19,000
English Language Learning	108	1,380	149,040	110	1,380	151,800	2,760
Aboriginal Ed	555	1,195	663,225	561	1,195	670,395	7,170
Adult Education	13.875	4,565	63,339	10	4,565	45,650	(17,689)



Operating Revenue – Ministry

	2015/16			2016/17			Change
	Amended Annual Budget			Preliminary Budget			
	Enrolment	Per Pupil	Funding	Enrolment	Per Pupil	Funding	
Salary Differential			191,731			193,582	1,851
Unique Features			5,358,251			5,347,354	(10,897)
Enrolment Decline	(124.88)	29.96	-	(34.13)	31.21	-	-
Transportation							
Holdback						89,271	89,271
Summer Learning							
Feb Recount			37,730			37,730	-
May Recount			22,655			46,775	24,120
Education Plan			60,545			62,418	1,873
Administrative Savings			(205,044)			(182,072)	22,972
Funding Protection			-			-	-
Total Ministry Operating Revenue			34,840,996			35,344,583	503,587



Operating Revenue – Other

	2015/16			2016/17			Change
	Amended Annual Budget			Preliminary Budget			
	Enrolment	Per Pupil	Funding	Enrolment	Per Pupil	Funding	
Min-Pay Equity			510,381			510,381	-
Min-Misc.			17,346			8,696	(8,650)
Min-Grad Adult	0.375	4,565	1,712	0.375	4,565	1,712	-
Min-ITA			40,000			35,000	(5,000)
Min-Supplemental 16/17						77,295	77,295
Carbon Tax Rebate			25,000			25,000	-
Offshore Tuition			72,310			72,310	-
SD#93-CSF			543,000			543,000	-
Miscellaneous Revenue			14,700			146,700	132,000
Rentals and Leases			55,000			55,000	-
Investment Income			90,000			90,000	-
Total Funding			36,210,444			36,909,676	699,232



School Allocation Rates Base Funding

	2015/16	2016/17	Change
Elementary Schools	202,000	218,000	16,000
Secondary Schools	412,000	428,000	16,000
Pender Base	484,000	463,000	(21,000)
SCAS	294,000	359,000	65,000



School Allocation Rates Per-Pupil Funding

	K Funding	Grade 1-3 Funding	Grade 4-7 Funding	Grade 8-10 Funding	Grade 11-12 Funding	SCAS Funding
Proposed Per-Pupil Amounts	6,035	5,098	4,484	4,656	5,073	4,888
Prior Year Amounts	5,896	4,990	4,386	4,539	4,931	4,765
Net Change	139	107	98	117	141	123
Percent Change	2.40%	2.10%	2.20%	2.60%	2.90%	2.60%



School Allocation Rates Special Education Funding

	Level 1 Special Ed	Level 2 Special Ed	Level 3 Special Ed
Proposed Per Pupil Amounts	40,250	14,750	8,700
Prior Year Amounts	39,500	13,750	8,200
Net Change	750	1,000	500
Percent Change	1.90%	7.30%	6.10%



School Surplus Allocations

School	Sept 2015 Enrolment	Base Allocation	Per Pupil Allocation*	Surplus Allocation
CGE	237	11,000	17,634	28,634
DBE	156	11,000	11,607	22,607
GES	320	11,000	23,810	34,810
HMB	203	11,000	15,104	26,104
KES	228	11,000	16,964	27,964
LES	106	11,000	7,887	18,887
MPE	74	11,000	5,506	16,506
RCE	228	11,000	16,964	27,964
WSE	215	11,000	15,997	26,997
CSS	497	11,000	36,961	47,961
ESS	531	11,000	39,481	50,481
PHS	87	11,000	6,436	17,436
SCAS & SPIDER	240	11,000	17,857	28,857
Total	3,121	143,000	232,210	375,210

*Funding Per-Pupil \$74.41



Potential Increases and Reductions Contractual Obligations

Contractual Wage Increases - Teachers	211,700
Contractual Wage Increases - CUPE	68,160
Exempt Compensation - PRs	199,600
Exempt Compensation - Other Exempt	89,811
NGN Operating Cost Increase	43,000
Transportation Contract Increases	17,300
Transportation - Additional School Day	5,648
Transportation - Custom - Student Support	5,500
CPP/EI Maximum Increases	12,000
MSP Premium Increase	11,000
Teacher Pro-D Increases	3,000
Teacher Pension - Employer Contribution Reduction	(250,000)



Potential Increases and Reductions **Strategic Plan Support**

Item	Site	Dept	Total
Surplus Allocation (1 - All)	375,210		375,210
School Funding Increases (1 - All)	205,000		205,000
School Funding Increases - Student Support (1 - All)	315,000		315,000
SCAS - District Program Support (Equity)	65,000		65,000
Pender Base Funding (Equity)	(21,000)		(21,000)
Aboriginal Education Staffing (2d, 2e, 2j)		277,875	277,875
Pender/Madeira Activity Bus Lease (1h)		15,000	15,000
Reading Resources (1b)		30,000	30,000



Potential Increases and Reductions **Strategic Plan Support**

Item	Site	Dept	Total
School Lab Replacement (1i)		30,000	30,000
Digital Document Sys - Paperless Systems (2j)		20,000	20,000
Maker Spaces & Coding (1h)		10,000	10,000
Wellness Initiatives (2e)		10,000	10,000
Energy Usage Reduction Incentives (2j)		10,000	10,000
Software Maintenance (2j)		10,000	10,000
SPARK! 11 Staffing (1a)		9,600	9,600
Health and Safety Training (2h)		5,000	5,000
Fine Arts (1f)		2,000	2,000



Potential Increases and Reductions **Site-Based vs. Centralized**

Item	Site	Dept	Total
Chat Lifeskills - School-based	45,000	(45,000)	0
Garbage Costs - Decentralized	30,000	(30,000)	0
Careers Program - Decentralized	1	(1)	0
Student Support Staffing - As-needed Support vs RCES Support	(1)	1	0
HMB Transportation - School Schedule Related	5,500	(5,500)	0



Potential Increases and Reductions **Other Items**

Employment Practices Liability Premium	27,000
Legal Expense	(15,000)
Custodial Replacement - Vacation Coverage	21,000
Custodial Replacement - Summer	(15,000)
Custodial Replacement - Procedural Change	(5,000)
Custodial Dept Supplies Inflation	5,000
Professional Dues & Fees	5,000
Bus Route Reductions	0
Utilities Cost Reductions	(45,000)
NGN Implementation - Hardware	(20,000)
EAP Provider Change	(4,000)



School Summary

	2015/16 Preliminary Budget	2016/17 Preliminary Budget	Change
School: Cedar Grove Elementary	1,441,613	1,567,043	125,430
School: Davis Bay Elementary	1,151,234	1,420,857	269,623
School: Gibsons Elementary	1,999,365	2,091,515	92,150
School: Halfmoon Bay Elementary	1,347,343	1,371,613	24,270
School: Kinnikinnick Elementary	1,655,002	1,686,182	31,180
School: Langdale Elementary	769,292	862,010	92,718
School: Madeira Park Elementary	683,600	685,654	2,054
School: Roberts Creek Elementary	1,270,140	1,438,699	168,559
School: S.P.I.D.E.R. Elementary	280,090	225,158	(54,932)
School: West Sechelt Elementary	1,515,249	1,695,848	180,599
School: Chatelech Secondary	3,590,446	3,591,491	1,045
School: Elphinstone Secondary	3,666,564	3,812,126	145,562
School: Pender Harbour Secondary	1,031,468	1,043,249	11,781
School: Sunshine Coast Alternate School	2,544,463	2,647,272	102,809
School: Balancing School	198,952	1,117,641	918,689



Department Summary

	2015/16 Amended Budget		2016/17 Preliminary Budget		Change
	FTE	Cost	FTE	Cost	
Business Administration Total	10.200	1,244,245	10.200	1,335,032	90,787
District Governance Total	7.000	181,270	7.000	189,294	8,024
Educational Admin Total	14.709	1,608,543	14.809	1,676,934	68,391
Careers & Ace-It (1.03)	2.943	95,000	0.000	90,000	(5,000)
Aboriginal Education Total	7.000	735,010	12.057	1,012,885	277,875
District Special Education	20.818	1,422,171	16.671	1,376,486	(45,685)
ELL Total	1.000	149,040	1.000	151,800	2,760
Technology Total	5.000	818,789	5.000	863,469	44,680
Facilities Total	39.387	3,411,248	39.387	3,456,239	44,992
Total Transportation	0.630	1,044,167	0.630	1,076,720	32,553
Utilities	0.000	760,000	0.000	672,500	(87,500)
Replacement costs incl, benefits	0.000	850,000	0.000	850,000	0
TOTAL	108.69	12,319,482	106.75	12,751,360	431,878



Administrative Savings Plan

Category	Description of Strategy	2016 - 2017		
		Salaries & Benefits	Services & Supplies	Total
Benefits	Reduced Employer Contribution Amount for Teachers' Pension Plan	\$115,000		\$115,000
Operations	Mechanical Upgrades		\$42,500	\$42,500
	Energy Saving Initiatives		\$10,000	\$10,000
	Reduce Purchasing Costs through Group Purchasing - EDCO		\$10,000	\$10,000
Staffing	Reduced Replacement Costs	\$5,000		\$5,000
Total Savings and Increased Revenue Identified		\$120,000	\$62,500	\$182,500

Administrative Savings Target

\$182,072

Sufficient Administrative savings to Achieve Target

Yes



Balanced Budget

	2015/16 Amended Budget	2016/17 Preliminary Budget	Change
Operating Revenue	36,210,444	36,909,676	699,232
Financial Provision			
Transfer from Restricted - Curriculum			
Utilization of Restricted	1,520,150	138,705	
Utilization of Unrestricted	939,098	375,210	
Operating Expense			
School Allocations	23,431,561	24,623,401	1,191,840
District Departments	12,319,482	12,751,360	431,878
Allowance for Special Ed Enrolment		48,831	
Allocations from Restricted	1,520,150		
Allocations from Unrestricted	1,314,308		
Additional Allocations	84,192		
Net Operating Fund	(0)	(0)	
Remaining Unrestricted Surplus	375,210		
Available Funds	375,210	(0)	





**CAPITAL BYLAW NO. 127085
2016/17 Annual Facilities Grant**

A BYLAW by the Board of Education of School District No. 46 (Sunshine Coast) (hereinafter called the "Board") to adopt a Capital Project of the Board pursuant to Sections 143 (2) and 144 (1) of the *School Act*, R.S.B.C. 1996, c. 412 as amended from time to time (called the "Act").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 127085.

