



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

REGULAR MEETING AGENDA

June 9, 2015 at 7:00 p.m.

At the School Board Office, Gibsons, B.C.

1. Call to Order

2. Presentations

- a. Celebrating Education: Changing Results 4 Young Readers (CR4YR) – B. Craig and K. Deasey

3. Public Question Period (10 minutes in total)

4. Adoption of the Agenda

5. Approval of Minutes of Prior Meetings and Receipt of Records of Closed Meetings

- a. Regular Meeting – May 12, 2015 Pg. 3-7
b. Record of Closed Meeting – May 12, 2015..... Pg. 8

6. Reports

a. Executive Reports

- i. Strategic Plan Update: Aboriginal Education Pg. 9
ii. Superintendent’s Report Pg. 10-11
iii. Secretary-Treasurer’s Report
iv. Information Items:
1. Larger Cheques Written in the Month of May 2015 Pg. 12
2. Expenditures by Object Pg. 13

b. Board/Committee Reports

- i. Board Report Pg. 14-15
1. Strategic Plan 2015/2019 Pg. 16-19
2. BCPSEA Report
3. Student Trustee/DSLIT Report
ii. Committee of the Whole Notes – May 26, 2015 (*motion – pg. 20*) Pg. 20
iii. Operations Committee Notes – May 20, 2015 (*motion –pg. 22*) Pg. 21-22
iv. Education Committee Notes – May 27, 2015 Pg. 23-24

MOTION: “TO receive the reports.”

7. Correspondence

- a. Min. Fassbender to SD46 – Administrative Savings Plan (Ref: 180930) Pg. 25-26
b. M. Maser to SD46 – “Choose News” Pg. 27

MOTION: “TO receive the correspondence.”

8. Questions and Enquiries from the Public Relating to the Board Meeting

9. Next Meeting

The next public board meeting will be held on September 8, 2015.

MOTION: “TO approve the committee agendas.”

10. Adjournment

**COMMITTEE MEETINGS
2014 – 2015**

MONTH	EDUCATION School Board Office 1:00 – 2:30 pm	OPERATIONS School Board Office 12:30 – 2:00 pm	COMMITTEE OF THE WHOLE School Board Office 9:30 – 11:30 am
September	24	18	23
October	22	30	28
November	26	-	25
December	-	-	-
January	28	27	27
February	26	19	12
March	24	26	24
April	22	23	22 & 28
May	27	20	26
June	-	18	-

Agendas for Upcoming Meetings:

Education Committee – *Cancelled*

Operations Committee – *June 18, 2015 from 12:30-2:00 pm at the SBO*

1. Emergency Preparedness Update
2. Enrollment Projections
3. Transportation Review
4. Capital Plan Submission Update
5. Regulation 1800 – School Attendance Areas/Cross Boundary Transfers

Committee of the Whole – *Cancelled*



**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

Held on Tuesday, May 12, 2015
At the School Board Office, Gibsons, B.C.

PRESENT: **TRUSTEES:** B. Baxter, L. Dixon, D. Mewhort, L. Pratt, G. Russell, P. Ruth,
C. Younghusband, K. Pritchard (Student Trustee)

STAFF: P. Bocking, Superintendent of Schools
G. Kitchen, Assistant Superintendent of Schools
N. Weswick, Secretary-Treasurer
E. Reimer, Administrative Assistant (Recording Secretary)

#83. Call to Order

The meeting was called to order at 7:00 p.m.

#84. Presentations

- a. Celebrating Education: Community Schools and the Heart of the Matter – V. White and C. Smethurst

District Principal, Vanessa White & Gibsons Community School Coordinator, Christina Smethurst provided trustees with information on the recent and highly successful *Heart of the Matter* conference hosted by Sunshine Coast community schools, on behalf of the Association of Community Education in British Columbia (ACEbc). Two videos were shared with trustees and may be viewed at <https://vimeo.com/125224948> and <https://vimeo.com/125224947>.

Ms. Smethurst indicated that the community schools enjoyed working together on the project and look forward to what can be done next. Trustees shared positive comments regarding their own experiences at the conference and were impressed with the breadth of experience within our own district.

Chair Baxter opened by acknowledging that the meeting was taking place on the traditional territory of the Squamish Nation and welcomed members of the audience.

#85. Public Question Period

- There were no questions.

#86. Adoption of the Agenda

MOTION: Pratt/Younghusband

“THAT the agenda of May 12, 2015 be adopted.”

Carried.

#87. Approval of Minutes of Prior Meetings and Receipt of Records of Closed Meetings

MOTION: Pratt/Mewhort

“THAT the minutes of the Regular Meeting of April 14, 2015 and the Record of the Closed Meeting of April 14, 2015 be adopted as presented.”

Carried.

#88. Reports

a. Executive Reports

i. Strategic Plan Update: Safe Schools

The report was submitted as written. Assistant Superintendent Kitchen highlighted next steps and responded to questions from trustees.

ii. Superintendent's Report

The report was provided as written. Superintendent Bocking spoke briefly regarding the curriculum changes and gave kudos to David Barnum for his work in support of the new curriculum.

iii. Secretary-Treasurer's Report

Secretary-Treasurer Weswick spoke to his written report, providing clarification regarding the charge back for upgrades to the Next Generation Network (NGN).

iv. Information items

1. Larger Cheques Written in the Month of April 2015

The report was submitted as written.

