



**BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

**COMMITTEE OF THE WHOLE NOTES**

Held on May 16, 2017 from 9:30-11:30 a.m.

At the School Board Office, Gibsons, B.C.

---

PRESENT: TRUSTEES: Betty Baxter (Committee Chair), Lori Dixon, Dave Mewhort,  
Lori Pratt, Greg Russell, Pammila Ruth

STAFF/OTHERS: Patrick Bocking, Superintendent; Vanessa White, Director of  
Instruction; Erica Reimer, Executive Assistant (Recording Secretary)

REGRETS: Christine Younghusband, Trustee; Nicholas Weswick, Secretary-Treasurer;  
Paul Bishop, Director of Instruction

---

The meeting was called to order at 9:36 a.m.

1. Trustee Evaluation Process

Vice-Chair Pratt reviewed the process to date:

- Board Evaluation/Review in June 2016 - Trustees expressed dissatisfaction with the current and past processes,
- January 2017 - Chair Baxter asked Vice-Chair Pratt to interview each trustee individually regarding board evaluation and professional learning.
- January & February 2017 - Interviews with trustees conducted by Vice-Chair Pratt.
- April 2017 - Report brought to Committee of the Whole. A recommendation was made for Vice-Chair Pratt to complete the interview process and determine three professional learning opportunities and three areas requiring additional attention.

Vice-Chair Pratt reported that trustees had expressed interest in professional learning regarding collective bargaining, chairing skills (Roberts' Rules) and improved understanding of financial documents.

She noted that areas for extra attention include succession planning and community outreach, such as information sessions for individuals interested in seeking office as a trustee; staff/board relations, including clarity of roles and how to best support staff while maintaining a governance role; and an increased opportunity for informal meetings for trustees to provide a better understanding of each other at the table.

The committee discussed the merits of meeting in an informal setting. Chair Baxter suggested that the board consider bringing in resources to support professional learning in the 2017-18 school year, either at special meetings or Committee of the Whole. The board will plan an informal gathering during the summer months that would include trustees, senior staff, district principals, principals and vice-principals. A retreat for trustees, or other such opportunity, will be planned for the fall.

2. Intergovernmental Meeting

Chair Baxter suggested a change to the reporting structure at the upcoming Intergovernmental Meeting that would involve participants in discussions on key topics rather than having each government report out in a round table style. The committee suggested the following discussion topics:

- Sustainable energy,
- Water supply and conservation,
- Waste management and reduction,
- Affordable housing, and
- Public safety.

The committee discussed areas of importance to the school district, including opportunities for collaboration with the Sechelt Indian Band. Chair Baxter reported that a Superintendent Bocking was preparing a short presentation that would highlight collaborative efforts with government agencies across the district. The committee provided suggestions for the presentation.

3. Communication plan

The committee reviewed the communication plan.

The meeting adjourned at 10:57 a.m.

**NEXT MEETING:** Wednesday, June 21<sup>st</sup> from 9:30 to 11:30 a.m. at the School Board Office.