NOW THEREFORE the Board agrees to the following:

- (a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the Project substantially in accordance with the Project Agreement;
- (b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board approved by the Minister and specifying a maximum expenditure of \$744,665 for Project No. 127085 is hereby adopted.
2. This Bylaw may be cited as School District No. 46 (Sunshine Coast) Capital Bylaw No. 127085.

READ A FIRST TIME THE 10th DAY OF MAY, 2016;
READ A SECOND TIME THE 10th DAY OF MAY, 2016;
READ A THIRD TIME, PASSED AND ADOPTED THE 10th DAY OF MAY, 2016.

Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 46 (Sunshine Coast) Capital Bylaw No. 127085 adopted by the Board the 10th day of May, 2016.

Secretary-Treasurer

School District No. 46 (Sunshine Coast)
Annual Facilities Grant 2016-17

- 1) Motion:
“THAT School District No. 46 (Sunshine Coast) Capital Bylaw No. 127085, in the amount of \$744,665, be read for a first time.”

- 2) Motion:
“THAT School District No. 46 (Sunshine Coast) Capital Bylaw No. 127085, in the amount of \$744,665, be read for a second time.”

Requires unanimous approval before third reading.

- 3) Motion:
“THAT School District No. 46 (Sunshine Coast) Capital Bylaw No. 127085, in the amount of \$744,665, be read for a third time, passed and adopted.”

2016/17 Annual Facility Grant Allocation

School District	Capital Project Number	Total AFG	Capital Portion	Operating Portion			Total Allocation to Districts	
				Gross	Withheld			Net
					CAMS	NGN		
5 Southeast Kootenay	127062	1,398,557	1,087,130	311,427	24,430	48,860	238,137	1,325,267
6 Rocky Mountain	127063	954,177	741,703	212,474	16,667	33,335	162,472	904,175
8 Kootenay Lake	127064	1,362,450	1,059,063	303,387	23,799	47,598	231,990	1,291,053
10 Arrow Lakes	127065	304,342	236,572	67,770	5,316	10,632	51,822	288,394
19 Revelstoke	127066	318,543	247,611	70,932	5,564	11,129	54,239	301,850
20 Kootenay-Columbia	127067	944,731	734,361	210,370	16,502	33,005	160,863	895,224
22 Vernon	127068	1,737,299	1,350,442	386,857	30,347	60,694	295,816	1,646,258
23 Central Okanagan	127069	3,827,069	2,974,867	852,202	66,851	133,702	651,649	3,626,516
27 Cariboo-Chilcotin	127070	1,519,172	1,180,887	338,285	26,537	53,074	258,674	1,439,561
28 Quesnel	127071	872,748	678,407	194,341	15,245	30,490	148,606	827,013
33 Chilliwack	127072	2,224,708	1,729,316	495,392	38,861	77,722	378,809	2,108,125
34 Abbotsford	127073	3,372,033	2,621,157	750,876	58,902	117,805	574,169	3,195,326
35 Langley	127074	3,314,554	2,576,478	738,076	57,898	115,797	564,381	3,140,859
36 Surrey	127075	11,510,327	8,947,236	2,563,091	201,064	402,122	1,959,905	10,907,141
37 Delta	127076	2,996,665	2,329,375	667,290	52,346	104,691	510,253	2,839,628
38 Richmond	127077	4,040,422	3,140,711	899,711	70,578	141,156	687,977	3,828,688
39 Vancouver	127078	10,905,847	8,777,361	2,128,486	190,502	381,005	1,556,979	10,334,340
40 New Westminster	127079	1,149,421	893,471	255,950	20,078	40,156	195,716	1,089,187
41 Burnaby	127080	4,536,492	3,526,317	1,010,175	79,243	158,486	772,446	4,298,763
42 Maple Ridge-Pitt Meadows	127081	2,521,811	1,960,261	561,550	44,051	88,102	429,397	2,389,658
43 Coquitlam	127082	5,553,460	4,316,830	1,236,630	97,007	194,015	945,608	5,262,438
44 North Vancouver	127083	3,051,872	2,372,289	679,583	53,310	106,620	519,653	2,891,942
45 West Vancouver	127084	1,302,974	1,012,831	290,143	22,760	45,520	221,863	1,234,694
46 Sunshine Coast	127085	957,987	744,665	213,322	16,734	33,468	163,120	907,785
47 Powell River	127086	599,046	465,652	133,394	10,464	20,928	102,002	567,654
48 Sea to Sky	127087	931,429	724,021	207,408	16,270	32,540	158,598	882,619
49 Central Coast	127088	293,806	228,382	65,424	5,132	10,264	50,028	278,410
50 Haida Gwaii	127089	537,939	418,152	119,787	9,397	18,793	91,597	509,749
51 Boundary	127090	552,360	429,362	122,998	9,649	19,297	94,052	523,414
52 Prince Rupert	127091	660,950	513,771	147,179	11,545	23,091	112,543	626,314
53 Okanagan Similkameen	127092	613,260	476,701	136,559	10,712	21,425	104,422	581,123
54 Bulkley Valley	127093	690,315	536,597	153,718	12,058	24,117	117,543	654,140
57 Prince George	127094	3,251,395	2,527,383	724,012	56,795	113,590	553,627	3,081,010
58 Nicola-Similkameen	127095	613,178	476,637	136,541	10,711	21,422	104,408	581,045
59 Peace River South	127096	1,392,407	1,082,349	310,058	24,322	48,645	237,091	1,319,440
60 Peace River North	127097	1,456,872	1,132,459	324,413	25,449	50,897	248,067	1,380,526
61 Greater Victoria	127098	3,948,544	3,069,292	879,252	68,973	137,946	672,333	3,741,625
62 Sooke	127100	1,641,318	1,275,833	365,485	28,670	57,341	279,474	1,555,307
63 Saanich	127101	1,490,254	1,158,408	331,846	26,032	52,063	253,751	1,412,159
64 Gulf Islands	127102	504,992	392,542	112,450	8,821	17,642	85,987	478,529
67 Okanagan Skaha	127103	1,308,259	1,016,939	291,320	22,853	45,705	222,762	1,239,701
68 Nanaimo-Ladysmith	127104	2,707,680	2,104,741	602,939	47,298	94,595	461,046	2,565,787
69 Qualicum	127105	971,426	755,111	216,315	16,969	33,938	165,408	920,519
70 Alberni	127106	1,031,979	802,181	229,798	18,027	36,053	175,718	977,899
71 Comox Valley	127107	1,707,660	1,327,403	380,257	29,829	59,659	290,769	1,618,172
72 Campbell River	127108	1,282,239	996,713	285,526	22,398	44,796	218,332	1,215,045
73 Kamloops/Thompson	127109	3,420,173	2,658,578	761,595	59,743	119,487	582,365	3,240,943
74 Gold Trail	127110	680,558	529,013	151,545	11,888	23,776	115,881	644,894
75 Mission	127111	1,215,891	945,139	270,752	21,239	42,478	207,035	1,152,174
78 Fraser-Cascade	127112	522,723	406,324	116,399	9,131	18,262	89,006	495,330
79 Cowichan Valley	127113	1,871,599	1,454,836	416,763	32,693	65,386	318,684	1,773,520
81 Fort Nelson	127114	314,856	244,745	70,111	5,500	11,000	53,611	298,356
82 Coast Mountains	127115	1,502,194	1,167,689	334,505	26,240	52,480	255,785	1,423,474
83 North Okanagan-Shuswap	127116	1,668,687	1,297,108	371,579	29,148	58,297	284,134	1,581,242
84 Vancouver Island West	127117	385,996	300,043	85,953	6,743	13,485	65,725	365,768
85 Vancouver Island North	127118	723,054	562,046	161,008	12,630	25,261	123,117	685,163
87 Stikine	127119	296,041	230,119	65,922	5,171	10,342	50,409	280,528
91 Nechako Lakes	127120	1,410,407	1,096,341	314,066	24,637	49,274	240,155	1,336,496
92 Nisga'a	127121	264,632	205,704	58,928	4,623	9,245	45,060	250,764
93 Conseil scolaire francophone	127122	1,353,807	1,052,345	301,462	23,648	47,296	230,518	1,282,863
Provincial Total		114,495,587	89,300,000	25,195,587	2,000,000	4,000,000	19,195,587	108,495,587

Annual Budget

School District No. 46 (Sunshine Coast)

June 30, 2017

School District No. 46 (Sunshine Coast)

June 30, 2017

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*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 46 (SUNSHINE COAST) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2016/2017 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 46 (Sunshine Coast) Annual Budget Bylaw for fiscal year 2016/2017.
3. The attached Statement 2 showing the estimated revenue and expense for the 2016/2017 fiscal year and the total budget bylaw amount of \$41,961,487 for the 2016/2017 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2016/2017.

READ A FIRST TIME THE 10th DAY OF MAY, 2016;

READ A SECOND TIME THE 10th DAY OF MAY, 2016;

READ A THIRD TIME, PASSED AND ADOPTED THE 10th DAY OF MAY, 2016;

(Corporate Seal)

Chairperson of the Board

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 46 (Sunshine Coast) Annual Budget Bylaw 2016/2017, adopted by the Board the _____ DAY OF _____, 2016.

Secretary Treasurer

School District No. 46 (Sunshine Coast)

Annual Budget - Revenue and Expense

Year Ended June 30, 2017

	2017 Annual Budget	2016 Amended Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	3,168,000	3,129,875
Adult	12,000	15,875
Total Ministry Operating Grant Funded FTE's	3,180,000	3,145,750
Revenues		
	\$	\$
Provincial Grants		
Ministry of Education	37,631,385	37,143,638
Other	35,000	40,000
Tuition	72,310	72,310
Other Revenue	1,489,700	1,437,226
Rentals and Leases	55,000	55,000
Investment Income	96,000	96,000
Amortization of Deferred Capital Revenue	1,636,451	1,582,843
Total Revenue	41,015,846	40,427,017
Expenses		
Instruction	32,284,810	33,169,616
District Administration	1,975,030	1,878,737
Operations and Maintenance	6,513,137	6,535,349
Transportation and Housing	1,188,510	1,216,902
Total Expense	41,961,487	42,800,604
Net Revenue (Expense)	(945,641)	(2,373,587)
Budgeted Allocation (Retirement) of Surplus (Deficit)	636,931	2,655,150
Budgeted Surplus (Deficit), for the year	(308,710)	281,563
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		638,710
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(308,710)	(357,147)
Budgeted Surplus (Deficit), for the year	(308,710)	281,563

School District No. 46 (Sunshine Coast)

Annual Budget - Revenue and Expense

Year Ended June 30, 2017

	2017 Annual Budget	2016 Amended Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	37,546,608	38,226,885
Special Purpose Funds - Total Expense	2,469,718	2,633,729
Capital Fund - Total Expense	1,945,161	1,939,990
Total Budget Bylaw Amount	41,961,487	42,800,604

Approved by the Board

Signature of the Chairperson of the Board of Education Date Signed

Signature of the Superintendent Date Signed

Signature of the Secretary Treasurer Date Signed

School District No. 46 (Sunshine Coast)

Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2017

	2017	2016 Amended
	Annual Budget	Annual Budget
	\$	\$
Surplus (Deficit) for the year	<u>(945,641)</u>	<u>(2,373,587)</u>
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Deferred Capital Revenue	(750,000)	(2,600,000)
Total Acquisition of Tangible Capital Assets	<u>(750,000)</u>	<u>(2,600,000)</u>
Amortization of Tangible Capital Assets	1,945,161	1,939,990
Total Effect of change in Tangible Capital Assets	<u>1,195,161</u>	<u>(660,010)</u>
	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>
(Increase) Decrease in Net Financial Assets (Debt)	<u><u>249,520</u></u>	<u><u>(3,033,597)</u></u>

School District No. 46 (Sunshine Coast)

Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2017

	2017 Annual Budget	2016 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	35,967,667	35,395,435
Other	35,000	40,000
Tuition	72,310	72,310
Other Revenue	689,700	557,700
Rentals and Leases	55,000	55,000
Investment Income	90,000	90,000
Total Revenue	36,909,677	36,210,445
Expenses		
Instruction	30,028,414	30,749,209
District Administration	1,975,030	1,878,737
Operations and Maintenance	4,443,504	4,483,313
Transportation and Housing	1,099,660	1,115,626
Total Expense	37,546,608	38,226,885
Net Revenue (Expense)	(636,931)	(2,016,440)
Budgeted Prior Year Surplus Appropriation	636,931	2,655,150
Budgeted Surplus (Deficit), for the year	-	638,710

School District No. 46 (Sunshine Coast)

Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2017

	2017 Annual Budget	2016 Amended Annual Budget
	\$	\$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	35,344,583	34,840,996
Other Ministry of Education Grants		
Pay Equity	510,381	510,381
Funding for Graduated Adults	1,712	1,712
FSA Scorer Funds	8,696	8,696
Carbon Tax Reimbursement	25,000	25,000
Curriculum Implementation		8,650
Supplemental	77,295	
Total Provincial Grants - Ministry of Education	<u>35,967,667</u>	<u>35,395,435</u>
Provincial Grants - Other	<u>35,000</u>	<u>40,000</u>
Tuition		
Offshore Tuition Fees	72,310	72,310
Total Tuition	<u>72,310</u>	<u>72,310</u>
Other Revenues		
Other School District/Education Authorities	543,000	543,000
Miscellaneous		
Miscellaneous	146,700	14,700
Total Other Revenue	<u>689,700</u>	<u>557,700</u>
Rentals and Leases	<u>55,000</u>	<u>55,000</u>
Investment Income	<u>90,000</u>	<u>90,000</u>
Total Operating Revenue	<u><u>36,909,677</u></u>	<u><u>36,210,445</u></u>

School District No. 46 (Sunshine Coast)

Schedule 2B

Annual Budget - Schedule of Operating Expense by Source
Year Ended June 30, 2017

	2017 Annual Budget	2016 Amended Annual Budget
	\$	\$
Salaries		
Teachers	14,057,191	14,001,406
Principals and Vice Principals	1,920,000	1,851,534
Educational Assistants	2,926,328	2,609,675
Support Staff	3,865,759	3,806,788
Other Professionals	1,332,424	1,241,952
Substitutes	1,712,546	2,118,048
Total Salaries	25,814,248	25,629,403
Employee Benefits	6,210,704	6,313,869
Total Salaries and Benefits	32,024,952	31,943,272
Services and Supplies		
Services	676,860	806,297
Student Transportation	1,085,299	1,075,608
Professional Development and Travel	113,266	142,730
Rentals and Leases	40,200	40,200
Dues and Fees	54,500	49,500
Insurance	83,000	83,000
Supplies	2,793,281	3,361,278
Utilities	675,250	725,000
Total Services and Supplies	5,521,656	6,283,613
Total Operating Expense	37,546,608	38,226,885

School District No. 46 (Sunshine Coast)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2017

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	10,487,547	782,000	30,000	615,514		1,547,001	13,462,062
1.03 Career Programs	133,075			22,374		-	155,449
1.07 Library Services	244,779			94,163			338,942
1.08 Counselling	492,291			123,436			615,727
1.10 Special Education	2,127,449	111,570	2,708,571	273,996	125,000	140,545	5,487,131
1.30 English Language Learning	103,250						103,250
1.31 Aboriginal Education	468,800	115,000	187,757				771,557
1.41 School Administration		911,430		395,091			1,306,521
1.62 Off Shore Students							-
1.64 Other				19,577			19,577
Total Function 1	14,057,191	1,920,000	2,926,328	1,544,151	125,000	1,687,546	22,260,216
4 District Administration							
4.11 Educational Administration					384,242		384,242
4.40 School District Governance					106,227		106,227
4.41 Business Administration				124,838	563,755	25,000	713,593
Total Function 4	-	-	-	124,838	1,054,224	25,000	1,204,062
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				45,245	153,200		198,445
5.50 Maintenance Operations				2,078,961			2,078,961
5.52 Maintenance of Grounds				61,318			61,318
5.56 Utilities							-
Total Function 5	-	-	-	2,185,524	153,200	-	2,338,724
7 Transportation and Housing							
7.41 Transportation and Housing Administration							-
7.70 Student Transportation				11,246			11,246
Total Function 7	-	-	-	11,246	-	-	11,246
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	14,057,191	1,920,000	2,926,328	3,865,759	1,332,424	1,712,546	25,814,248

School District No. 46 (Sunshine Coast)

Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2017

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2017 Annual Budget	2016 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	13,462,062	3,041,875	16,503,937	1,892,400	18,396,337	18,426,590
1.03 Career Programs	155,449	23,881	179,330	1,000	180,330	238,302
1.07 Library Services	338,942	88,746	427,688	46,000	473,688	435,319
1.08 Counselling	615,727	160,375	776,102	500	776,602	788,592
1.10 Special Education	5,487,131	1,473,411	6,960,542	247,810	7,208,352	7,046,080
1.30 English Language Learning	103,250	26,752	130,002	59,798	189,800	236,745
1.31 Aboriginal Education	771,557	205,982	977,539	49,218	1,026,757	1,058,499
1.41 School Administration	1,306,521	286,812	1,593,333	81,466	1,674,799	2,280,554
1.62 Off Shore Students	-	-	-	8,000	8,000	98,242
1.64 Other	19,577	5,422	24,999	68,750	93,749	140,286
Total Function 1	22,260,216	5,313,256	27,573,472	2,454,942	30,028,414	30,749,209
4 District Administration						
4.11 Educational Administration	384,242	93,463	477,705	18,000	495,705	489,316
4.40 School District Governance	106,227	1,066	107,293	82,000	189,293	181,270
4.41 Business Administration	713,593	184,395	897,988	392,044	1,290,032	1,208,151
Total Function 4	1,204,062	278,924	1,482,986	492,044	1,975,030	1,878,737
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	198,445	49,799	248,244	85,000	333,244	300,955
5.50 Maintenance Operations	2,078,961	548,625	2,627,586	679,121	3,306,707	3,330,887
5.52 Maintenance of Grounds	61,318	16,985	78,303	50,000	128,303	126,471
5.56 Utilities	-	-	-	675,250	675,250	725,000
Total Function 5	2,338,724	615,409	2,954,133	1,489,371	4,443,504	4,483,313
7 Transportation and Housing						
7.41 Transportation and Housing Administration	-	-	-	-	-	26,270
7.70 Student Transportation	11,246	3,115	14,361	1,085,299	1,099,660	1,089,356
Total Function 7	11,246	3,115	14,361	1,085,299	1,099,660	1,115,626
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	25,814,248	6,210,704	32,024,952	5,521,656	37,546,608	38,226,885

School District No. 46 (Sunshine Coast)

Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2017

	2017	2016 Amended
	Annual Budget	Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	1,663,718	1,748,203
Other Revenue	800,000	879,526
Investment Income	6,000	6,000
Total Revenue	2,469,718	2,633,729
Expenses		
Instruction	2,256,396	2,420,407
Operations and Maintenance	213,322	213,322
Total Expense	2,469,718	2,633,729
Budgeted Surplus (Deficit), for the year	-	-

School District No. 46 (Sunshine Coast)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2017

	Annual Facility Grant	Learning Improvement Fund	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Other
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year									
Add: Restricted Grants									
Provincial Grants - Ministry of Education	213,322	727,874			192,000	24,500	15,235	490,787	
Other			60,000	700,000					40,000
Investment Income			6,000						
	213,322	727,874	66,000	700,000	192,000	24,500	15,235	490,787	40,000
Less: Allocated to Revenue	213,322	727,874	66,000	700,000	192,000	24,500	15,235	490,787	40,000
Deferred Revenue, end of year	-	-	-	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education	213,322	727,874			192,000	24,500	15,235	490,787	
Other Revenue			60,000	700,000					40,000
Investment Income			6,000						
	213,322	727,874	66,000	700,000	192,000	24,500	15,235	490,787	40,000
Expenses									
Salaries									
Teachers		463,614						70,300	
Educational Assistants		110,535			139,434			127,175	
Support Staff	120,990								
Substitutes							2,000		
	120,990	574,149	-	-	139,434	-	2,000	197,475	-
Employee Benefits	33,516	153,725			52,566		512	58,312	
Services and Supplies	58,816		66,000	700,000		24,500	12,723	235,000	40,000
District Entered									-
	213,322	727,874	66,000	700,000	192,000	24,500	15,235	490,787	40,000
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 46 (Sunshine Coast)

Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2017

	<u>TOTAL</u>
	\$
Deferred Revenue, beginning of year	-
Add: Restricted Grants	
Provincial Grants - Ministry of Education	1,663,718
Other	800,000
Investment Income	6,000
	<u>2,469,718</u>
Less: Allocated to Revenue	2,469,718
Deferred Revenue, end of year	<u>-</u>
Revenues	
Provincial Grants - Ministry of Education	1,663,718
Other Revenue	800,000
Investment Income	6,000
	<u>2,469,718</u>
Expenses	
Salaries	
Teachers	533,914
Educational Assistants	377,144
Support Staff	120,990
Substitutes	2,000
	<u>1,034,048</u>
Employee Benefits	298,631
Services and Supplies	1,137,039
District Entered	-
	<u>2,469,718</u>
Net Revenue (Expense)	<u>-</u>

School District No. 46 (Sunshine Coast)

Annual Budget - Capital Revenue and Expense
Year Ended June 30, 2017

	2017 Annual Budget			2016 Amended Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Provincial Grants				
Amortization of Deferred Capital Revenue	1,636,451		1,636,451	1,582,843
Total Revenue	1,636,451	-	1,636,451	1,582,843
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	1,856,311		1,856,311	1,838,714
Transportation and Housing	88,850		88,850	101,276
Total Expense	1,945,161	-	1,945,161	1,939,990
Net Revenue (Expense)	(308,710)	-	(308,710)	(357,147)
Net Transfers (to) from other funds				
Total Net Transfers	-	-	-	-
Other Adjustments to Fund Balances				
Total Other Adjustments to Fund Balances	-	-	-	
Budgeted Surplus (Deficit), for the year	(308,710)	-	(308,710)	(357,147)

School District No. 46 (Sunshine Coast)
Annual Budget for Fiscal Year 2016-17

- 1) Motion:
“THAT School District No. 46 (Sunshine Coast) Annual Budget Bylaw for fiscal year 2016/2017, in the amount of \$41,961,487, be read for a first time.”

- 2) Motion:
“THAT School District No. 46 (Sunshine Coast) Annual Budget Bylaw for fiscal year 2016/2017, in the amount of \$41,961,487, be read for a second time.”

Requires unanimous approval before third reading.

- 3) Motion:
“THAT School District No. 46 (Sunshine Coast) Annual Budget Bylaw for fiscal year 2016/2017, in the amount of \$41,961,487, be read for a third time, passed and adopted.”



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

COMMITTEE OF THE WHOLE NOTES

Held on April 26, 2016 at 9:30 a.m.

At the School Board Office, Gibsons, B.C.

PRESENT: TRUSTEES: Betty Baxter, Chair; Dave Mewhort; Lori Pratt; Greg Russell; Pammila Ruth; Christine Younghusband

STAFF/OTHERS: Patrick Bocking, Superintendent; Nicholas Weswick, Secretary-Treasurer; Paul Bishop, Director of Instruction; Marnie Baba, CUPE Local 801; Erica Reimer, Executive Assistant (Recording Secretary)

REGRETS: Lori Dixon, Trustee; Vanessa White, Director of Instruction

The meeting was called to order at 9:36 a.m.

1. Trustee Email / FOIPOP

Secretary-Treasurer Weswick suggested that trustees consider using their school district provided accounts for all trustee communication so as to better align with the Freedom of Information and Protection of Privacy Act. The current practice of forwarding school district emails to personal accounts can put both the trustee and school district at risk for a number of reasons, including non-compliance with FOIPOP when email servers hold data on US soil, increase difficulties in managing information needed for Freedom of Information requests, and the lack of security of some personal email providers.

Trustees discussed the request and agreed to move to the district email program as a matter of practice. Trustees requested that additional storage be provided through First Class. Trustees will contact Erica Reimer when they are ready to transition to the First Class email system.

A recommendation was made to create a policy that outlines the best practice for trustee email.

RECOMMENDATION:

“To create a policy that would require Trustees to use School District No. 46 email account for school business to put us in compliance with FOIPOP and increase security.”

The recommendation will come to agenda setting for scheduling in the Policy Committee agenda item queue.

2. Trustee Electoral Areas

Secretary-Treasurer Weswick reported that while the board has included all of Sechelt Indian Government District (SIGD) lands in the description of Trustee Electoral Area (TEA) 2 in their Electoral Areas Bylaw No. 73, the ministerial order that defines the school district's electoral areas excludes certain SIGD lands in their metes and boundaries descriptions. The ministry has acknowledged the error and is requesting the board's cooperation in updating the electoral areas for the school district. As part of the process, the board has been asked to engage in the Trustee Electoral Variance process to determine how to best define the electoral areas within the school district's boundaries.

Secretary-Treasurer Weswick also acknowledged that while some SIGD lands are excluded in the ministry's TEA descriptions, other are included within TEA 1 (Rural Areas A&B) which is incongruent with the board's description of the TEAs.

Trustees discussed engaging in a greater review of the TEAs and discussed several options for representation, including:

- Listing SIGD regions within the geographic TEA in which they reside and redistributing the number of trustees elected by area if necessary.
- Including all SIGD lands in the Sechelt TEA and redistributing the number of trustees elected by area if necessary.
- Identifying SIGD lands as a single TEA with an elected trustee and redistributing the number of trustees in other TEAs.
- Including all SIGD lands in one TEA regardless of their physical location (status quo).

Trustees discussed previous electoral variance submissions and suggested reviewing the file to analyze changes to representation by population. Trustees proposed the following timeline:

- (a) Prepare options and return to Committee of the Whole in May/June for further discussion.
- (b) Initiate consultation process with SIGD and other local governments.
- (c) Prepare for public consultation in fall of 2016.
- (d) Submit variance request to ministry approximately twelve months prior to the November 2018 election.
- (e) Amend local bylaw to match ministerial order, once updated.

Secretary-Treasurer Weswick reviewed the trustee variation guidelines and shared requirements described in the ministry's defined process.

Trustees suggested soliciting additional information from the ministry as to what might be considered as acceptable proposals for the variance and what expectations are regarding consultations and timelines. Information to be brought back to Committee of the Whole, along with proposals for revised TEAs, for further discussion.

3. Communication (standing item)

Superintendent Bocking reported that the Parent Communication survey closed in early April with over 300 responses to the survey. The results will be reviewed with the Parent Communication Committee. Preliminary review suggests that the district is doing a good job with communication.

The meeting adjourned at 11:06 a.m.

Next Meeting: from 9:30 a.m. to 11:30 a.m. at the School Board Office.



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

POLICY COMMITTEE NOTES
Held on April 26, 2016 from 11:30-1:00 p.m.
At the School Board Office, Gibsons, B.C.

PRESENT: TRUSTEES: Lori Pratt, Chair; Betty Baxter; Dave Mewhort; Greg Russell; Pammila Ruth; Christine Younghusband

STAFF/OTHERS: Patrick Bocking, Superintendent; Nicholas Weswick, Secretary-Treasurer; Sarah Bradley, DPAC Representative; Paul Bishop, Director of Instruction; Erica Reimer, Executive Assistant (Recording Secretary)

REGRETS: Lori Dixon, Trustee; Vanessa White, Director of Instruction

The meeting was called to order at 11:33 a.m.

1. Sections 3.18 and 3.19 of Policy 3 (Role of the Trustee)

The committee discussed sections 3.18 and 3.19 of Policy 3 (Role of the Trustee). The committee debated alternate wording for section 3.18 and made no recommendation for change. The committee recommended that policy 3.19 be struck due to redundancy. A suggestion was made to create a new policy to address trustee volunteering.

RECOMMENDATION:

“To strike item 3.19 from Policy 3 (Role of the Trustee)”

2. Policy 7 – Trustee Donations

The committee discussed the intent of the policy. Two recommendations came forward for changes. As the committee was unable to reach a consensus, both recommendations will be brought forward to the May board meeting for consideration by the board.

RECOMMENDATION Option #1:

To strike the word “general” from Policy 7, as follows:

“... Consequently, the Board of Trustees of School District No. 46 (Sunshine Coast) supports individual trustees making ~~general~~, anonymous, un-targeted donations to the school district as a whole.”

RECOMMENDATION Option #2:

To add the word “only” before “general, anonymous” and to strike the word “un-targeted” from Policy 7, as follows:

“... Consequently, the Board of Trustees of School District No. 46 (Sunshine Coast) supports individual trustees making only general, anonymous, ~~un-targeted~~ donations to the school district as a whole.”

The meeting adjourned at 1:01 p.m.

Next Meeting: May 24th, 2016 from 10:30 – 12:00 p.m.

Upcoming agenda item(s):

- Trustee Volunteering Policy (New)



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

EDUCATION COMMITTEE NOTES
Held on April 27th, 2016 from 1:00-2:30 pm
At the School Board Office, Gibsons, B.C.