2. Expenditures by Object

The report was submitted as written.

b. Board/Committee Reports

i. Board Report

The report was submitted as written.

1. BCSTA Report

Trustee Mewhort spoke to his report. Congratulations were extended to Trustee Younghusband for her successful campaign for re-election as a BCSTA Director.

2. DPAC Report

The report was submitted as written.

3. Student Trustee / DSLT Report

Student Trustee Pritchard reported that students have noted their appreciation for the Student Forum and the opportunity to contribute to the strategic plan. She reported on her involvement at the BCSTA AGM where she had the opportunity to speak to the district's successful motions on student mental health issues.

ii. Committee of the Whole Notes – April 22, 2015

Submitted as written. Trustees marked their appreciation for the hard work of the board chair and superintendent in the strategic plan consultation process.

iii. Committee of the Whole Notes – April 28, 2015

1. 2015/19 Strategic Plan

Superintendent Bocking presented the draft 2015/2019 strategic plan, providing information on the both the structure and content. The draft presentation will be posted to the district website to allow the community an opportunity to review and provide

comments. The board will be presented with any suggested changes at their June meeting. District staff will begin operational planning through the summer months with a goal to launch the 2015/2019 Strategic Plan in September 2015.

Trustees discussed the draft plan.

MOTION: Mewhort/Pratt

“THAT the Board of Education of School District No. 46 (Sunshine Coast) adopt the draft content of the 2015/19 Strategic Plan.”

Carried.

iv. Operations Committee Notes – April 23, 2015

1. 2015/16 Annual Budget

The meeting notes were submitted as written.

MOTION: Mewhort/Russell

“THAT the Board of Education of School District No. 46 (Sunshine Coast) Annual Budget Bylaw for fiscal year 2015/2016, in the amount of \$39,976,565, be read for a first time.”

Carried.

MOTION: Mewhort/Younghusband

“THAT the Board of Education of School District No. 46 (Sunshine Coast) Annual Budget Bylaw for fiscal year 2015/2016, in the amount of \$39,976,565, be read for a second time.”

Carried.

Trustees agreed unanimously to a third reading of the bylaw.

MOTION: Mewhort/Pratt

“THAT the Board of Education of School District No. 46 (Sunshine Coast) Annual Budget Bylaw for fiscal year 2015/2016, in the amount of \$39,976,565, be read for a third time, passed and adopted.”

Carried.

2. 2015/16 Annual Facilities Grant

The meeting notes were submitted as written.

MOTION: Mewhort/Pratt

“THAT the Board of Education of School District No. 46 (Sunshine Coast) Capital Bylaw No. 126900, in the amount of \$802,314, be read for a first time.”

Carried.

MOTION: Mewhort/Ruth

“THAT the Board of Education of School District No. 46 (Sunshine Coast) Capital Bylaw No. 126900, in the amount of \$802,314, be read for a second time.”

Carried.

Trustees agreed unanimously to a third reading of the bylaw.

MOTION: Mewhort/Pratt

“THAT the Board of Education of School District No. 46 (Sunshine Coast) Capital Bylaw No. 126900, in the amount of \$802,314, be read for a third time, passed and adopted.”

Carried.

v. Education Committee Notes – April 22, 2015

The notes were submitted as written.

MOTION: Pratt/Russell

“TO receive the reports.”

Carried.

#89. Correspondence

a. C. Zacharuk to SD46 – Excluded Compensation Freeze (Ref: 342879)

MOTION: Pratt/Youngusband

“TO receive the correspondence.”

Carried.

#90. Questions and Enquiries from the Public Relating to the Board Meeting

- An audience member commented on the decrease in allocation for educational assistants and support staff and an increase for principals when comparing the 2015/2016 budget to the 2014/15 amended budget. Secretary-Treasurer Weswick replied that the amended annual budget is higher due in part to the allocation of surplus funds in the previous year. He further noted that the decrease in support staff reflects a reduction of custodial staff for the 2015/2016 school year.
- An audience member commented on the planned cuts to custodial staff and cautioned that the cuts might impact the cleanliness of the work environment. Chair Baxter provided a response.

#91. Next Meeting

The next public board meeting will be held on June 9, 2015.

MOTION: Mewhort/Russell

“TO approve the committee agendas.”

Amendment: “TO approve the committee agendas with the addition of “Ministry Mandated Administrative Savings Plan” to the Operations Committee agenda.”

Trustees agreed to the proposed amendment and voted in favour of the motion as amended.

Carried.

#92. Adjournment

MOTION: Youngusband/Pratt

The meeting adjourned at 8:22 p.m.

Carried.

Chair

Secretary-Treasurer

DRAFT



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

RECORD OF CLOSED MEETING

Held on Tuesday, May 12, 2015
At the School Board Office – Gibsons, B.C

PRESENT: TRUSTEES: B. Baxter (Chair), L. Pratt (Vice-Chair), L. Dixon,
D. Mewhort, G. Russell, P. Ruth, C. Younghusband

STAFF: P. Bocking, Superintendent of Schools
G. Kitchen, Assistant Superintendent of Schools
N. Weswick, Secretary-Treasurer
E. Reimer, Administrative Assistant (Recording Secretary)

Call to Order

The meeting was called to order at 5:01 p.m.

