



**MINUTES OF THE REGULAR MEETING OF THE
SUNSHINE COAST BOARD OF EDUCATION
(SCHOOL DISTRICT NO. 46)**

Held on Tuesday, September 11, 2012
At the School Board Office, Gibsons, B.C.

PRESENT: TRUSTEES: S. White (Chair), B. Baxter (Vice-Chair), D. Mewhort,
L. Pratt, C. Younghusband

STAFF: P. Bocking, Superintendent of Schools
G. Kitchen, Assistant Superintendent of Schools
N. Weswick, Secretary-Treasurer
C. McPhedran, Administrative Assistant

REGRETS: Trustees G. Russell and L. Dixon

#1 Call to Order

The meeting was called to order at 7:10 p.m.

Chair White opened the meeting by acknowledging the meeting was taking place on the traditional territory of the Squamish Nation.

#2 Presentation

- (a) Celebration of Authors, Books and Community – **Coastal Voices** – an annual anthology featuring the work of elementary and secondary students.
– Bev Craig, John Lussier and Jane Davidson

Celebration of Authors, Books and Community (CABC) is an educational outreach program and a joint initiative of the Sunshine Coast Festival of the Written Arts and School District No. 46 that is supported by a variety of community partners.

CABC goals:

- To present writers of diverse genres and cultures including Canada's First Nations
- To promote reading, writing and literacy
- To inspire, encourage and support the students' development as readers, writers and storytellers
- To support the curriculum and literacy goals of SD 46 and the BC Ministry of Education.

Chair White thanked the presenters saying it is valuable for students to have an opportunity to share their work and have recognition for it outside the classroom.

Chair White welcomed the audience and recognized those who were attending in a district leadership position.

#3 Public Question Period

There were no questions asked at this time.

#4 Adoption of the Agenda

MOTION: Younghusband/Pratt

“THAT the agenda of September 11, 2012 be adopted as circulated.”

Carried.

#5 Approval of Minutes of Prior Meetings

MOTION: Mewhort/Baxter

“THAT the minutes of the Regular Meeting of June 8, 2012, Record of the Closed Meeting of June 8, 2012 and the amended Record of Closed Meeting of April 10, 2012 be adopted as amended.”

Trustee Pratt noted an error with item #106 (ii) 2 June Report. It should read:

Trustee Pratt suggested the issue could be sent to the BCSTA Provincial Council for the October meeting and if it were **not** to be considered an emergent issue it then would go to the BCSTA AGM in April 2013.

Carried.

#6 Reports

(a) Executive Report

(i) Strategic Plan Update

1. Achievement Contract – to view
<http://www.sd46.bc.ca/index.php/achievement-contract>

Superintendent Bocking reported that trustees had an opportunity in their working sessions to review the Achievement Contract in depth. The Achievement Contract is a yearly requirement of the ministry, which outlines the district’s goals for the next three years for student achievement.

He then provided a background and review noting the established goals in six different areas to ensure student achievement and performance.

- Early Learning
- Literacy
- Numeracy
- Supporting the Goals of the Aboriginal Enhancement Agreement
- Social Responsibility
- Completion Rates

The following motion was requested:

MOTION: Baxter/Mewhort

“THAT the Board Of Education Of School District No. 46 (Sunshine Cost) receives the 2012-2015 Achievement Contract as presented.”

Carried.

2. Social Responsibility

The report was presented as written

Superintendent Bocking explained that Social Responsibility is dealing with things when they don't necessarily go, as we want. It's getting to know, understand and respect each other.

(ii) Other Reports

1. Superintendent's Report – September 2012

The report was presented as written.

Superintendent Bocking reported on his recent school visits with Assistant Superintendent Kitchen. He said that the visits reinforce how special our organization and the people working in it are.

Assistant Superintendent Kitchen provided an update on the Human Resource Department and the ERASE program.

ERASE is a ministry initiative, which stands for Expect, Respect And A Safe Education. It deals with anti-bullying and threat assessment strategies. He reported that this is a multi-year initiative and went on to provide an outline.

Superintendent Bocking acknowledged the summer work completed by the maintenance department. He also summarized committees that the management staff is involved in.

Chair White suggested that ERASE would be a good presentation for the Board sometime later in the year.

2. Secretary-Treasurer's Report – September 2012

Secretary-Treasurer Weswick presented his report as written.

a. Audited Financial Statement – fiscal year ended June 30, 2012

Secretary-Treasurer Weswick reported that the audit was complete and went well. He and Assistant Secretary-Treasurer Pritchard provided a review and then Secretary-Treasurer Weswick announced a recommendation from management that \$600,000 of the \$900,000 unrestricted surplus be divided equitably to the schools, now rather than wait until spring, as it has customarily been done.

Discussion followed.

He then requested the following motions:

(1) MOTION: Mewhort/Pratt

“THAT the Board of Education of School District No. 46 (Sunshine Coast) adopt the Audited Financial Statement for the fiscal year ended June 30, 2012.”

Carried.

(2) MOTION: Baxter/Mewhort

“THAT the Board of Education of School District No. 46 (Sunshine Coast) immediately direct \$600,000 from the unrestricted surplus to schools, in an equitable manner in keeping with the Board's Mission, Vision and Values.”

Discussion followed.

Carried.

