



**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 46 (SUNSHINE COAST)**

Held on Tuesday, March 12, 2013
At the School Board Office, Gibsons, B.C.

PRESENT: TRUSTEES: B. Baxter (Acting-Chair), Silas White, D. Mewhort,
C. Younghusband, L. Pratt, G. Russell, L. Dixon

STAFF: P. Bocking, Superintendent of Schools
G. Kitchen, Assistant Superintendent of Schools
N. Weswick, Secretary-Treasurer
E. Reimer, Administrative Assistant

#69. Call to Order

The meeting was called to order at 7:00 pm.

Vice-Chair Baxter assumed the role of chair as Trustee White was attending meetings off-coast. She indicated that Trustee White would join the meeting by teleconference as soon as he was able.

Vice-Chair Baxter opened the meeting by acknowledging that this meeting was taking place on the traditional territory of the Squamish Nation and welcomed the audience members.

#70. Presentations

(a) Celebrating Education: Young Readers – B. Craig

Bev Craig provided information on the school district's participation in the "Changing Results for Young Readers" initiative. The goal of the initiative is to increase the number of BC children who are engaged, successful readers. The initiative uses current research and an understanding of what fosters reading success. She reported that there are 9000 students and 600 teachers participating throughout the province, with 465 case studies collected to look at trends in student reading. At the district level, the Early Reading Team meets seven times throughout the year. Ms. Craig reported that team members have found it to be a successful program that allows them the opportunity to study the theory behind their practice.

(b) Garbology Day – T. Chisholm, S. Dalglish and S. Hocking

Roberts Creek Elementary School (RCES) parents, Ted Chisolm and Seona Dalglish, and Sea to Sky Sustainability Educator, Simon Hocking, shared the

success of their experience hosting “Garbology Day” at Roberts Creek Elementary on February 25th. The event was inspired by the concept of waste-free lunches and was presented to RCES principal Christa Rive by the school’s Green Committee as a way to educate students in ways to decrease the amount of waste going to landfills from the school. Throughout the day, students had the opportunity to engage in a waste audit of the garbage collected at the school on the previous Friday, recycling presentations, as well as discard free lunches, composting and ecological footprint stations. The event coordinators plan to make a binder or electronic resource for use by other schools. The success of the all-day event was credited to support from Gibsons Recycling Depot, Sunshine Coast Regional District (SCRD) Sustainability and Education Outreach, SCR D Zero Waste, Roberts Creek Elementary Parent Advisory Committee, Trustee Russell, parents and community volunteers.

#71. Public Question Period

There were no questions.

Trustee White joined the meeting by teleconference.

#72. Adoption of the Agenda

MOTION: Mewhort/Pratt

“THAT the agenda of March 12, 2013 be adopted.”

Carried.

#73. Approval of Minutes of Prior Meetings

MOTION: Russell/Pratt

“THAT the minutes of the Regular Meeting of February 12, 2013 be adopted as amended.”

It was noted that Trustee Younghusband should be listed as present at the meeting and that Trustee Dixon should be removed from that list. Additional corrections are to be made to the grade level of the student identified in item #59. (b) as well as a spelling error in item #63. (b) (i) 1. Trustee Russell requested that his comments regarding changes to regulation 5670 be recorded in the minutes. Trustees voted to adopt the minutes with these changes.

Carried.

Trustee Dixon requested additional information on Aboriginal Targeted Holdback Funds. It was agreed to add the item to the meeting’s agenda under New Business. She also requested clarification on the motions debated under item #63. (b) (i) 1. and requested

that the motion to refer to committee be acted on quickly. Vice-Chair Baxter agreed to take the item to the next agenda setting meeting and report back.

MOTION: Russell/Younghusband

“THAT the Record of the Closed Meeting of February 12, 2013 be adopted as amended.”

It was noted that Trustee Dixon’s name should be removed from the list of trustees present at the meeting and that the adjourn time needed to be verified. Trustees voted to adopt the record with these changes.

Carried.

#74. Reports

(a) Executive Report

(i) Strategic Plan Update

1. Budget Preparation

Secretary-Treasurer Weswick submitted the report as written.

Trustee Dixon referred to her belief that there is a lack of a board to stakeholder consultation process in this year’s budget development process. She indicated that she expected to be speaking to the budget submissions from CUPE and SCTA, included with the Committee of the Whole notes in the meeting package. Secretary-Treasurer Weswick responded that the letters were available at the February Committee of the Whole meeting and that the committee had discussed some of the recommendations at that time. Trustee Russell noted that previous boards had been involved in face-to-face meetings with SCTA and CUPE representatives to discuss the budget. He also suggested that future submissions should be received in November to allow for a more fulsome discussion of stakeholder recommendations. It was further noted that budget process is an agenda item for the March 26th Committee of the Whole meeting and that these recommendations should be a part of that conversation.