- **Motion to Exclude**
- **Adoption of the Agenda**
- **Approval of Minutes of Prior Meetings**
- **Information / Action Items**
 - Personnel
 - Grievance Update
 - Superintendent Evaluation Report
- **Items for Disclosure**
 - No items to disclose.

Adjournment

The meeting adjourned at 6:15 p.m.

Chairperson

Secretary-Treasurer

**REPORT TO THE BOARD OF EDUCATION
OF SCHOOL DISTRICT NO.46
(SUNSHINE COAST)**

Strategic Plan Report: Aboriginal Education
Submitted by Superintendent Patrick Bocking
June 9, 2015

Background:

The schools of Sunshine Coast are honoured to operate on the traditional territories of the shishalh and Squamish Nations. Out of respect and appreciation for the rich history and culture, and in partnership with local indigenous people, our district has established a comprehensive aboriginal education program for all of our students.

Discussion:

The board's Strategic Plan prioritizes Aboriginal education as key to improving student achievement. Strategy 2, Relationship Building, includes, *building relationships with the Sechelt and Squamish Nations, including cultural learning and exchange, and a signed Enhancement Agreement.*

Some examples of District Aboriginal Education Department work to date include:

Nurturing the Learning Spirit

Aboriginal students join the aboriginal education team and their school principals to paddle canoes in the Sechelt Inlet. During the course of the voyage students discuss what it means to be an aboriginal student. Student comments include that they feel safe at school, that expressing culture can be challenging at school, that more cultural, experiential and outdoor learning opportunities and more opportunities to deal with academic and personal matters. Aboriginal students also value the support of aboriginal teachers in school and that they want to do well.

shashishalhem language

Students have the choice at Kinnikinnick and Chatelech schools to register in shashishalhem classes. Students learn their language often using TPR (Total Physical Response) strategies. Students are active participants in their learning of language. The district is pleased to partner with Capilano University to offer language classes for senior students with adult learners at Capilano's Sechelt campus.

Aboriginal Advisory Circle

Regular meetings of the Aboriginal Advisory Circle ensure innovations and monitoring of aboriginal education programs are consistently reviewed. The June 8th meeting including discussions of Nurturing the Learning Spirit, a report about transition activities, a review of the accomplishments of the graduation class/upcoming ceremonies, a check in about the Enhancement Agreement progress, and a dialogue about changes anticipated in the school year ahead.

Next Steps:

The Aboriginal Education Department looks forward to implementing the district's strategic direction as indicated on the draft plan: *Students will understand INDIGENOUS CULTURE in our community and throughout the world and Students will understand the DIVERSITY OF CULTURES through experience, instruction and language learning.*

**REPORT TO THE BOARD OF EDUCATION
OF SCHOOL DISTRICT NO.46
(SUNSHINE COAST)**

Superintendent's Report
June 9, 2015

1. Academic Programming

- a. **Learning Together** – The Sunshine Coast Golf & Country Club in Roberts Creek was the ideal venue to celebrate the conclusion of Learning Together. This three-year project enabled deep learning about teaching and learning, developed teacher leadership and showcased the professionalism of our staff. The culture of collaboration and mutual support is firmly established in School District No. 46.
- b. **Technology Plan** – The district is moving into Year 3 of the District Technology Plan. Professional development, computer purchasing priorities and student engagement with technology are highlights of the plan.
- c. **Spoken Word** – The Sunshine Coast Festival of the Written Arts and School District #46 have combined energies to produce the Spoken Word Festival. Professional spoken word artists partner with our students to develop talent and showcase their skills to a public audience.
- d. Tom Ristimaki, the district's **International Education Consultant**, was in the district last week working with staff. With his guidance we are in the process of developing a series of ongoing activities for our International Education students to participate in next year. These activities will enhance the students' experience as well as assist in the growth and overall recruitment of students. Mr. Ristimaki also made a presentation to the board on issues in International Education and along with Assistant Superintendent, Greg Kitchen, provided an update on International Education in our district.

2. Operational

- a. The **District Student Leadership Team** will meet for its last meeting with new members this week. All grade 11s will continue next year and a new group of current grade 10s is joining the team. The DSLT looks forward to recommending a new student trustee to the board following the September DSLT meeting.
- b. As a part of the provincial **Erase Bullying** initiative, ten staff recently completed level three of the provincial **Violent Threat Risk Assessment training**. Three staff will also be attending a Digital Data Collection training session. This workshop is a comprehensive pro-active training opportunity focusing on accessing relevant open-source data and publicly available information to protect our students. The Ministry of Education, with the assistance of the Provincial ERASE Student Advisory Committee, has recently published a Social Media Guidelines Resource. Maya Treuheit, past student trustee, was an active participant of this advisory committee.

- c. We warmly welcome **Mark Sauer** to the district and to the leadership team. Mark will be assigned to Chatelech Secondary School as Vice-Principal for the 2015–2016 school year. Further information regarding leadership assignments may be found on the district website.
- d. **Gibsons Elementary School Grand Opening – May 19th at 1:00 p.m.** A sea of party hats exemplified the opening of our newest school. Principal Deborah Luporini led a wonderful assembly with local dignitaries, the architects and builders, community members and district and school staff and, of course, three hundred students.

