



**MINUTES OF THE REGULAR MEETING OF THE
SUNSHINE COAST BOARD OF EDUCATION
(SCHOOL DISTRICT NO. 46)
Held on Tuesday, April 10, 2012
At the School Board Office, Gibsons, B.C.**

PRESENT: TRUSTEES: S. White, Chair; B. Baxter, Vice-Chair; L. Dixon;
D. Mewhort; L. Pratt; C. Younghusband

STAFF: P. Bocking, Superintendent of Schools
G. Kitchen, Assistant Superintendent of Schools
N. Weswick, Secretary-Treasurer
C. McPhedran, Administrative Assistant

REGRETS: Trustee G. Russell

#80 Call to Order

The meeting was called to order at 7 p.m.

Chair White acknowledged the meeting was taking place on the traditional territories of the Squamish Nation.

#81 Presentation

- (a) Challenger Baseball – Formatted for Children With Physical and Cognitive Challenges – Lennea Perpet

Lennea Perpet and Rolli Meilleur inspired the Board with their presentation about Sechelt Challenger Baseball. Challenger Baseball opens the door for cognitively and physically disabled children to enjoy all the benefits of little league baseball in an environment designed just for them. The team has been chosen to host the 2013 Provincial Jamboree in Sechelt. Mrs. Perpet encourages leadership students within the district to become volunteers for the children and by doing so add to their grad volunteer portfolios as well as their physical activity hours. For more information please use this link. www.secheltchallengerbaseball.com

- (b) “Libraries as Leaders in Learning” – Laura Clarke and Jennifer Goerzen

Laura Clarke and Jennifer Goerzen provided information with a slide presentation on the benefits of libraries in our schools. They spoke of their purpose, successes, dreams and obstacles that prevent them from realizing their dreams.

Chair White thanked them for the informative presentation and said it was thought provoking and exciting.

Chair White welcomed the audience members and acknowledged those attending in a district capacity – M. Baba, CUPE 801; K. Mahlman, D. Luporini, principals; E. Brooks-Wilson, S. MacKenzie, DPAC and C. Wood, Coast Reporter.

#82 Public Question Period

There were no questions at this time.

#83 Adoption of the Agenda

MOTION: Younghusband/Baxter

“THAT the agenda of April 10, 2012 be adopted as circulated.”

Carried.

#84 Approval of Minutes of Prior Meetings

MOTION: Baxter/Pratt

“THAT the minutes of the Regular Meeting of March 13, 2012 and the Record of the Closed Meeting of March 13, 2012 be adopted as circulated.

Carried

#85 Reports

(a) Superintendents Report

- (i) Strategic Plan Process
- (ii) Other Reports

1. April Report

Superintendent Bocking submitted the report as written and asked Assistant Superintendent Kitchen to speak to the School Calendar and the requested motion.

(a) School Calendar

Assistant Superintendent Kitchen announced that the calendar was similar to last year with the addition of ‘Family Day’ on February 18, 2013. He reported that this day is on the calendar, as we are required to submit a school year calendar in a timely manner. He noted that the Minister of Labour has not yet approved ‘Family Day’.

MOTION: Mewhort/Younghusband

“THAT the Board of Educations approves the 2012-13 School Calendar.”

Carried.

Superintendent Bocking announced that a survey would be going out in the next few days to staff, parents and community partners using Survey Monkey. The data collected from this survey will inform the discussion at the Community Forum scheduled for April 24, 2012 at Chatelech Secondary School.

(iii) Information Items

1. Larger cheques written in the month of March 2012
2. Expenditures by Object
3. Secretary-Treasurer’s Report

The Secretary-Treasurer’s report was submitted as written. Secretary-Treasurer Weswick spoke to the BC Ferry Student Travelling discounts that total almost \$28,000 in savings. He suggested a letter of appreciation should be written to BC Ferries and J. Knaus for their participation in this savings.

MOTION: Baxter/Younghusband

“THAT the Board of Education of School District No. 46 (Sunshine Coast) writes a letter of appreciation to BC Ferries and to Jakob Knaus of the Sunshine Coast Ferry Advisory for the Student Travel program.”

Carried.

(b) Board/Committee Reports

(i) Chair’s Report

The report was submitted as written. Chair White also reported on recent informal conversations with the Ministry at the Bill 22 meeting regarding the Gibsons Elementary rebuild. Although nothing can be confirmed at this time, there continues to be progress in moving forward.