2. Approval of 2013-2014 School Calendar

Assistant Superintendent Kitchen reported that additional changes had been made to the calendar since the meeting package was published. The revised calendar was distributed at the meeting and will be included with the meeting notes.

Specifically, the changes were:

- The Professional Development Day (School) listed for Fri. Sept 20 has been moved to Mon. Sept. 23

- The Professional Development Day (School) and (Administrator) listed for Fri. May 2 has been moved to Mon. May 5.

MOTION: White/Russell

“THAT the Board of Education of School District No. 46 (Sunshine Coast) approve the 2013-2014 School Calendar.”

Carried.

Assistant Superintendent Kitchen reported that requests were received through the calendar feedback process for flexible and unique calendars. A consultation process will begin early in the fall to explore less traditional and/or alternative calendars.

(ii) Other Reports

1. Superintendent’s March Report

Superintendent Bocking spoke to his report, highlighting First Nation language signage at Kinnikinnick Elementary and their use of traditional welcoming and honouring songs as part of school assemblies.

Elphinstone Principal, John Brisebois, was invited to speak to two Board/Authority Authorised Course proposals that were distributed at the meeting for *Volleyball 10: The Complete Athlete* and *Volleyball 11: The Complete Athlete*. He noted that Elphinstone students have seen tremendous success in volleyball in the past years. As a result, and in consultation with parents, teachers and students, two courses were developed to enhance volleyball skills while providing a foundation for the understanding of the complete athlete. The courses would be scheduled off-timetable as electives and have already garnered interest from both Chatelech and Elphinstone students.

MOTION: Russell/Pratt

“THAT the Board of Education of School District No. 46 (Sunshine Coast) approve the Board/Authority Authorised Courses for *Volleyball 10: The Complete Athlete* and *Volleyball 11: The Complete Athlete*.”

Trustees debated the motion. They noted that the course framework materials were not included in the original meeting package. Apologies were made for the late inclusion.

Opposed: L. Dixon.
Carried.

Superintendent Bocking returned to his March report, highlighting the student forum that would be taking place in the spring as well as the “Primary Nature School” information session that took place on Monday, March 11 at Davis Bay Elementary. Trustees engaged in a discussion surrounding the Primary Nature School program.

(iii) Information Items

1. Larger cheques issued in the month of February 2013.

Provided as written.

Clarification sought on two line items: “Canada Savings Bond” and “PEBT in Trust”. Secretary-Treasurer Weswick clarified that the amount reported for “Canada Savings Bond” was made on behalf of employee paid saving contributions and that the amount related to “PEBT in Trust” was for employer paid health benefits.

2. Expenditures by object

Provided as written.

(b) Board/Committee Reports

(i) Board Report

Trustee Pratt reported back on the BCSTA Provincial Council session held on February 22-23rd. She spoke to her written report, highlighting the budget presentation by Deputy Minister James Gorman. Trustee Pratt reminded trustees that April 25 is Public Education Day. BCSTA’s “Me Too” campaign is asking that people show their support of public education by wearing green on that date.

(ii) Operations Committee Notes – February 14, 2013

Dave Mewhort submitted the committee report as written. A short discussion took place regarding the CUPE discussion paper on Staff Bicycle Parking. Bob Tate was commended for his presentation on the topic.

(iii) Committee of the Whole Notes – February 26, 2013

Vice-Chair Baxter spoke to the meeting notes, highlighting the recommendations contained therein.

MOTION: Russell/Mewhort

“THAT the Board of Education of School District No. 46 (Sunshine Coast) review catchment areas in the West Sechelt area and add portables as needed at West Sechelt Elementary School.”

Trustees debated the motion and indicated a collective concern that the addition of portables be a short-term solution to the problem of overcapacity at West Sechelt Elementary. The motion was adopted.

Carried.

MOTION: White/Younghusband

“THAT in the 2013–14 school year, the Board of Education for School District 46 (Sunshine Coast) strongly pursues our Capital Plan request for facility expansion at West Sechelt Elementary, and explores the feasibility of developing the request into a full rebuild.”

Trustee White spoke to the recommendation brought forward in the Board Report. Trustees debated the motion and voted in favour.

Carried.

MOTION: White/Mewhort

“THAT the Board of Education for School District 46 (Sunshine Coast) makes our Facilities Plan a standing item at the Operations Committee, so that it can be updated and further pursued until the committee sees fit to remove it as a standing item.”

Trustee White spoke to the second recommendation brought forward in the Board Report. Trustees debated the motion and voted in favour.

Carried.

MOTION: Russell/Mewhort

“THAT further discussion concerning district wide school configurations, catchment areas, busing, and the impact on the community take place.”

Trustees debated the second recommendation brought forward from the Committee of the Whole. Upon voting, the motion was defeated.

Opposed: Younghusband,
Baxter, White, Pratt
Defeated.

MOTION: Mewhort/White

“That additional information be provided at the April Committee of the Whole Meeting concerning Davis Bay Elementary configuration, taking into account the information Chair White and Trustee Mewhort have requested in the March 2013 Board Report and the February 2013 Committee of the Whole notes respectively”

Trustee Mewhort spoke to the motion. Trustees debated and voted to approve the motion.

Carried.

(iv) Education Committee Notes – February 27, 2013

Trustees Younghusband submitted the report as written, noting that no recommendations came forward from the committee.

MOTION: Pratt/White

“THAT the reports be received.”

Carried.

MOTION: Dixon/Younghusband

“THAT the Board of Education of School District No. 46 (Sunshine Coast) send a letter of thanks and congratulations to outgoing BCSTA President McEvoy.”

Carried.

#75. Correspondence

- (a) Deputy Minister Gorman – Kindergarten to Grade 9 Cross Enrolment (Ref: 165463)
- (b) Minister McRae – School Act Child Care Amendment (Ref: 165825)
- (c) SCTA – Sechelt School Configuration
- (d) Davis Bay Elementary Letter
- (e) R. Emerson – Custodial Training Costs

MOTION: Mewhort/Pratt

“THAT the correspondence be received.”

Carried.

Trustee Russell sought clarification on Minister McRae’s letter regarding the childcare amendment to the *School Act*. Trustee Pratt reported that the letter was also a concern for

other school districts attending BCSTA Provincial Council, particularly those that have existing partnerships with day care providers.

#76. New Business

- (a) Administrative Regulations to be received:
Regulation 1730 – Process for Administrative Regulations

MOTION: Pratt/Youngusband

“THAT the regulation be received.”

Opposed: Russell
Carried.

- (b) Capital Project Bylaw: 2013/14 Carbon Neutral Capital Program

MOTION: Russell/Youngusband

“THAT School District No. 46 (Sunshine Coast) Capital Project Bylaw No. 126575 (2013/14 Carbon Neutral Capital Program), in the amount of \$9,765 be read for a first time.”

Carried.

MOTION: Pratt/Mewhort

“THAT School District No. 46 (Sunshine Coast) Capital Project Bylaw No. 126575 (2013/14 Carbon Neutral Capital Program), in the amount of \$9,765 be read for a second time.”

Secretary-Treasurer Weswick provided clarification on the funding, indicating that it was being awarded to school districts that don't have an energy manager on staff.

Carried unanimously.

MOTION: Pratt/Youngusband

“THAT School District No. 46 (Sunshine Coast) Capital Project Bylaw No. 126575 (2013/14 Carbon Neutral Capital Program), in the amount of \$9,765 be read for a third time, passed and adopted.”

Carried.

- (c) Aboriginal Funding Holdback

Trustee Dixon asked about the aboriginal funds holdback and asked that staff report back on the status of the funds. Secretary-Treasurer Weswick agreed to provide a

report to the March 26th Committee of the Whole on how the surplus from the prior year has been accounted for and how those funds have benefited aboriginal students.

#77. Questions and Inquiries From the Public Relating to the Board Meeting

C. Smith questioned why teacher-on-call savings were not accounted for in the cost saving analysis for a two-week spring break. Secretary-Treasurer Weswick indicated that it was an oversight and that the information was being provided as a conversation starter. Ms. Smith also noted that other school districts with a two week spring break have negotiated memorandums of agreement that allow CUPE staff to work extra time to make up for the closure.

M. Baba questioned why the budget timeline only specified a date for CUPE layoff notices. Secretary-Treasurer Weswick clarified that SCTA layoffs are processed differently.

#78. Next Meeting

The next Regular Board Meeting will be held at the School Board Office on April 9, 2013.

Trustee White reported that a request had been made to remove "Parent Engagement" as a standing item from the Education Committee agenda. Trustee Younghusband clarified that the issue was discussed at the February Education Committee meeting and it was decided at that time to keep "Parent Engagement" as a standing item as it offered a quick way to share information with parents at the meeting.

MOTION: Pratt/Russell

"TO approve the committee agendas."

Carried.

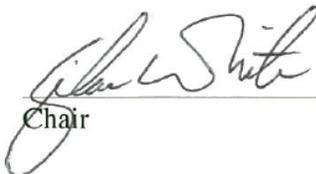
#79. Adjournment

MOTION: Mewhort/Pratt

"TO adjourn."

Carried.

The meeting adjourned at 9:37 p.m.


Chair


Secretary-Treasurer