DATE 01-Jun-2015 06:12 PM

SUMMARY - ISSUED CHEQUE REPORT - CHEQUE LIMIT : 10,000.00

PAGE 1

START DATE: 01-May-2015 TO END DATE: 31-May-2015

CHEQUE #	BANK	MICR #	VENDOR #	VENDOR NAME	ISSUE DATE	AMOUNT

ON-LINE CHEQUES : ISSUED BETWEEN 01-May-2015 AND 31-May-2015						
00LCET2471	0001	*****	23290	MUNICIPAL PENSION PLAN	12-May-15	53,977.87
00LCET2472	0001	*****	28094	RECEIVER GENERAL FOR CANADA	05-May-15	93,699.68
00LCET2473	0001	*****	28093	RECEIVER GENERAL FOR CANADA	05-May-15	349,540.31
00LCET2474	0001	*****	28095	RECEIVER GENERAL FOR CANADA	05-May-15	12,296.24
00LCET2476	0001	*****	28094	RECEIVER GENERAL FOR CANADA	20-May-15	86,275.76
00LCET2478	0001	*****	28093	RECEIVER GENERAL FOR CANADA	26-May-15	150,000.00
00LCET2479	0001	*****	28095	RECEIVER GENERAL FOR CANADA	26-May-15	12,180.87
00LCET2481	0001	*****	30209	TEACHERS' PENSION PLAN	13-May-15	459,188.22
00LCET2483	0001	*****	23290	MUNICIPAL PENSION PLAN	25-May-15	53,173.47
TOTALS FOR BANK - 0001						1,270,332.42
TOTAL NUMBER OF CHEQUES						9
TOTAL NUMBER OF CHEQUES WITH MICR						0
COMPUTER PREPARED CHEQUES : ISSUED BETWEEN 01-May-2015 AND 31-May-2015						
1843000002	0001	0000046360	12012	BC HYDRO & POWER AUTHORITY	06-May-15	24,320.02
1843000011	0001	0000046369	30211	FORTIS BC-NATURAL GAS	06-May-15	16,032.06
1843ET0015	0001	*****	13387	CUSTOM CARPET & INTERIORS	06-May-15	21,779.54
1844000004	0001	0000046400	14259	BOUYGUES BUILDING CANADA INC.	13-May-15	524,469.78
1844000046	0001	0000046442	32066	VANCOUVER ISLAND UNIVERSITY	13-May-15	40,972.00
1844ET0073	0001	*****	26026	PENDER HARBOUR TRANSPORTATION	13-May-15	18,573.45
1844ET0080	0001	*****	29037	SECHELT SCHOOL BUS SERVICE LTD	13-May-15	85,117.35
1845000007	0001	0000046450	12001	BA BLACKTOP	28-May-15	13,650.00
1845000046	0001	0000046489	14991	MINISTER OF FINANCE	28-May-15	23,415.00
1845000067	0001	0000046510	29095	SOFTCHOICE LP	28-May-15	14,543.39
1845ET0001	0001	*****	11229	ALKINS PROJECT SERVICES INC.	28-May-15	12,339.00
1845ET0094	0001	*****	29241	SUNSHINE COAST COMMUNITY SERVICES	28-May-15	12,702.17
TOTALS FOR BANK - 0001						807,913.76
TOTAL NUMBER OF CHEQUES						12
TOTAL NUMBER OF CHEQUES WITH MICR						7
ON-LINE CHEQUES : ISSUED BETWEEN 01-May-2015 AND 31-May-2015						
00LCET2491	0005	*****	12144	BANK OF MONTREAL	09-May-15	53,239.92
TOTALS FOR BANK - 0005						53,239.92
TOTAL NUMBER OF CHEQUES						1
TOTAL NUMBER OF CHEQUES WITH MICR						0
GRAND TOTAL						2,131,486.10
CANCELLED TOTAL						0.00
NET GRAND TOTAL						2,131,486.10
GRAND TOTAL NUMBER OF CHEQUES						22

Expenditure by Object
As at May 31, 2015

Objects	May-15 Actual	May-15 Budget	ACTUAL	KEY
Salaries				
110 Teachers Salaries	\$11,950,065.77	\$13,680,405.00	87.35%	89%
105 Principal and Vice Principal	\$1,590,144.36	\$1,710,566.00	92.96%	92%
123 Educational Assistant Salaries	\$2,299,614.27	\$2,677,426.00	85.89%	90%
120 Support staff	\$1,673,312.66	\$1,970,860.00	84.90%	90%
120 Support staff-Mtce/Cust	\$1,786,203.78	\$2,023,784.00	88.26%	92%
130 Other Professional	\$983,878.02	\$1,114,647.00	88.27%	92%
140 Substitutes	\$1,405,170.79	\$2,214,790.00	63.44%	90%
Total Salaries	\$21,688,389.65	\$25,392,478.00	85.41%	
200 Employee Benefits	\$5,474,071.53	\$5,881,734.00	93.07%	92%
Total Salaries and Benefits				
310 Professional Services	\$661,536.54	\$776,205.00	85.23%	90%
330 Transportation	\$935,404.89	\$1,080,900.00	86.54%	89%
340 Training and Travel	\$108,668.33	\$269,364.00	40.34%	90%
360 Rentals	\$28,641.59	\$33,000.00	86.79%	92%
370 Dues and Fees	\$41,900.18	\$49,500.00	84.65%	90%
390 Insurance	\$68,738.00	\$83,000.00	82.82%	90%
510 Supplies	\$1,729,741.67	\$3,548,684.00	48.74%	90%
540 Utilities	\$518,982.95	\$746,000.00	69.57%	92%
580 Furniture and Equipment Replacement	\$174,625.52	\$247,855.00	70.45%	90%
590 Computer Equipment Replacement	\$78,004.26	\$142,850.00	54.61%	90%
Total Services and Supplies	\$4,346,243.93	\$6,977,358.00		
Total Expenditures	\$31,508,705.11	\$38,251,570.00	82.37%	
Long Term Sick Account	\$403,363.44	\$700,000.00	57.62%	89%
Short Term Sick Account	\$469,058.06	\$540,883.00	86.72%	89%
	\$872,421.50	\$1,240,883.00	70.31%	79%

**REPORT TO THE BOARD OF EDUCATION
OF SCHOOL DISTRICT NO.46
(SUNSHINE COAST)**

**Board Report
June 9, 2015**

May 13 – Community Use Library: Chair Baxter attended the official opening of the community-use library at Half Moon Bay Elementary School. This project is a collaborative effort between the Halfmoon Bay Community School and the Sechelt Public Library. Thanks for all the volunteers for making books accessible and bringing more community members into our schools.

May 14 – Bursary Tea: Trustees and staff were happy to welcome community members to the Scholarship and Bursary Donors Tea at Chatelech Secondary School. Thanks to the students for doing a wonderful job hosting. There was huge appreciation expressed.

May 19 – Gibsons Elementary Dedication Ceremony: Great attendance by the community for the official opening of Gibsons Elementary School! It was a terrific celebration, party hats and all.

May 26 – International Program Update: The ACE-it program at Elphinstone Secondary provided lunch for Trustees to meet with Tom Ristimaki for an update on progress with our international program. It was a comprehensive update and, wow, what a meal! Thank you to the students and Mrs. Gordon for the fabulous lunch with professional presentation and, of course, scrumptious desserts.

May 27 – VCH/Sunshine Coast Local Governance Liaison Meeting: Sechelt Hospital hosted an update meeting for local governments. Assistant Superintendent Kitchen attended on our behalf. The full report from the *My Health My Community* project was presented. Copies can be obtained from the Board office.

May 28 – DPAC: DPAC met May 28th and received several reports and presentations:

1. The final draft of the DPAC Constitution and Bylaws was received, discussed and adopted.
2. Andy Lewis reported on his attendance at the ACEbc workshop and was very enthusiastic.
3. Stacia Leach made a presentation on their “Strengthening Families Program” for youth and their families (aged 10- 14) and received support from DPAC.
4. Betty Baxter reported on the Donation Policy and advised that further decision-making will take place June 9th at the regular Board Mtg.

5. Betty Baxter and Patrick Bocking made a presentation on the Strategic Plan and advised that a final decision on its adoption will be made June 9th and an implementation plan will be developed over the summer. - *DM*

June 1 – CSS Vice-Principal Interviews: Trustee Mewhort and Chair Baxter took part in the interviews for candidates for Vice Principal on behalf of the Board. Congratulations to Mark Sauer on joining our administrative team.

June 4 – Learning Together Celebration: Staff celebrated the conclusion of three years of fascinating inquiry projects through out the district.

June 4/5 – Spoken Word Festival of student work at the Rockwood Pavillion.

June 9 – 2015-2019 Strategic Plan: There were several sections of the strategic plan that received edits or additions from the last draft at May’s board meeting. Tonight we present the final version for the Board’s review. This is the result of approximately 6 months of consultations and 8 various drafts. What we have before us tonight is an ambitious but concise plan to guide us for the next four years.

EXCELLENCE IN ALL WE DO

Version 8.5

June 9, 2015

Opening letter

Thank you to all the many parents, teachers, support staff, students, principals and community members who have taken time to give tremendous input to our new strategic plan. We are proud to present the plan to guide our district decisions for the next four years.

Our mission “to enable and inspire our students to realize their full potentials, as knowledgeable, caring, confident and contributing citizens in the global community” speaks to our profound belief in our collective capacity and maintaining students at the centre of all that we do.

Our vision of “a community engaged in lifelong learning and educational excellence” confirms that we are not in this alone. We know it takes a whole community to achieve our goals and the rich coastal history rooted in aboriginal culture strengthens our community as we continue to learn together.

Our goals are ambitious as they should be. Aspirations of excellence are evident throughout. The plan is divided into three sections:

- Our students excel! - includes goals outlining our ambitions to enable each and every student to reach their potential.
- Our people inspire! – outlines the goals that will enable our talented staff to inspire students to succeed.
- We embrace our community! - elaborates on the goals that will enable us to work with our diverse, creative community to support students and their families.

Guided by this important plan we look forward to a successful and enriching four years of learning.

Sincerely

Betty Baxter

Chair, Board of Education

Quick facts

Our district includes:

- Several, coastal communities in a pristine, natural environment
- # StrongStart children, 1756 elementary and 1266 secondary students
- 9 elementary and 4 secondary schools
- 541 employees

Mission... to enable and inspire our students to realize their full potentials, as knowledgeable, confident and contributing citizens in the global community

Vision... a community engaged in lifelong learning and educational excellence

Our Values

Ethics

- By placing ethics in high regard and through transparency, we ensure an environment of mutual trust and respect.

Inclusion:

- By engaging all learners and staff, we strive for a diverse, dynamic community that is welcoming and inclusive to everyone.

Collaboration and Equity

- By working together in cooperation and equitable access we create meaningful connection and a sense of belonging.

Innovation

- By encouraging creativity, risk-taking and pride in personal and collective achievement, we aspire to excellence.

Respect and Responsibility:

- Through clear communication and mutual respect, we believe that issues of environmental sustainability, social and fiscal responsibility can be addressed to support aware citizens and a healthy future for our local and global community.

Celebration

- By celebrating the contributions of students, staff and community members we create unity and bring joy to our work together.

1. OUR STUDENTS EXCEL!

The Board of School District No. 46 (Sunshine Coast) believes that we have the capacity to enable each of our students to excel.

Our students will:

- a. enter kindergarten well prepared and with engaged, well-informed parents invited to partner with their children's teachers through a comprehensive EARLY LEARNING PROGRAM,
- b. READ at or beyond their grade level. They will discover joy in their reading!
- c. achieve the MATHEMATICAL skills required for academic and life success,
- d. develop the SOCIAL AND EMOTIONAL skills to successfully live, work and play together; they will have the resilience to deal with life's challenges,

- e. be supported in learning skills and awareness to manage their MENTAL AND PHYSICAL HEALTH,
- f. participate in a full elementary MUSIC program and have opportunities in secondary music and fine arts programs,
- g. experience, respect and enhance the natural world by actively participating in SUSTAINABLE PRACTICES and OUTDOOR EDUCATION,
- h. encounter, challenge, explore and pursue interests, and develop core competencies through EXPERIENCIAL LEARNING and PERSONALIZED INQUIRY,
- i. have the technical and social skills to navigate current and emerging TECHNOLOGIES to enrich their learning,
- j. explore INDIGENOUS CULTURES in our community and the DIVERSITY OF CULTURES in the world through experience, instruction and language learning,
- k. GRADUATE with specific life skills and with a clear focus on their personal future direction in their chosen career path.

2. OUR PEOPLE INSPIRE!

The Board of School District No. 46 (Sunshine Coast) believes that we have the dedicated personnel to inspire each student to be a fully engaged and successful learner.

Our staff will:

- a. be fully supported for the work that we ask of them and that they ask of themselves through research-based PROFESSIONAL DEVELOPMENT,
- b. support READING and all teachers will be reading teachers,
- c. share information about district activities, priorities, and opportunities through effective COMMUNICATION,
- d. interact with our students' PARENTS positively and with full information freely shared using EFFICIENT AND RESPONSIVE strategies,
- e. be a HEALTHY, HIGHLY SKILLED, PROFESSIONAL AND INSPIRED TEAM,
- f. be LEADERS in their work,
- g. will feel our PRIDE in them through public recognition and celebrations,
- h. thrive with their students in SAFE AND HEALTHY SCHOOLS where everyone feels respected for their individual gifts and contributions,
- i. work and learn with their students in EXCEPTIONAL FACILITIES that are efficient and attractive,
- j. employ SUSTAINABLE practices through efficient human resource, financial, facility and environmental strategies.

3. WE EMBRACE OUR COMMUNITY!

The Board of School District No. 46 (Sunshine Coast) believes that we live in a healthy, involved and creative community that supports our students and their families.

Our district will:

- a. COMMUNICATE AND CELEBRATE the superb learning that is public education and particularly the work of our schools in our community and the world,
- b. pursue opportunities that enhance COLLABORATION with associations, organizations, businesses and community resource people,
- c. actively recruit students from around the world to live and learn with us in a welcoming INTERNATIONAL STUDENT program that showcases the beautiful, natural environment of the Sunshine Coast,
- d. support ENHANCED VISIONING AND COHESIVE PLANNING with local governments,
- e. embrace community schools as PARTNERS IN LEARNING and opportunities for students and the community,
- f. ENHANCE RELATIONSHIPS with the shishalh Indian Band, the Skwxwu7mesh Nation and other cultural groups,
- g. deepen our PARTNERSHIP with Capilano University and further our connections with other post-secondary institutions.



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

COMMITTEE OF THE WHOLE NOTES

Held on May 26, 2015 at 9:30 a.m.

At the School Board Office, Gibsons, B.C.

PRESENT: TRUSTEES: Betty Baxter, Chair; Lori Dixon; Dave Mewhort; Greg Russell; Pammila Ruth; Lori Pratt; Christine Youngusband

STAFF/OTHERS: Patrick Bocking, Superintendent; Greg Kitchen, Assistant Superintendent; Nicholas Weswick, Secretary-Treasurer; Erica Reimer, Recording Secretary; Marnie Baba; Tracey Bond; Allen Stevenson; Sarah Bradley

The meeting was called to order at 9:34 a.m.

1. Policy Review

- a) Policy 3 - Role of the Trustee
- b) Policy 7 - Trustee Donations
- c) Policy 4 - Role of the Chair

The committee engaged in a discussion on the purpose of board policy, trustees' role on a corporate board and how to address a breach of policy relating to policies 3 and 7. Trustees considered the authority and jurisdiction of board policy and the *School Act*, and the role of the chair in enforcing board policy. Committee members emphasized the importance of complying with existing board policy, as well as following established protocols if there is a desire to change existing policy.

The committee discussed allegations of breach of policy by Trustee Russell in his involvement on the board of a local community school that receives funding from the district and in providing targeted gift-in-kind donations to schools. Trustee Russell distributed personal correspondence and related materials to committee members, including legal opinions supporting his actions and suggestions for revisions to existing policies. In an effort to address the allegations of breach of policy, trustees recommended that a Policy Committee be formed and that the committee review the policies in questions and consider the suggestions for revision provided by Trustee Russell. Trustee Russell indicated that in the interest of board unity, he would be willing to suspend his activities and step down from his position on the Gibsons and Elphinstone Community School board, until such time as the committee reviewed the policies in breach and recommendations were made. Trustee Russell did indicate, however, that he was speaking against having to do so as a prior request to discuss these issues had not been addressed.

A request was made for additional information on the allegations and subsequent actions. Chair Baxter agreed to research the timelines and report back.

Recommendation:

“To reinstate a Policy Committee with regularly scheduled meeting to address a number of requests for policy revision.”

The meeting adjourned at 11:28 a.m.



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

OPERATIONS COMMITTEE

Held on May 20, 2015 at 12:30 p.m.

At the School Board Office, Gibsons, B.C.

PRESENT: TRUSTEES: Dave Mewhort, Chair; Lori Pratt; Greg Russell; Betty Baxter
STAFF/OTHERS: Patrick Bocking, Superintendent; Nicholas Weswick,
Secretary-Treasurer; Greg Kitchen, Assistant Superintendent; Phil Luporini,
District Principal of Careers and Technology; Rob Collison, Manager of Facilities
and Transportation; Allyson Fawcus, DPAC; Erica Reimer, Recording Secretary;
Janice Budgell; Sharon MacKenzie; Marnie Baba; Louise Herle

The meeting was called to order at 12:36 p.m.

1) Capital Plan

Secretary-Treasurer Weswick reported that districts have not received instructions for the submission of capital plans since the 2013/2014 school year. He further noted that the ministry is in the process of developing a new system for the submission of capital plans, however limited information was available. Rob Collison, Manager of Facilities and Transportation, indicated that an expansion of West Sechelt Elementary School would be listed as the top priority for a capital plan submission, should one be requested from the district. Secretary-Treasurer Weswick agreed to report back at the June meeting regarding the ministry's changes to the capital plan process.

2) Carbon Neutral Action Plan

Rob Collison, Manager of Facilities and Transportation, spoke to the reports included in the meeting package and provided clarification on the process. The Carbon Neutral Action Plan is a requirement of the Climate Action Secretariat and all public bodies are required to submit plans. The school district plans to continue to reduce greenhouse gases by exploring geothermal and solar feasibilities, optimizing HVAC controls and systems, establishing a Sustainability Committee, replacing vehicles with more fuel-efficient models, retrofitting mechanicals systems, and adding additional lighting controls.

The committee discussed the district's goals and the process for determining the district's emissions.

3) Joint-Use Update

The committee discussed the guiding principals to be used in the development of the revised Joint-Use Agreement between the school district and the Sunshine Coast Regional District (SCRD). Secretary-Treasurer Weswick provided background to the document and indicated that the principals were the product of a number of conversations at the staff and executive level.

Questions and clarifications were heard regarding the following points:

- 9) "sharing human resources" – clarification was made that the guiding principal could not override any of the collective agreements or employee rights in either organization

- 15) “consideration when negotiating contracts” – clarification that both parties would consider items of mutual benefit when negotiating contracts or bulk purchase
- 17) “communication plan” – would provide the opportunity for the respective boards to meet on a periodic basis and broadly communicate the plan to the public.

Recommendation:

“To bring forward the Joint-Use guiding principals and recommend that the Board of Education of School District No. 46 (Sunshine Coast) endorse them.”

4) Ministry Mandated Administrative Savings Plan

Secretary-Treasurer Weswick provided information on the requirements for the administrative savings plan and clarified that the district is required to find 205,000 in the first year (2015/16) and an additional 381,807 in the second year (2016/17). As the 2016/17 budget has yet to be developed, items flagged for the second year of the plan are subject to change. The committee reviewed the draft administrative savings plan and discussed the rationale behind the reductions.

The meeting adjourned at 1:54 p.m.

Next Meeting: June 18, 2015 from 12:30 to 2:00 p.m. at the School Board Office.

DRAFT



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

EDUCATION COMMITTEE NOTES

Held on May 27, 2015 at 1:00 pm

At the School Board Office, Gibsons, B.C.

PRESENT: TRUSTEES: Christine Younghusband, Chair; Pammila Ruth; Lori Dixon; Greg Russell

STAFF/OTHERS: Patrick Bocking, Superintendent; Greg Kitchen, Assistant Superintendent; Carolyn Spence, Principal; Kerry Mahlman, District Principal; Allen Stevenson, DPAC; Lenora Joe, Sechelt Indian Band; David Barnum, District Co-ordinator; Erica Reimer, Recording Secretary

REGRETS: Betty Baxter, Trustee; Vanessa White, District Principal

The meeting was called to order at 1:04 p.m.