Trustee Dixon reported that the April 12th Sechelt Indian Band Community Coffee House has been postponed and to be rescheduled after the General Meeting. The date will be announced once confirmed.

Chair White stated that although there will be further discussion at the next Policy Committee Meeting regarding the proposed changes to Policy 1.7 the proposed Bylaw changes can go for a first and second reading at this meeting.

(a) MOTION: Pratt/Younghusband

“THAT the Board of Education of School District No. 46 (Sunshine Coast) agrees to the first reading of Bylaw Changes 10.0 Voting and 12.0 Committees.”

Carried.

(b) MOTION: Baxter/Younghusband

“THAT the Board of Education of School District No. 46 (Sunshine Coast) agrees to the second reading of Bylaw Changes 10.0 Voting and 12.0 Committees.”

Carried.

BYLAW CHANGES:

10.0 Voting

10.1 It is expected that all trustees present at a meeting will vote on each issue unless they are in a conflict of interest. **Procedural Bylaw 5.5 specifies when the Chair may vote.**

Notes: housekeeping

12.0 Committees

12.1 The Board will establish the mandate of each of its Standing Committees in Board Policy.

Notes: housekeeping/clarity—only the collective board can determine policy, not a committee (not clear in previous wording below in “Deleted Bylaws.”

12.2 Appointments to Committees shall be made annually at the January Regular Board Meeting and otherwise as required. There shall be no more than three trustees officially appointed to a Standing Committee.

Notes: No changes here, just a re-ordering of a sentence for improved coherency.

12.3 The trustee members of each Standing Committee shall select their Committee Chair at the January Regular Board Meeting by consensus,

or by the election procedures outlined in Procedural Bylaw 1.0, presided by the Board Chair. If no Committee Chair is elected, the Board Chair shall appoint one.

Notes: New item: the board identified a need for clarity on selection of committee chairs, for it to be done prior to committee meetings starting, and for clarity on who is entitled to select the chair.

12.4 Each Standing Committee shall choose a regular time to meet throughout the school year. **The meetings shall be scheduled so that the minutes can be received by the Board Office 8 days prior to the Board's regularly scheduled meeting day, to be included in the next Board agenda package.**

Notes: Extensive Policy Committee discussion on what scheduling would work best, with staff input, settled upon this timeline. Same goes for the next point.

12.5 Public Committee meetings will have their agendas published on the School District No. 46 (Sunshine Coast) website **at least 7 days prior to Committee Meetings. Committee meeting agenda packages will be distributed to Committee members at least 4 days prior to the meetings.**

12.6 The Superintendent of Schools and/or designate, should attend all Committee Meetings.

12.7 Any trustee may attend any meeting of any Standing Committee, and may participate in the proceedings.

12.8 Board Committees will be open to public attendance and participation, except when a Committee is specifically addressing confidential matters covered in Bylaw 4.1.

12.9 Standing Committee recommendations to the Board will be reached by consensus. If a single recommendation cannot be agreed upon, the Committee Chair will ensure the minutes reflect the differing points of view.

Notes: New item: This clarifies how we've been operating, but was lacking from previous language.

12.10 Each Standing Committee shall make recommendations to the Board in writing, with final wording agreed upon at the Committee meeting. No recommendation of any Committee shall be binding on the Board until the action is formally approved by the Board.

12.11 Standing Committees shall provide written reports to the Board on any matters discussed by the Committee. **It is the responsibility of the Standing Committee Chair (or designate) to record and confirm the minutes.**

Notes: “prior to the adjournment of the Committee meeting” deleted from end because this proved unreasonable in practice. Also no longer a big concern when staff designate takes minutes. Now the chair can confirm the minutes later, when complete.

12.12 All Ad hoc Committees are to be appointed by the Board Chair and shall follow the same operating procedures as those of Board Standing Committees. Ad hoc committees are time-limited and are normally appointed to complete a task, at which time they cease to exist.

DELETED BYLAWS:

Each of the Standing Committees shall determine its Terms of Reference and submit it to the Board for approval.

Notes: As stated earlier, the collective board needs to determine policy, not merely “approve” it.

The Chair of the Board shall be an ex-officio member of all Standing Committees.

