



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

**OPERATIONS COMMITTEE NOTES
Held on Thursday, February 19, 2015 at 12:30 p.m.
At the School Board Office – Gibsons, BC**

PRESENT: TRUSTEES: Dave Mewhort, Chair; Lori Pratt; Greg Russell; Betty Baxter
STAFF/OTHERS: Patrick Bocking, Superintendent; Nicholas Weswick, Secretary-Treasurer; Phil Luporini, District Principal; Allyson Fawcus; Louise Herle; Carolyn Smith; Shannon Whittall; Sandy Tjensvold; Darlene Dewitt; Margo Lizee; Bernice Christiansen; Bryan Palmer; Tracey Bond

REGRETS: Rob Collison, Manager of Facilities

Called to order at 12:31 pm

1. Preliminary Budget Considerations

Secretary-Treasurer Weswick reviewed enrolment and revenue projections for the coming school year. Additional information was provided on funding protection and the potential impact of changes to enrolment under that model. At present, the district is forecasting several challenges to the budget year:

- Decline in enrollment
- Unrestricted surplus from previous year has been exhausted
- Hydro rate increase
- Required technology improvements
- Potential impact from outcome of provincial grievances

In order to present a balanced budget, Secretary-Treasurer Weswick suggested that the board may consider repurposing restricted surplus items to support the new curriculum and required technology improvements. The committee reviewed several funding scenarios.

2. Custodial Workload Review Process

Secretary-Treasurer Weswick reported that a sub-committee has been struck to review custodial workload, with a goal to create a baseline that will be used to determine how much custodial time should be allocated per facility based on an equitable model. A consultant has been engaged to direct the committee in the process of creating a formula. It was made clear that the intent of the review is to redistribute existing labour and not to reduce current levels. Members of the sub-committee shared their views on the review process. The committee discussed health and safety concerns, the make up of the sub committee and the role of the consultant in the process.

The meeting adjourned at 2:02 pm

Next meeting: March 26, 2015 from 12:30 pm to 2:00 pm at the School Board Office