PRESENT: TRUSTEES: Christine Younghusband (Chair), Lori Dixon, Pammila Ruth,
Betty Baxter

STAFF/OTHERS: Patrick Bocking, Superintendent; Paul Bishop, Director of
Instruction; Vanessa White, Director of Instruction; Carolyn Spence, Principal;
David Barnum, Curriculum and Transitions Coordinator; Paddy McCallum,
Teacher & SCTA Pro-D Chair, Janice Budgell, CUPE Local 801; Louise Herle,
SCTA; Erica Reimer, Executive Assistant (Recording Secretary)

The meeting was called to order at 1:01 p.m.

1. SCTA and CUPE Professional Development - P. McCallum and J. Budgell

Paddy McCallum, SCTA Professional Development & Mentorship Chair, spoke to a
presentation regarding teacher professional development and shared achievements in the
2015/2016 school year, including:

- Workshops and supports for early career teachers
- Mentorship program for new teachers and teachers on call (TOCs)
- Successful District Day with keynote speaker Bruce Bearisto
- 90 teachers form 18 active Local Specialist Associations (LSAs)

Goals for the 2106-17 year include:

- District Day theme: Social & Emotional Focus in the 10-12 Curriculum
- Establish a PD Rep for Early Career Teachers
- Expansion of Mentorship Program (SURT) further to new teachers and TTOCs
- Continued support for PD exploration of new curricula
- Ongoing PD policy review

Janice Budgell, CUPE Local 801, shared information on CUPE professional development
processes and highlighted that recent use of professional development funds include:

- First aid training for Educational Assistants (EAs)
- Carpentry workshop for maintenance staff
- KEV training for clerical staff
- Alternative Education Conference for alternative school staff

Director White indicated that EAs would be surveyed for input on future professional development day activities, to be funded through a dedicated EA training fund in consultation with CUPE.

2. Curriculum (standing item)

David Barnum provided an overview of non-instructional day activities, in-service professional development relating to the new curriculum, and the collaborative efforts of five district schools to investigate the use of FreshGrade to address assessment and parent communication. A copy of Mr. Barnum's presentation is attached to these notes.

3. Strategic Plan: Goal 1.f. – Music

Due to time constraints, Superintendent Bocking briefly reviewed the district music program and indicated that a full report would be provided at the May board meeting.

4. Strategic Plan: Goal 1.k. – Graduation

Director Bishop spoke to his presentation on graduation rates, noting significant improvement in graduation rates for male, special need and aboriginal students. The committee discussed the importance of building confidence in students' abilities and preparing students for jobs that may not even exist at the present time. A copy of Director Bishop's presentation is attached to these notes.

Due to time constraints, remaining agenda items (Strategic Plan Goal 2.g and Parent Engagement) will be reported at the Regular board meeting.

The meeting adjourned at 2:34 pm

Next Meeting: May 25th, 2016 from 1:00 p.m. to 2:30 p.m. at the School Board Office.

TEACHER PROFESSIONAL DEVELOPMENT IN SD 46

2015/16 Report

ORGANIZATIONAL OVERVIEW

- ▶ Professional Development reps in all schools, including district and aboriginal education teachers
- ▶ School union rep training day (SURT) for all PD reps
- ▶ 4 meetings of the PD committee
- ▶ Sub-committee for District Day planning (4 meetings)
- ▶ Sub-committee on PD policy review (3 meetings)
- ▶ Re-organized mentorship and PD forms to enhance clarity
- ▶ PD representation on District Technology & Educational Change committees
- ▶ Representation on Provincial Mentorship Committee; Professional & Social Issues Division (BCTF)

PD ACHIEVEMENTS FOR 2015/16

- ▶ Support for early career teachers (SURT, workshops)
- ▶ Extension of Local Special Association activities to early career teachers
- ▶ Outreach through Mentorship to TTOCs and new teachers
- ▶ Support for exploration of new curriculum
- ▶ Ongoing dialogue by Chair with 19 districts on PD/curriculum issues
- ▶ Successful District Day
- ▶ Increased engagement, authenticity, accountability in PD
- ▶ Re-directed travel grants to special project funding in support of teacher groups/collaborative learning
- ▶ PD Policy review

SUPPORT FOR EARLY CAREER TEACHERS

- ▶ PD presentation at new teacher workshop
- ▶ Consultation with new teachers on PD needs
- ▶ Mentorship to support LSA implementation
- ▶ Planning for increased PD relevant to new teachers
- ▶ Workshop for early career teachers on District Day
- ▶ Special support for formation of Early Career Teachers LSA with early start date and funding
- ▶ Highly successful District Day

TEACHER MENTORSHIP PROGRAM

Available to

- ▶ Teachers new to teaching
- ▶ Teachers returning from a leave
- ▶ Teachers with a significantly new assignment

- ▶ Mentee-driven model: teachers seek out mentors
- ▶ Available to new teachers & TTOCs

- ▶ 25 mentorships so far this year (continuous intake)

DISTRICT DAY, FEBRUARY 5

- ▶ 8:30 - 10:15 *Social Time: Annual Breakfast*
- ▶ 8:30 - 9:15 District Day Breakfast (Chatelech Foyer)
- ▶ 9:30 - 10:15 Keynote Speaker: Bruce Bearisto, *The Meaning of Educational Change*

10:30 - 12:00 *Discrete Sessions:*

- ▶ Ed Tech mini-conference: e-portfolios, creation apps & more
- ▶ Bruce Bearisto session
- ▶ Educational Change: The Big Picture
- ▶ Teaching Inclusive, Comprehensive Sexual Education in all Classrooms
- ▶ Social Media & the Classroom
- ▶ Infusing Aboriginal Content
- ▶ Place-based Learning
- ▶ Self-directed Professional Learning

1 - 3:30: *Group & Individual Work Time*

- ▶ Early Career Teachers Local Specialist Association (a new opportunity in SD 46)
- ▶ Professional learning groups, mentorships, LSAs, grades, subjects, etc.

LOCAL SPECIALIST ASSOCIATIONS (LSAS)

- ▶ Secondary English
- ▶ Special Education
- ▶ Primary Education
- ▶ French (Modern Languages)
- ▶ English as a Second Language
- ▶ Teacher Librarians
- ▶ Distributed Learning
- ▶ Aboriginal Education
- ▶ Counseling
- ▶ Mathematics
- ▶ Music
- ▶ Secondary Science
- ▶ Early Career Teachers
- ▶ Physical Education
- ▶ Home Economics
- ▶ Alternative Education
- ▶ Social Studies
- ▶ Drama & Fine Arts

LOCAL SPECIAL ASSOCIATION ACTIVITIES

- ▶ Sustaining 18 active LSAs: 90 teachers (approx. 45% of teachers)
- ▶ Attending Provincial PSA conferences & hosting lunches, book studies, democracy boot camp, curriculum implementation
- ▶ Infusing Aboriginal content into new curriculum
- ▶ Supporting School-based PD activities
- ▶ Exploring collaboration in Secondary English
- ▶ Designing new curricular scope & sequence for Science
- ▶ Supporting successful transitions in Math

SOME SCHOOL-BASED PD ACTIVITIES:

- ▶ School/district visits: e.g., Thomas Haney, French programs
- ▶ New curriculum work (schools, grades, subjects)
- ▶ School-based PD on flexible timetabling to support new curricula & enhance student engagement
- ▶ Place-based Learning
- ▶ Infusing Aboriginal Content
- ▶ Circle training; Non-violent communication
- ▶ Mindfulness
- ▶ Technology: Google Docs, Freshgrade, BookCreator

GOALS FOR 2016/17

- ▶ District Day theme: Social & Emotional Focus in the 10-12 Curriculum
- ▶ Establish a PD Rep for Early Career Teachers
- ▶ Expansion of Mentorship Program (SURT) further to new teachers and TTOCs
- ▶ Continued support for PD exploration of new curricula
- ▶ Ongoing PD policy review

**EXCELLENCE IN
ALL WE DO!**



Mission

***to enable and inspire our
students to realize their full
potentials as knowledgeable,
confident and contributing
citizens in the global community.***

Where do you find yourself?



Vision

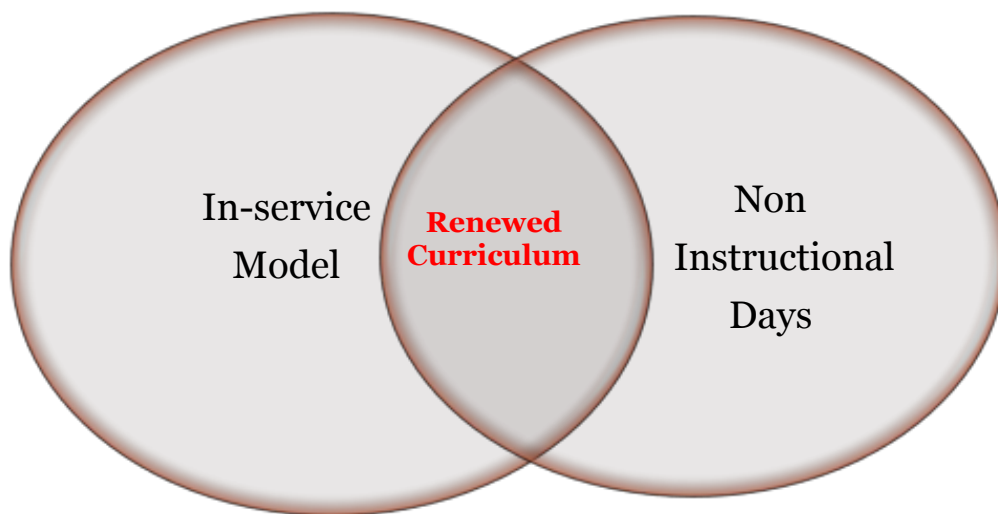
a community engaged in lifelong learning and educational excellence.

So what does this look like?



Thinking about...

**How do initiatives
reflect, embody or “walk the talk”
of our value statements?**



OUR VALUES

ETHICS
By placing ethics in high regard and through transparency, we ensure an environment of mutual trust and respect.