Secretary-Treasurer Weswick introduced the following capital bylaws and requested the following motions for approval:

b. Capital Bylaw No. 126459 – Carbon Neutral Capital Program

(1) MOTION: Baxter/Younghusband

“THAT School District No. 46 (Sunshine Coast) Capital Bylaw No. 126459 – Carbon Neutral Capital Program in the amount of \$7,317 be read for a first time.”

Carried.

(2) MOTION: Baxter/Pratt

“THAT School District No. 46 (Sunshine Coast) Capital Bylaw No. 126459 – Carbon Neutral Capital Program in the amount of \$7,317 be read for a second time.”

Carried.

The Board unanimously agreed to move to a third reading.

(3) MOTION: Baxter/Pratt

“THAT School District No. 46 (Sunshine Coast) Capital Bylaw No. 126459 – Carbon Neutral Capital Program in the amount of \$7,317 be read for a third time, passed and adopted.”

Carried.

c. Capital Bylaw No. 126504 – Langdale Elementary School Playground Equipment.

(1) MOTION: Younghusband/Pratt

“THAT School District No. 46 (Sunshine Coast) Bylaw No. 126504 – Langdale Elementary School Playground Equipment in the amount of \$25,000 be read for a first time.”

Carried.

(2) MOTION: Younghusband/Mewhort

“THAT School District No. 46 (Sunshine Coast) Bylaw No. 126504 – Langdale Elementary School Playground Equipment in the amount of \$25,000 be read for a second time.

Carried.

The Board unanimously agreed to move to a third reading.

(3) MOTION: Younghusband/Pratt

“THAT School District No. 46 (Sunshine Coast) Bylaw No. 126504 – Langdale Elementary School Playground Equipment in the amount of \$25,000 be read for a third time, passed and adopted.”

Carried.

(iii) Information Items

1. Larger cheques issued for the months of June, July and August 2012.

It was noted that the report had been reissued and the website will be updated.

(b) Board/Committee Reports

(i) Board's Report.

Chair White submitted the report as written.

Trustee Younghusband recapped her experiences on the 'Pulling Together' canoe trip during the summer. Chair White remarked on the positivity he experienced at the schools. He also reported on the Labour Day picnic he attended with several CUPE and SCTA executives. Trustee Baxter praised the Celtic School of Music saying she was impressed not only at the quality of the event but also at seeing so many district staff participating as volunteers.

1. Board Agenda-Setting/Procedures Review Notes

Chair White reviewed board policy and bylaw.

2. Strategic Plan Report: Engaging Leadership

Chair White reviewed the progress report on the Strategic Plan.

3. Letter to L. Herle, SCTA

4. Strategic Plan 2012-15

The new draft Strategic Plan was handed out to trustees and Chair White discussed the process in the development of it. He reported that further consultation is planned and the Strategic Plan would be formally adopted at the October Board Meeting.

Superintendent Bocking expressed his appreciation to D. Wagner for the work she did in the preparation of this draft report.

(ii) Operations Committee Notes – June 20, 2012

It was noted that Trustee Mewhort chaired the June 20, 2012 Operations Committee Meeting. The report was presented as written. The following motion was requested:

MOTION: Mewhort/Pratt

THAT the Board of Education of School District No. 46 (Sunshine Coast) to proceed with a public consultation process regarding enrollment and capacity issues in the Sechelt area.

Carried.

(iii) BCSTA – Provincial Council

There was a call for emergent motions emergent to be sent to the upcoming Provincial Council. Chair White mentioned, that although not an emergent issue, BCSTA should communicate with the ministry about the timelines of the Achievement Contract.

Chair White reported that the president of the South Coast Branch is seeking feedback as to when the next branch meeting should be called. Powell River will host the next meeting and it was suggested that it be held in the spring. The trustees had no objection to this.

MOTION: Pratt/Youngusband

“THAT the reports be received.”

Carried.

#7 Correspondence

- (a) Minister G. Aboott – letter, BCTF/BCPSEA Tentative Agreement
- (b) SD No. 5 – Letter to Min. Abbott – Ministry Funding for Students with Special Needs and email from L. Herle, SCTA president.
- (c) Minister G. Abbott – letter, Deloitte Report – 161907
- (d) A. Reid – South Coast Branch Meeting

MOTION: Mewhort/Pratt

“THAT the correspondence be received.”

Carried.

#8 Questions and Inquiries From the Public Relating to the Board Meeting

No questions were asked at this time.

#9 Next Meetings

A request was received for volunteers to represent the Board at upcoming Remembrance Day ceremonies. Chair White agreed to attend the Gibsons ceremony; Vice-Chair Baxter will attend the Roberts Creek ceremony; Trustee Mewhort will attend the Sechelt ceremony; and Trustee Pratt will attend the Pender Harbour ceremony.

The next Regular Board Meeting will be held at the School Board Office on October 9, 2012.

MOTION: Baxter/Pratt

“THAT the Board approves the committee agendas.”

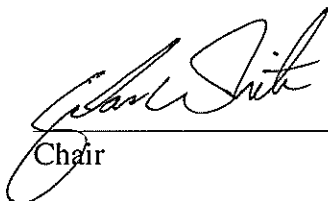
Carried.

#10 Adjournment

MOTION: Younghusband/Pratt

“THERE being no further business, the meeting was adjourned at 8:05 p.m.”

Carried.


Chair


Secretary-Treasurer