



TO BE REPEALED
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Scho (ast)

Administrative Regulations

PERSONNEL

2010

ASSIGNMENT OF A SETA OR TEACHER TO A HOME WORKSITE

The Board recognizes that, when it is necessary to provide students with educational programs at their homes, the safety and health of its employees is a priority.

1. No SETA or Teacher shall be given a long-term assignment to a home worksite at a student's home without the completion of the following:
 - a. An inspection of the home by the school's health and safety committee;
 - b. The correction of any safety or health hazards noted by the health and safety committee;
 - c. The development of a protocol to be used by the SETA when he/she plans to visit a home worksite. The protocol is to include the how (eg. cell phone) and when the SETA will confirm with his/her supervisor when entry to the work site is occurring.
 - d. Written agreement by the parent/guardian that either he/she or another responsible adult will always be in the home when the SETA or Teacher is present and that such adult is the person responsible for the student and home during the time the SETA or Teacher is present.
2. The SETA is required to phone his/her supervisor immediately prior to entering a home worksite.
3. Should a SETA or Teacher assigned to a home worksite either find the student at the home without a responsible adult present or should the responsible adult leave while the SETA or Teacher is present, the SETA or Teacher is to leave as well.
4. Should a SETA or Teacher assigned to a home worksite become aware of a threat to his/her immediate safety or health, he/she shall leave the home worksite immediately and then inform the principal. If any other safety or health concerns should arise, the SETA or Teacher shall inform the principal.
5. In the case of a SETA being assigned to a home worksite, the special education activities shall be assigned by a special education teacher.

Page 1 of 1

Date adopted: November 9, 1999
Revised: December 14, 2010

Reference:

Supt. Signature: