



**MINUTES OF THE SPECIAL MEETING OF THE  
BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

Held on Tuesday, June 18, 2015  
At the School Board Office, Gibsons, B.C.

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**PRESENT:**    **TRUSTEES:**    B. Baxter, L. Dixon, D. Mewhort, L. Pratt, G. Russell, P. Ruth,  
C. Younghusband

**STAFF:**            P. Bocking, Superintendent of Schools  
G. Kitchen, Assistant Superintendent of Schools  
N. Weswick, Secretary-Treasurer  
E. Reimer, Administrative Assistant (Recording Secretary)

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#103. Call to Order

The meeting was called to order at 2:00 p.m.

#104. Adoption of the Agenda

**MOTION:** Mewhort/Ruth

“THAT the agenda of June 18, 2015 be adopted.”

Carried.

#105. Administrative Savings Plan Amendment

Secretary-Treasurer Weswick provided information regarding a required amendment to the Administrative Savings Plan, which had been presented to the Operations Committee on May 20, 2015. In that plan, the district had indicated that \$30,000 per year in Investment Income (F1) would be applied as savings in both the 2015/16 and 2016/17 years. The ministry has clarified that increased investment income can only be included in the savings plan for 2015/16.

To correct the error, the district has amended the plan to include an additional \$30,000 in expected savings for the Operational Review strategy (O1) for the 2016/17 year, for a total of \$59,500. The specific form of these operational savings will be determined through the budget process for 2016/17. The district may also be able to use interest savings at that time once rates have been established.

**MOTION:** Mewhort/Russell

“TO accept the Administrative Savings Plan as amended.”

Carried.

#106. Questions and Enquiries from the Public Relating to the Board Meeting

- There were no questions.

#107. Next Meeting

The next public board meeting will be held on September 8, 2015.

#108. Adjournment

**MOTION:** Mewhort/Ruth

The meeting adjourned at 2:07 p.m.

Carried.

A handwritten signature in black ink, appearing to be 'Ruth', written over a horizontal line.

Chair

A handwritten signature in blue ink, appearing to be 'Mewhort', written over a horizontal line.

Secretary-Treasurer