

## **6 TRUSTEE ORIENTATION AND PROFESSIONAL DEVELOPMENT**

The Board believes an orientation and professional development program is necessary for effective trusteeship.

- 6.1 The Board Chair, Vice-Chair and Superintendent are responsible for updating the Trustee Orientation Handbook prior to a general local election, and then implementing an orientation program for newly elected trustees prior to January 31 after the election that covers:
- (a) role of the trustee and the Board;
  - (b) organizational structures and procedures of the district;
  - (c) Board policy, agendas and minutes;
  - (d) existing district initiatives, annual reports, budgets, financial statements, and long range plans;
  - (e) district programs and services;
  - (f) Board's function as an appeal body; and
  - (g) statutory and regulatory requirements, including responsibilities with regard to conflict of interest.

Incumbent trustees are expected to participate in orientation and help newly elected trustees become informed about functions, policies and procedures.

- 6.2 The Board will provide financial support for trustees to attend professional development activities through, but not limited to, the BC School Trustees Association and BC Public Schools Employers' Association in order to support their own effective trusteeships, Strategic Plan priorities and any opportunities for improvements as identified through the Board Self-Evaluation process.

Board Policy: December 2010  
Revised: June 2014, May 2018