Notes: Obsolete policy: this goes back to days when only official committee members could attend committee meetings.

All information discussed in a Committee meeting will be treated as confidential until distributed to the full board. Committee attendees, both trustees and non-trustees, will be asked to respect this confidentiality.

Notes: Doesn't make a lot of sense. Complicated and unreasonable to put into practice. We haven't really been able to enforce this one, but have not run into any problems about confidentiality either.

(ii) Education Committee – March 27, 2012

The report was submitted as written.

Trustee Younghusband stated she appreciated the conversations brought to the Education Committee meetings. Chair White announced that he has heard back from J. Clark from the SCRD thanking the Board for the opportunity to

speak to them about the plan and said she would be in contact with them in the future. Trustee Baxter commented that at the next Board Working Session the 'We Envision Plan' would be discussed regarding how it can be incorporated into the Strategic Plan.

(iii) Finance and Facilities – March 15, 2012

The report was submitted as written.

(a) MOTION: Pratt/Youngusband

“THAT the Board have staff review the capacity versus enrolment data and bring it back to the April committee meeting.”

Discussion followed with Superintendent Bocking asking for clarification on what the report should address. It was decided to include nominal versus operating capacities.

Carried.

(iv) LGBT Ad Hoc Committee – April 4, 2012

The report was submitted as written. Trustee Baxter announced that a member from the SCTA Social Justice Committee would be replacing Derek Apple on the LGBT Committee. It is the intent of the committee to have a draft policy prepared for the May Board Meeting and a regulation to follow.

(a) MOTION: Pratt/Mewhort

“THAT the reports be received.”

Carried.

#86 Correspondence

(a) Mayor J. Henderson, District of Sechelt

MOTION: Baxter/Dixon

“THAT the Board of Education of School District No. 46 (Sunshine Coast) respond to the Mayor of Sechelt’s letter confirming that we have a regulation that discourages idling and that we will share his concerns with our bus contractor.”

Discussion followed. Chair White stated that the topic would also be referred to the Finance, Facilities and Transportation committee for further conversation.

Carried.

- (b) Minister G. Abbott, Reference: 152743
- (c) Minister G. Abbott, Reference: 154538
- (d) Minister G. Abbott, Reference: 156938
- (e) Real Estate News – Kenan MacKenzie
- (f) Sunshine Coast Breakfast for Kids – Feeding Our Hungry Children
- (g) Sunshine Coast Parents Drug Awareness – Poster
- (h) Langdale PAC letter – March 13, 2012

Chair White reported that a review of the Community Link Funding is in progress.

- (i) CUPE 801 – C. Smith, March 15, 2012
- (j) CUPE BC – B. O'Neill – March 20, 2012
- (k) UBCM – RC Community Use Room

MOTION: Mewhort/Younghusband

“THAT the correspondence be received.

Carried.

#87 New Business

Secretary-Treasurer Weswick reported that Regulation 3600 – School Board Vehicles had been in circulation for the required eight weeks. The only change to the regulation came from a suggestion from CUPE to add in brackets (*other than licensed school buses*) to item 2 for clarity.

- (a) Regulation 3600 – School Board Vehicles

MOTION: Younghusband/Pratt

“THAT the Board of Education receives Regulation 3600 – School Board Vehicles.”

Carried.

#88 Questions and Inquiries From the Public Relating to the Board Meeting

S. MacKenzie suggested that both school bus contractors should be provided with the Mayor of Sechelt's letter. Assistant Superintendent Kitchen provided further explanation on the school calendar.

M. Baba commented further on the Librarian's presentation saying that the custodians have seen an increased vandalism problem in libraries when there isn't a full time librarian available. She stated that this vandalism also affects the budget.

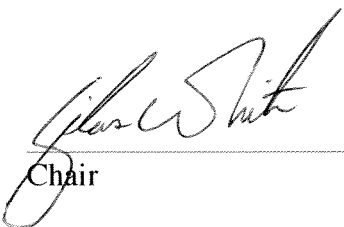
#89 Next Meeting

The next Regular Board Meeting will be held at the School Board Office on May 8, 2012.


#90 Adjournment

MOTION: Younghusband/Mewhort

There being no further business, the meeting was adjourned at 8:25 p.m.



Chair



Secretary-Treasurer