



**BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

**COMMITTEE OF THE WHOLE NOTES**  
**Held on Tuesday, February 25, 2014 at 9:30 a.m.**  
At the School Board Office – Gibsons, BC

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PRESENT: TRUSTEES: Betty Baxter, Chair; Dave Mewhort; Lori Pratt; Greg Russell;  
Christine Younghusband; Silas White

STAFF/OTHERS: Patrick Bocking, Superintendent; Greg Kitchen, Assistant  
Superintendent; Nicholas Weswick, Secretary-Treasurer (Recorder)

REGRETS: Trustee Lori Dixon

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The meeting was called to order at 9:40 a.m. Trustee Younghusband joined the meeting by teleconference.

1) Policy 2 (Role of the Board)

Trustees discussed suggested changes to the policy governing the Role of the Board of Education as submitted by Trustee White. Trustee White reported that while the initial impetus to update the policy was to include the student trustee in the policy, other cleanup items were identified during the initial review.

The committee discussed the potential for the creation of a regulation that further defines the role of the student trustee and suggested the following considerations be included:

- Requests for meetings and external communications.
- Travel practices, including considerations for adequate supervision.
- Clarified expectations and protocols.

The committee requested a draft regulation be created and presented back to the Committee of the Whole at a later date. It was further suggested that the District Student Leadership Team (DSLTT) be consulted in the development of the regulation.

The committee resumed discussion of Policy 2, noting that the reference to School Growth Plans in 2.9 should be updated, as the term is no longer used, and that approval of the plans should be specifically delegated to either the board or the superintendent. Upon further discussion the committee came to consensus that the duty should be assigned to the superintendent and that Policy 11 (Role of the Superintendent) should be updated.

**Recommendation:**

“That the Board of Education add the following language to Policy 11 (Role of the Superintendent): ‘*Approve School Plans in compliance with the School Act.*’”

The committee discussed the remaining proposed changes, including the suggested deletion of

policy 2.8, which refers to appointment of administrative personnel. It was acknowledged that the hiring of administrative personnel is delegated to the superintendent and that consultation with the board is established in that same policy (11.11). The suggestion to replace that policy 2.8 with language regarding the selection of a student trustee was accepted.

**Recommendation:**

“That the Board of Education amend Policy 2 (Role of the Board) as follows:

2        *ROLE OF THE BOARD*

*On behalf of the students and citizens of the Sunshine Coast, the Board shall:*

- 2.1    *Ensure the school district operates with a clear set of Values, a Vision and a Mission Statement that are reflective of our community, and our students’ needs.*
- 2.2    *Develop, carry forward and regularly evaluate a Strategic Plan that sets direction ~~and other planning~~ for School District No. 46 (Sunshine Coast).*
- 2.3    *Adopt and review policies ~~and long-term planning~~ that establish a clear assignment of roles, responsibilities, accountability and evaluation among the Board and senior administration.*
- 2.4    *Protect the integrity of the community, students and public education by fostering an atmosphere of trust, respect and confidence free of discrimination, harassment, and any financial or ethical impropriety.*
- 2.5    *Make decisions and communicate publicly as a corporate body, with individual trustees having no authority to direct staff, or act or speak for the Board or school district, unless otherwise delegated to do so in Board policy.*
- 2.6    *Adopt and amend an annual budget.*
- 2.7    *Select and evaluate the Superintendent of Schools.*
- ~~2.8    *Take responsibility for the appointment and reassignment of key administrative personnel, including principals and vice-principals, after being presented with recommendations from the Superintendent.*~~
- 2.8    *Support the annual selection and participation of a student trustee and District Student Leadership Team (DSLTT).*
- 2.9    *Comply with other statutory responsibilities such as the appointment of an auditor, and submission of Achievement Contract, School ~~Growth~~ Plans, Superintendent’s Report on Student Achievement, School Calendar and Capital Plan.*
- 2.10   *Emphasize strong and balanced communications in support of the Board’s Vision,*

*Mission, Values and Strategic Plan **by facilitating community involvement in district and school planning, and** informing the community about (a) education issues, (b) services, programs and processes, **and** (c) local and provincial goals, plans and policies*

- 2.11 *Create appropriate partnerships with other agencies to **coordinate** effective and efficient delivery of education and other services to the citizens of the Sunshine Coast.*
- 2.12 *Promote the continuity of governance capability by training and developing its trustees, including prompt orientation of new members.”*

2) Bylaw 62.3 (Committees)

The committee discussed Procedural Bylaw 62.3 and raised concern about the potential occurrence of voting at committee meetings, which should not occur. A suggestion was made that the Board Chair appoints both committee membership and committee chairs.

**Recommendation:**

“That the Board of Education amend Policy 4.9 as follows, and delete Procedural Bylaw 62.3:

- 4.9 *Upon consultation with all trustees, appoint members and chairs of Board Standing Committees and Ad-hoc Committees, and representatives/liaisons to external organizations and committees.”*

The meeting adjourned at 11:30 a.m.

**Next Meeting:** March 25, 2014.