



**BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

OPERATIONS COMMITTEE NOTES
Held on Thursday, September 26, 2013 at 12:30 p.m.
At the School Board Office – Gibsons, BC

PRESENT: Dave Mewhort (Chair), Lori Pratt, Nicholas Weswick, Marnie Baba, Silas White, Christine Younghusband, Carolyn Smith, Greg Russell, Erica Reimer (Recording Secretary)

The meeting was called to order at 12:34 p.m.

The committee agreed to an addition to the agenda.

1. Brad Stewart – Proposal for the Recognition of Frank Bragg at Gibsons Elementary

Mr. Stewart, a Gibsons resident, addressed the committee and provided history surrounding a property donation from Mr. Frank Bragg in 1932, which forms part of the Gibsons Elementary School site. He submitted a proposal to commemorate the donation by renaming the entrance to the new school in honour of the benefactor. The committee discussed the request and suggested looking for additional information surrounding the donor. Marnie Baba agreed to speak to a long time resident in an attempt to gather additional information. The following recommendation was made:

Recommendation:

“That the Board of Education of School District No. 46 (Sunshine Coast) consider commemorating Frank Bragg in the construction of the new Gibsons Elementary School.”

2. Facilities Plan: Catchment Areas – West Sechelt

The committee reviewed maps showing development and areas of student concentration in the West Sechelt area, for consideration in the adjustment of the catchment areas for West Sechelt Elementary and Kinnikinnick Elementary. The committee discussed several possibilities for catchment area changes. Secretary-Treasurer Weswick agreed to provide additional data based on the discussion at the meeting, including the number of students living in the areas suggested. A conversation took place surrounding the advantages and disadvantages of using portables as a temporary measure at West Sechelt Elementary.

3. Regulations:

Secretary-Treasurer Weswick introduced the regulations included in the meeting package.

- a. 1600 – Information Technology: District-Wide Network and Internet Appropriate Use
- b. 3500 – Rental of Audio Equipment (*to be rescinded*)

- c. 3670 – School Maintenance (*to be rescinded*)
- d. 4450 – Purchasing

The committee discussed the regulations as presented. There were no suggested changes.

4. Discussion of Budget and Consultation Processes – Annual and Amended Budgets

Secretary-Treasurer Weswick spoke briefly to the revised Annual Budget Development process and indicated that budget consultations will begin in November, which is much earlier than in the past. It was suggested that the committee discuss the effectiveness of the revised process once it has been completed.

5. Review of Budget Model

Secretary-Treasurer Weswick reported that the district intends to review the current budget model and will be meeting with principals to discuss the current budget model. The committee discussed the current and past budget models, noting that the review is supported by the strategic plan. Secretary-Treasurer Weswick indicated that he would report back to the committee once consultation takes place.

Next meeting:

- Report back re: West Sechelt Elementary catchment areas
- Commemoration update re: Frank Bragg

The meeting adjourned at 1:50 p.m.