1. Curriculum

District Coordinator, David Barnum, shared information on the new curriculum changes, providing information on the concepts of core competencies and learning environments.

The following resources were shared with the group:

- B.C.'s Education Plan: http://www.bcedplan.ca/assets/pdf/bcs_education_plan_2015.pdf
- Educational Transformation in BC – Science Presentation: <http://www.bcscta.ca/Elem2014resources/k-7%20Science%20Presentation%20-%20Feb%202014.pdf>
- Canadian Education Association – From Vision to Action: http://www.cea-ace.ca/sites/cea-ace.ca/files/cea_action_to_vision_report_final_en.pdf

The committee discussed planning for the transition to the new curriculum and the inherent challenges in changing an educational system.

2. Aboriginal Education

Kerry Mahlman, District Principal, and Lenora Joe, Director of Education for the Sechelt Indian Band, provided an update on aboriginal education in the school district.

A sháshíshálh language course is being offered to grade 11/12 students and is part of a fully accredited language and culture course being offered in partnership with Capilano University, SD46 and the Sechelt Indian Band. There is significant student interest in registration for next year's course.

The committee discussed the changes in aboriginal education over the years and celebrated the many changes that have taken place during that time. Additionally, Lenora Joe reported that several band members are taking the full-time educational assistant course being offered at Capilano University in order to create a pool of first nations educational assistants on the Sunshine Coast.

3. Parent Engagement

The committee discussed parent involvement at board committees. Trustees continue to report to PACs in order to collect and disseminate information from the board. A suggestion was made that public school board meetings be mentioned in school newsletters to encourage parent participation.

Trustee Dixon shared a request from Kinnikinnick Elementary School PAC for aboriginal education programs for parents and suggested that information on canoe protocols could be of interest.

The meeting adjourned at 2:40 p.m.

Next Meeting: June 24th from 1:00 to 2:30 pm at the School Board Office.

DRAFT



May 26, 2015

Ref: 180930

Betty Baxter, Chair
Board of Education
School District No. 46 (Sunshine Coast)
Email: bettybaxter@dccnet.com

Dear Ms. Baxter:

Thank you for your letter of March 23, 2015, regarding the administrative savings targets for British Columbia's public education system that were announced in *Budget 2015*.

While I respectfully acknowledge your Board's perspective, I am sure your Board recognizes that the new collective agreements with teachers and support staff provide important and significant investments into our public school system in each of the coming three years, and this in the context of declining student enrolment.

I appreciate your Board's perspective, and recognize Sunshine Coast School District's accomplishments to date that demonstrate its resourcefulness and innovation in reducing costs locally.


I also acknowledge that finding efficiencies is not always easy, but the savings expectations are reasonable, realistic and similar to what the Province has seen in the health and post-secondary sectors. To respond specifically to your letter's request, we will not be altering our course to have school districts achieve administrative savings in the coming two years. The K-12 education sector has already made good progress in savings efforts to date, particularly through shared services implementation, and I am confident that school districts have the expertise to identify new administrative and structural savings without impacting classroom instruction. The Ministry will continue to work closely with all school districts to support these efforts.

I appreciate that your Board of Education and all school districts are making great efforts to provide the highest quality public education for your communities in a fiscally responsible way. If you require further information, please contact Deborah Fayad, Assistant Deputy Minister, Resource Management Division, at: Deborah.Fayad@gov.bc.ca or 250-356-2588.

.../2

Again, thank you for writing.

Sincerely,

A handwritten signature in black ink, appearing to read 'Peter Fassbender', with a stylized flourish at the end.

Peter Fassbender
Minister

pc: Public Sector Employers' Council Secretariat

Board of Education, School District 46 (Sunshine Coast)
ATTENTION: Chair, Betty Baxter

RE - Request to School Board re-'Choose News'; ATT: Chair

May 29, 2015

Hello,

I am a local resident as well as a longtime educator and community volunteer in many different different activities, many to do with local children and youth.

In early May I launched '**Choose News**' as a national advocacy project to reduce the violent content of (Canadian) TV and radio news, to help protect children's mental and emotional health. Overall, Choose News is not seeking to censor the news but is urging the CRTC (our federal broadcast regulator) and Canadian broadcasters to follow the guidelines of the existing 'Violence Code' created in 1993, and also to update it. While this code explicitly states, "children should not be exposed to inappropriate content" I believe there is ample evidence the code is being ignored by some mainstream newscasters and the mental and emotional health of our children is at risk as a result of a business model that sensationalizes violence in newscasts.

I am also a researcher and journalist by training and I have gone to considerable effort to draft a scientific, legal and moral foundation to support the Choose News project. I would very much appreciate an opportunity to brief the school board about these details, and I'd also like to request a statement of support from the District 46 School Board for Choose News that I would include in the project website.

I leave it to your discretion whether you wish to sign the Choose News petition to the Chair of the CRTC; my hope would be that you would proceed to add 'SD46 School Board', with comments, to the growing list of petition 'signers'. I have solicited support and supportive comments for Choose News from local and other health care practitioners, and it would also mean a great deal to add the voices of educational authorities to this advocacy project.

The Choose News website may be found here: www.choosenews.org where you will also see a main link to the petition.

Thank you in advance for your consideration.

Michael Maser
206 Pratt Rd.,
Gibsons