



**BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

**OPERATIONS COMMITTEE NOTES**

Held on December 21<sup>st</sup>, 2017 from 12:30-2:00 pm  
At the School Board Office, Gibsons, B.C.

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PRESENT: TRUSTEES: Lori Pratt (Committee Chair), Greg Russell

STAFF/OTHERS: Patrick Bocking, Superintendent; Nicholas Weswick, Secretary-Treasurer; Rob Collison, Manager of Facilities and Transportation; Phil Luporini, District Principal of Technology; Paul Bishop, Director of Instruction; Erica Reimer, Executive Assistant (Recording Secretary); Sharon Mackenzie, CUPE 801; Carolyn Smith, CUPE 801; Janice Budgell, CUPE 801; Louise Herle, SCTA

REGRETS: Betty Baxter, Trustee; Dave Mewhort; Trustee

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The meeting was called to order at 12:32 p.m.

1) Wired Glass Motion Discussion

The recommendation from the November 15<sup>th</sup> Operations committee was referred back to committee at the December public board meeting. The committee refined the recommendation as follows:

**RECOMMENDATION:**

“THAT Boards recognize the risk of wired glass in schools and advocate to the Ministry of Education for funding to mitigate that risk.”

Secretary-Treasurer Weswick reported on progress in the district’s own assessment of risk related to wired glass in schools. At Elphinstone Secondary, approximately 130 panes of wired glass were identified. The manager of facilities will assess and prioritize funds to put towards replacement of high risk panes / locations.

2) December 18<sup>th</sup> Funding Announcement Review

Secretary-Treasurer Weswick reported on the recent ministry funding announcement and highlighted:

- Staffing in place for non-enrolling ratios is fully funded, including an increase for ELL staffing.
- Increase in funding for Level 1, Level 2, ELL and Aboriginal Education
- Salary differential costs have resulted in an increase in funding due to a relative measure to the provincial average teacher cost.

- Remedy funding is fixed and not variable as previously thought. Total costs for remedies approximately \$90,000.
- Discussions to take place with principals, unions and DPAC regarding priorities for use of additional funding.
- Further discussion to take place at January Operations Committee on amended budget.

3) Regulation 3800 - Transportation of Students

The regulation has returned to committee with additional proposed changes. The district continues to look for feedback from the community. Secretary-Treasurer Weswick reviewed the recent changes, including updates to the registration process, establishment of bus routes, and prioritization for cross-boundary and courtesy riders. He also noted that stipulations relating to student conduct on school buses has been incorporated into the regulation.

The committee discussed the notion of walk to stop limits. It was noted that that terrain should also be taken into consideration (e.g., narrow roads, accessibility issues) as well as time of year and operational requirements of the buses. Secretary-Treasurer Weswick indicated that suggested language regarding walk to stop limits would be presented to the committee after discussion with the districts transportation provider.

4) Regulation 1320 - Conduct on School Buses

The regulation is being repealed as new language has been included in Regulation 3800 – Transportation of Students.

5) Regulation 1800 - School Attendance Areas

Secretary-Treasurer Weswick reviewed changes to the regulation, including:

- Daycares can no longer be used to determine place of residence.
- Deleted transportation information as it is included in Regulation 3800 – Transportation of Students.
- Removed redundant language.

6) Regulation 4450 – Purchasing

Secretary-Treasurer Weswick indicated that a threshold for the requirement of quotes had been added as a result of feedback from schools. Additional changes include:

- Clarification on emergency situations
- Multi-year contracts must be approved by the secretary-treasurer
- Contracts containing indemnity clauses must be reviewed by the secretary-treasurer.

7) Regulation 6500 - Inclement Weather

The regulation has been updated to reflect current practice. The committee discussed employee responsibilities during inclement weather and suggested minor changes to language in the regulation.

The meeting adjourned at 1:56 pm.

**NEXT MEETING:** January 18<sup>th</sup> from 12:30-2:00 pm at the School Board Office