INCLUSION
By engaging all learners and staff, we strive for a diverse, dynamic community that is welcoming and inclusive to everyone.

COLLABORATION AND EQUITY
By working together in cooperation and equitable access, we create meaningful connection and a sense of belonging.

INNOVATION
By encouraging creativity, risk-taking and pride in personal and collective achievement, we aspire to excellence.

RESPECT AND RESPONSIBILITY
Through clear communication and mutual respect, we believe that issues of environmental sustainability, social and fiscal responsibility can be addressed to support aware citizens and a healthy future for our local and global community.

CELEBRATION
By celebrating the contributions of students, staff and community members, we create unity and bring joy to our work together.

Inclusion



Renewed Curriculum In-service



inclusion

Calendar

Week of October 12 – 16

Tuesday, Oct. 13th Halfmoon Bay 2:45 pm
Thursday, Oct. 15th Roberts Creek 3:00 pm

Week of October 19 – 23

Wednesday, Oct. 21st Chatelech 3:30 pm

Week of October 26– 30

Monday, Oct. 26th Kinnikinnick 2:45 pm
Tuesday, Oct. 27th DSS 3:15 pm
Wednesday, Oct. 28th Gibsons 3:15 pm
Thursday, Oct. 29th Elphinstone 3:30 pm

Week of November 2 – 6

Monday, Nov. 2nd West Sechelt 3:05 pm
Wednesday, Nov. 5th Cedar Grove 2:45 pm

Note: Alternate School TBD

inclusion

What are the needs in regards to the NIDs, in-service and implementation of the new curriculum?

Who?

Groupings -
grade levels:
specific curriculum: 67%
school staff: 10%
self-directed:
teacher-led collaboration: 21%
workshops:

What?

Focus -
core curriculum content: 33%
philosophical broad-based ideas: using "big questions" across the curriculum (47%)
pedagogy:
philosophical themes:
ministry core competencies: communication, thinking, personal & social (14%)

Questions: What is different? Clarity please.

Notes: More library time will be necessary with new curriculum and student choice.

inclusion

2016 Elphinstone New Curriculum Focus

Submission Date: _____ Date of New Curriculum Work: _____

Teachers who are participating: _____

Area of New Curriculum Focus: _____

Start Time: _____ End Time: _____

Administration Supports Needed (if any): _____

inclusion

What was accomplished:
 looked at what's new? What's the same? online
 Discussed Fresh Grade
 Discussed need for new assessment (reporting)
 looked at curricular areas (quickly)
 looked at Langdale's 1 sheet overview of concepts + content
 Filled in Design framework for patterning in K.
 - Core Competencies

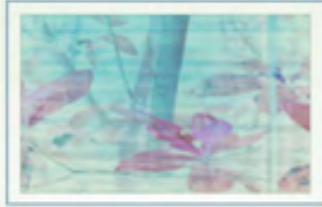
Next steps:
 Assessment
 Organization in district (ex. bins) Resources

inclusion

What was accomplished:
 • looked at 95 + Language Art Curriculum
 looked at Reading Theory
 Collaborated on teaching practice + inquiry strategies
 & - subject specific rubrics
 • explored an continuum for skills based learning (for those like math)
 • inquiry unit in gr. 7 SS

Next steps:
 • need to set up ongoing professional development & early career/transition teachers (in our 4th/5th/6th/7th/8th/9th/10th/11th/12th age groups)
 • deep dive for resources
 • build rubrics for the continuum of skills for big ideas for core concepts 4-7
 (currently using 2 Art/Math)

EA CURRICULUM TRAINING SESSION



- **WHO:** ALL EDUCATION ASSISTANTS
- **WHEN:** FRIDAY, MAY 6TH (PRO-D DAY)

Invited EAs-in-training

EA Workshop on the New Curriculum

*Everyone is talking about the new curriculum. What does it look like?
What are the changes? What's the same?*

EA's are invited to join district Coordinator David Barnum at the Sechelt Learning Center, Friday October 23rd, for a conversation and orientation on the New Curriculum. Participants are paid 2 hours to attend, then will return to their home school to complete the remainder of their shift.

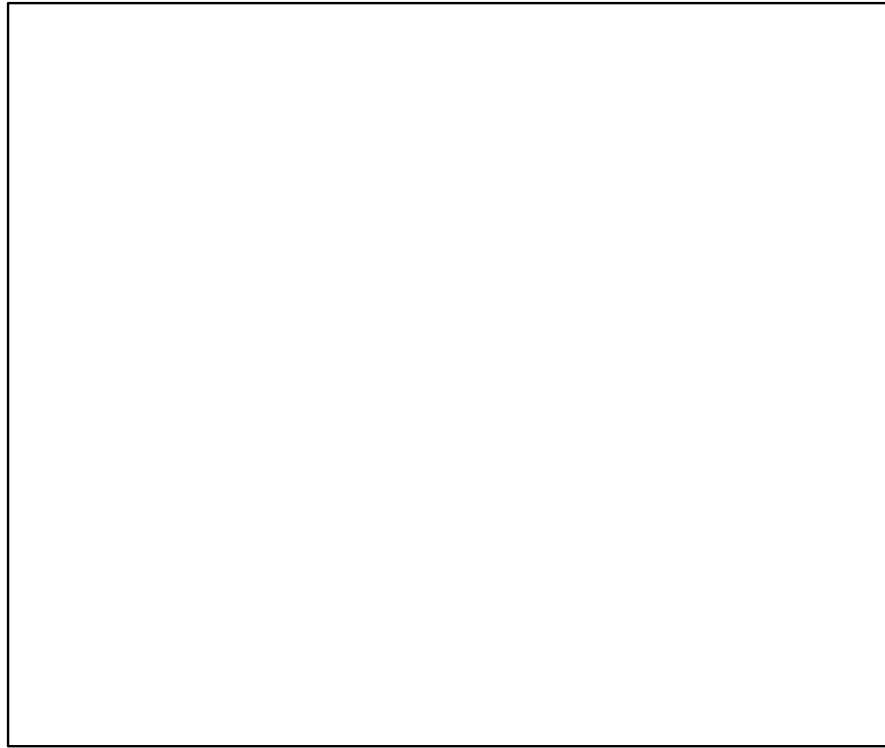
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**District Parent Advisory Council
Sunshine Coast School District No. 46**

**Meeting Agenda
April 28th, 2016
7:00pm Chatelech Library**

inclusion



inclusion

Please take a few minutes to think about the inquiry process you just experienced. I am curious what you think about inquiry as a way of learning in high school. This is anonymous and I value your honest thinking on the questions.

How was the inquiry process different than doing a project in which everything is already organized for you (like being told what the topic is, the number of pages you have to write, the amount of pictures you can include, etc...)?

It was extremely different from a typical project due to the freedom we had. We were allowed to pick from anything we wanted which I enjoyed as a way of researching because it was something I had an interest in.

What were the biggest challenges for you in creating your inquiry? What advice do you have for other students trying this?

The biggest challenge for me was when given such a broad spectrum of possible choices what to pick. I was lucky because I already had a question I had been mulling over previously. For other students I would recommend just thinking of something you've always wanted to know then answering it.

inclusion

What advice do you have for teachers wondering if they should let students do inquiry learning or stick to the more traditional projects?

I think all teachers should let their classes attempt this type of learning at least once. They should see if it produces the results they desire. I would also be ok to slightly close the available topics to focus on the curriculum.

What do you think about inquiry learning? What were the things you enjoyed? What might you do differently next time?

I think inquiry learning is an excellent form of learning which should definitely be exploited during the curriculum. I enjoyed the freedom given by this approach. I believe as long as the topic is focused on the course ~~it~~ it is perfect.

inclusion

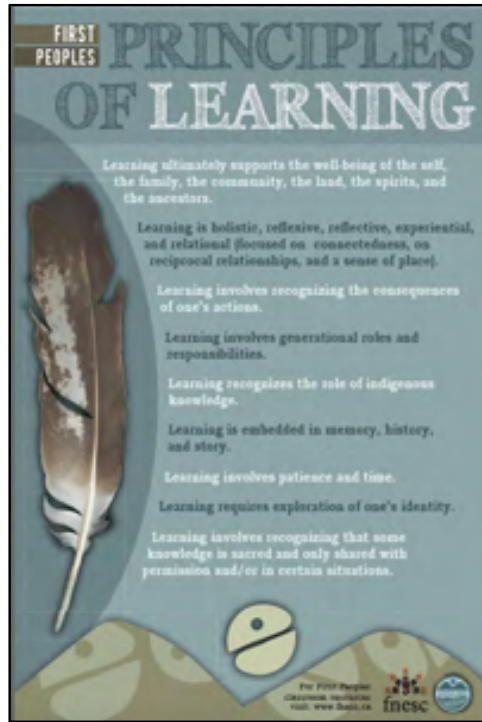
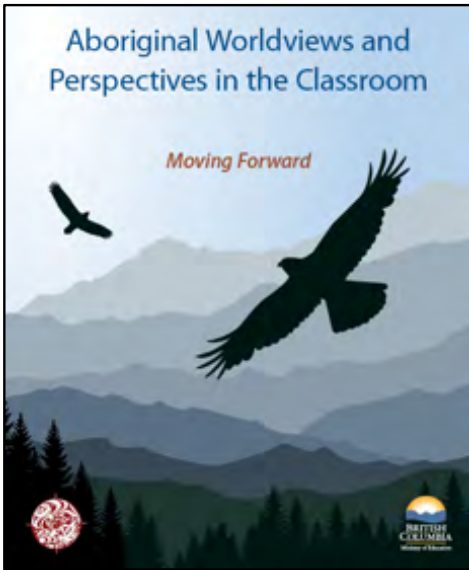
Questions	Answers	Number
What should the Grade 7s be looking forward to next year?	<ul style="list-style-type: none"> Socializing and meeting people Freedom Variety of teachers Lockers Being treated like a young adult Theme days Extracurricular Going off site for lunch Organized and more predictable One-on-one help in class Different classes every day 	<p>12 15 6 6 1 3 6 1 1 1 1 4</p>

Q4 What are three things you enjoy about high school (the specific classes, the structure, the options, the social aspect?)

Answered: 12 Skipped: 0

#	Response	Date
1	to see your friends more, seems like less time.	2/23/2016 10:33 AM
2	How many options there are for electives, Great Teachers, and seeing my friends	2/23/2016 10:31 AM
3	- jr - library - foods class	2/21/2016 10:53 PM
4	Art, lunch and foods	2/18/2016 7:39 PM
5	meeting new people, more teacher and	2/18/2016 10:06 AM
6	I enjoy friends, Ading drama, 10 mins between classes.	2/11/2016 8:05 PM
7	the electives, freedom, friends	2/9/2016 2:52 PM
8	Electives, science	2/2/2016 12:41 PM
9	- my friends here - all classes - gym classes - lots of support with teachers and helpers	2/1/2016 12:54 PM
10	I enjoy learning from multiple teachers. We are given a huge amount of freedom and trust and we get a large amount of elective classes to learn about possible careers in our future.	1/27/2016 11:04 AM
11	Art, foods	1/23/2016 8:45 AM
12	1) Meeting new people in your grade from other schools 2) Having a choice in what classes you want to take 3) I like the way the block rotation is easy to get the hang of	1/23/2016 8:11 PM
13	The freedom, not having to have the same teacher all the time, and the different options for courses and electives as you get into the higher grades.	1/18/2016 11:02 AM
14	Lunch, Freedom, basketball	1/17/2016 7:36 PM
15	I have always enjoyed the elective classes because they let me focus more on the things that interest me and they let me discover many new things.	1/16/2016 11:40 PM

inclusion



inclusion



Designing environments to engage all learners and staff



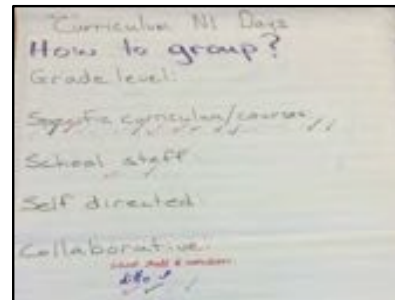
inclusion

Ethics



ethics

NID Planning Day – December



ethics



January 4th NID "Exploring Curriculum"

Four schools volunteered to host these "regional gatherings." At all sites coffee, tea and muffins are available at 8:45 am; the day begins promptly at 9:00 am. Please bring a computer, a mug and your lunch. School staffroom facilities are available. The day plan listed on the opposite page is a condensed version of activities planned.

It is expected most assigned staff will either attend their own school site or the site that is in their north or south catchment. If you plan to attend a school site outside your region please send an email to dbarnum@sd46.bc.ca by next Wednesday.

Aboriginal Education staff and DSS staff will participate at various locations. The "B - List" TTOCS are welcome to join any site, as are part-time teachers not normally working that day. Please sign-in with the administrator to ensure you are paid for attending.

We appreciate the teachers who volunteered to plan the day - one structured to support colleagues in explorations of curriculum renewal. Based on feedback provided, the Planning Team worked hard to structure the day to meet as many needs as possible.

As articulated by the Provincial Curriculum Framework Development Team, our work together is based on principles of honour, trust and respect. These infuse our collaborative conversations as we explore the renewed curriculum.

The Education Implementation Committee would appreciate your feedback on the January 4th activities and in thinking ahead to the NID on March 29th. There will be feedback forms provided to all participants. Please complete on January 4th and leave with one of the planning team members. Feedback can also be sent to directly to David Barnum Transitions/Curriculum Coordinator.

Many Thanks!!

Curriculum Planning Team


Jacque Shelemey
Laurie Davis
Deb Purdy
Eran Foreman
Lexa Pomfret
Jennifer Marquis
Sue Bailey
Michael Derby
Peter McConnell
Lisa Allen
Corey Campbell
Leah Judd
Alison Liddicoat
Pam Kaatz
Lorraine Radford
Drew Murphy
Jonathan Fawcus
Nick Smith
Maya Sanders

Education Implementation Committee

Paddy McCallum
Jay Walls
Bev Wagner
Louise Herle
Patrick Bocking
Vanessa White
Paul Bishop
Gregory Walters




ethics



Chateleux Secondary

Day Plan


Coffee/Muffins	8:45
Intro/Day Plan	9:00
Curriculum Overview	9:15
Break	10:00
Competency focus	10:15
Whole Group	11:00
Lunch	11:30
Afternoon Overview	12:30
Open Space	12:45
Debrief/Sharing	2:30
Planning Ahead	2:45



Elphinstone Secondary

Day Plan

Coffee/Muffins	8:45
Agenda + Video	9:00
Initial Explorations (Small choice groups)	9:15
Break	10:15
Small subject groups	10:30
Lunch	11:45
Whole group - continue	12:30
Debrief/Sharing	1:45
Planning Ahead	2:30
Finish	3:00



West Sechelt Elementary or Gibsons Elementary

Day Plan

Coffee/Muffins	8:45
Agenda + Video in gym	9:00
Grade Groupings	9:30
Breaks as needed	
Groups - continue	
Lunch	11:45
Small Groups - continue	12:45
Whole group Debrief	2:00
Next Steps	2:30
Finish	3:00

ethics

CORE AND CURRICULAR COMPETENCIES
New Curriculum for Counsellors to Support, Enhance and Co-teach
(Physical & Health Education)

Group Members Jan 4th:

Emily Davies, Suzanne Strom, Karen Bozak, Donna Schmirler, Fiona James, Ursula Hardwick

Kindergarten

Mental Wellbeing:

- Identify and describe practices that promote mental well being
- Identify and describe feelings and worries
- Identify personal skills, interest, and preferences

Social and Community Health

- Identify and describe unsafe and or uncomfortable situations: appropriate and inappropriate touch
- Substances-hazardous/poison/medications/psychoactive
- Develop and demonstrate respectful behaviour
- Identify caring behaviours among classmates

ethics

MUSIC TEACHERS CURRICULUM EXPLORATION: Jan. 4, 2016
Discoveries, Issues, Questions -

GENERAL

- arts education continues to be about connections with others
- Big Ideas can be often covered with one song
- the new curriculum doesn't represent significant changes in what we are currently doing
- Curricular Content
- **because the fine arts curriculum has been combined, are there implications for music teachers to become broader in scope or more cross-disciplinary?**

TECHNOLOGY

- music is often a physical endeavour, subsequently, technology may not have as much application in music classrooms (this is not unlike a PE classroom, in which technology does not have much of a place)
- technology can be a benefit when students have acquired enough basic skills that they can use the technology for advanced applications such as composition

ABORIGINAL CONTENT & SOURCING MUSIC

- **we have questions regarding ethical considerations and appropriation when using various music from various sources, especially aboriginal music**
- **we would like experts to help us with developing aboriginal programming to develop suitable content and to ensure we follow cultural protocols regarding aboriginal music**

REPORTING

- how much will assessment and reporting change to reflect the new curriculum?
- the new curriculum offers no learning outcomes (PLO's);
how should reporting reflect or not reflect this?
- **how will reporting change systemically? (i.e. no more letter grades? Fresh Grade?)**

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NEW CURRICULUM STAFF SURVEY

GROU PING	By grade Level s	By Subjec ts	School Focus	Self Direc ted	Teache r-Led Collabo ration	Work shop	Other
WHAT FOCUS	Core Conte nt	Philos ophica l Broad - Based Ideas	Pedag ogy	Ministry Core Competencies		Other	
WHER E	1 Central Location		North/South Zones	School Based		Other	
RESOU RCE CONCE RNS	Teacher Resource s	Student Resource s	Consuma bles	Technolo gy	Other		

ethics

Early March 2016

Since the January 4th session teachers are becoming more comfortable with the renewed curriculum. The February 5th day "moved us along" and school staff (in general) came away feeling ready to "go deeper". The six who came to this planning session now feel that elementary educators are more comfortable with the new curriculum structure and there is a "sense of possibility" driving explorations of change. Secondary teachers, especially those working in grades 10 -12, still have many questions and concerns.

Common across the district is the need for collaboration time, further discussions on assessment, communication between schools and addressing multiple resource issues. Each school is unique in their development of curriculum understandings, subject foci and priorities informing "next steps". While the time to meet with colleagues from other schools is valued, the need to use the second NID day for school-specific needs is paramount.

ethics

Site-Based Staff

Morning

Staffs go to their home schools. The time is used to address the most pressing needs. The day begins with a whole group meeting for a quick curriculum update and to arrange the break out sessions. The sessions are driven by planning needs and are intended to be collaborative. Before lunch the groups reconvene to report out and to plan for the afternoon session.

Afternoon

Staffs remain at their schools or travel to other sites during lunch. If educators are moving to a different site in the afternoon please agree on the start time, as lunch hour schedules vary. The groups continue to meet and will come back together for a final sharing, to complete the resource questionnaire and to recommend next steps, both for their staff and for future district planning.

Aboriginal Education staff and DSS staff will participate at various locations. The "B – List" TTOCS are welcome to join any site, as are part-time teachers not normally working that day. Please sign-in with the administrator to ensure you are paid for attending.

ethics

Collaboration and Equity



Collaboration and Equity



BC Hydro school programs working in conjunction with SD 46 Facilities

Collaboration and Equity

Collaboration: Looking Outside



Collaboration and Equity

Community Partnerships



Author
Maggie de Vries

Maggie de Vries is the author of 11 books including *Missing Sarah: A Memoir of Loss*, nominated for a Governor General's Award, and teen novel *Rabbit Ears*, winner of the Shiela A. Egoff Children's Literature Prize. Maggie gave a TEDxSFU talk entitled *The Red Umbrella: Sex Work, Stigma and the Law*. She teaches writing for children and young adults in UBC's Creative Writing Program.



Thursday, April 28th
6:30 to 7:30



Call Heather Evans-Cullen to register for this FREE event at 886.2130.

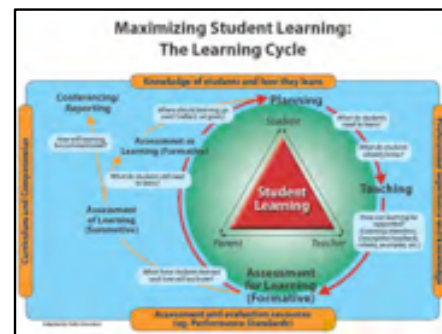
470 South Fletcher Road, Box 109, Gibsons BC V0N 1V0
T: 604.886.2130 | gibsons.bclibrary.ca

Find us on Facebook

Collaboration and Equity

<http://www.piman.ca/SD36/Curriculum/Home.html>

Collaboration and Equity



Innovation



From Excellent Sheep to Motivated Elephants: Charles Tsai

We would like to extend our congratulations on your proposal for **Pender Harbour Elementary Secondary** being accepted into the partnership. The IPWG believes that your innovative work will contribute greatly to our shared goal of providing students with an education that is flexible, innovative, and gives them opportunities to learn the knowledge, skills, and abilities they need to succeed in today's world.

innovation



Innovation Launch – 5 schools collaborating

innovation



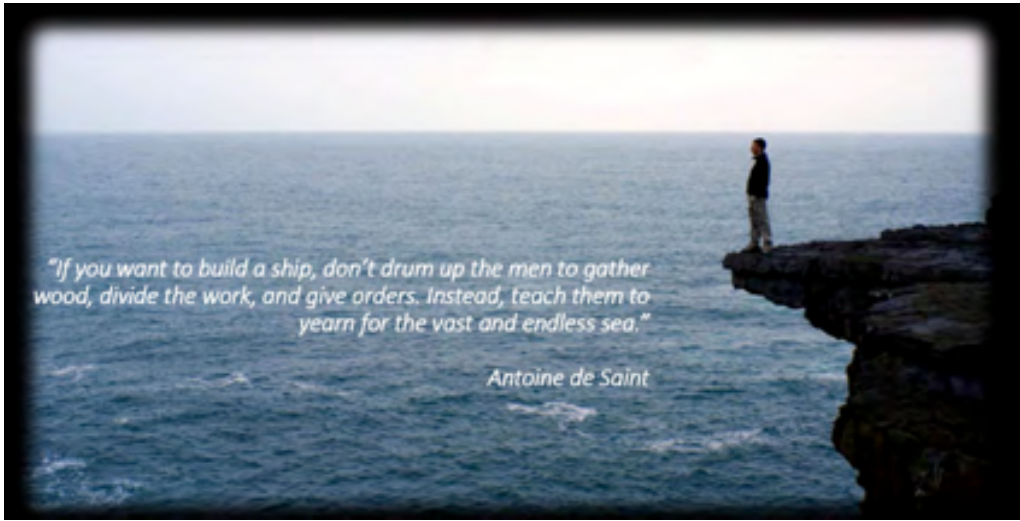
Assessment and How We Communicate Student Learning Alongside the Shifting Curriculum
School(s): Elphinstone Secondary school, Langdale Elementary school, West Sechelt Elementary school, Roberts Creek Elementary school, Kinnikinnick Elementary school
Community: Gibsons, Sechelt, Roberts Creek
Proposal: We are investigating ways to shift our assessment so it aligns with the personalization and experiential learning of the renewed curriculum. Using Freshgrade, we will create e-portfolios to open a virtual door to student learning. This will allow students and parents to view learning as an ongoing process, and enhance the opportunities for interaction between all stakeholders.

innovation

Celebration



celebration





Our Students will Graduate

...with specific life skills and with a clear focus on their personal future direction in their chosen career path.

What do the numbers say?



Grade to Grade Transitions

Female	2010/11	98	100	97	97	94	81
	2011/12	96	95	97	97	93	84
	2012/13	99	100	100	98	94	86
	2013/14	100	94	96	99	92	90
	2014/15	99	98	97	98	93	92
Male	2010/11	100	98	94	99	96	80
	2011/12	96	99	97	95	89	86
	2012/13	100	100	100	97	95	84
	2013/14	98	100	95	98	93	85
	2014/15	99	100	99	97	97	91

Grade to Grade Transitions

Special Needs	2010/11	100	93	90	95	92	66
	2011/12	97	100	97	97	80	62
	2012/13	100	100	100	95	78	73
	2013/14	96	100	100	96	97	75
	2014/15	100	100	100	96	89	90

Grade to Grade Transitions

Aboriginal	2010/11	100	94	98	98	86	71
	2011/12	94	100	95	94	87	78
	2012/13	100	100	100	94	92	82
	2013/14	100	95	98	97	97	75
	2014/15	100	98	95	96	97	94

2014/15 Graduation Rates

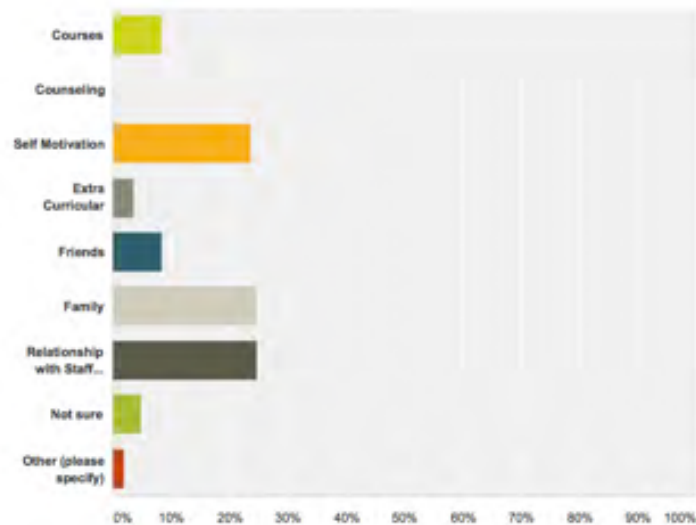
Six-Year Completion and Grade 12 Graduation Rates - 2014/15 046 - Sunshine Coast

		Six-Year Completion		Eligible Grade 12 Graduation Rate				First-Time Grade 12 Graduation Rate					
		Cohort		Total Gr 12	Graduates		Honours Graduates*		Total Gr 12	Graduates		Honours Graduates*	
		#	%		#	%	%	%		#	%	%	
All Students	2010/11	384	80.1	255	246	96		264	219	83			
	2011/12	324	78.9	238	231	97		243	208	86			
	2012/13	303	79.7	251	244	97		288	239	83			
	2013/14	328	80.2	250	241	96	52	206	236	89	50		
	2014/15	313	81.8	215	212	99	54	246	212	86	48		

It's the stories
that count...



**What was the one factor that was
most important in helping you reach
graduation?**



Leadership

Inspiring individuals



Opportunities to learn with peers



Hands On Experience





Post Secondary Fairs & Visits





Awards

Ian Jacob Scholarship: Full 4 yr Tuition

Len Van Egmond Memorial: \$24,000

Rotary Clubs: \$15,000

SC Hospital Auxiliary: \$6000

RC Legion: \$6000

RNABC: \$6000

Arthur Johnston Strategic: \$5000

District of Sechelt: \$5000

Helen Belcher Memorial: \$5000



Building Community

SPIDER Secondary Graduate



What was the single biggest factor that helped you graduate?

There is not one single factor that helped me reach graduation:

...it was a combination of courses that interested me

...staff members that helped with support

...self motivation to seek help

...friends for a shoulder to cry on

...and family to tie everything together

Michelle Lebeau
Open The Doors Campaign
Capilano Faculty Association/Federation of Post Secondary Educators
2055 Purcell Way North Vancouver BC V7J 3H5
Phone: 604-986-1911 Local 5824
Email: mlebeau@capilano.ca

April 22, 2016

Dear members of District 46 School Board,

I am contacting you regarding diminishing options for basic education support or upgrading for Sunshine Coast adults, including young adults. Over the past few years, we've seen, for example:

- Discontinuation of foundational/fundamental level courses through either the school district or Capilano University
- Mainly online courses primarily for recent school leavers (under 19 years old) available through the school district, with some face to face support
- The application of post-secondary level tuition fees for many adults needing basic education, making access impossible for some and adding a significant debt burden to others.

This impacts:

- Young adults (and others) who have not graduated and who can't find the courses they need
- Young adults (and others) who have graduated and who need upgrading, further support to transition into post secondary, or pre-requisites not taken in high school
- Those who will need to pay post-secondary level tuition fees.

Two students in ten who entered Grade Eight six years prior did not graduate, potentially with lower than high school level literacy. Of those who did graduate, about half will not have the academic credentials they need to enter a research university (based on BC statistics). The school districts and boards are under a great deal of public scrutiny as a result of statistics like these, but the reality is this: we need more than one way to help people succeed. By taking away clear pathways after age 19, we are severely impacting adults, including young adults and their parents.

We are undertaking a local awareness raising campaign called "Open The Doors" (<http://www.educationfairness.ca/>) that connects with a provincial campaign led by the Federation of Post Secondary Educators. We would like the opportunity to meet with you to talk with you about how diminishing options for basic adult education impacts young adults and their parents on the Sunshine Coast. We would be willing to attend your regularly meetings or to arrange a meeting specifically on this issue that could include a range of school district/board and PAC groups. I look forward to hearing back from you.

Warm regards,
Michelle Lebeau
NS Literacy Outreach Coordinator
Open The Door Campaign Coordinator
Capilano University
2055 Purcell Way
North Vancouver
Email: mlebeau@capilanou.ca
Phone: 604-986-1911 Local 5824

<http://www.educationfairness.ca/>

BASIC EDUCATION IS A FUNDAMENTAL HUMAN RIGHT

Failure to complete high school limits job and career options and is often associated with poor life outcomes such as higher criminality, poorer health and a greater dependence on social services. It holds individuals back from realizing their potential. It holds back our collective, economic and social progress. The public interest in eliminating barriers to participation in post-secondary education requires that no tuition be charged to any adult learner seeking to upgrade their education by completing high school courses. — GEOFF PLANT, Campus 2020